



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

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BOARD OF PUBLIC UTILITIES

DATE: JANUARY 22, 2017

GENERAL MANAGER'S REPORT

ITEM NO: 17

**Riverside Public Utilities  
Water Contractors' Panel (Civil Category) Update  
As of  
December 1, 2017**

To streamline the bidding process for routine work, the Board of Public Utilities and the City Council voted to allow a Water Division Contractors' Panel (Civil Category) to be established. The use of the Panel is beneficial in meeting deadlines related to construction work and urgent repair or replacement of facilities. The Contractors' Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a master agreement. This saves time and money by simplifying the bidding process for specific types of routine work.

When RPU determines a need to use the Contractors' Panel for new construction, installation, maintenance, repair, modification, or extension of work, a bid solicitation with a set of engineering plans and specifications is sent to the appropriate Panel contractors by the Purchasing Manager. Because members of the Contractors' Panel have already executed a Master Agreement that includes the general and legal requirements of the contract, they only have to address the technical aspects of the bid. The Contractors' Panel mechanism is typically used for projects that meet the following three criteria: 1) Construction of the project needs to start within two months from start of design; 2) Project cost is less than \$500,000; and 3) City forces do not have the ability or the resources needed to construct the project within the time frame required. Projects that deviate from these criteria proceed through the formal bidding process.

## **Water Division Contractors' Panel (Civil Category)**

### **List of Active Contractors**

**As of December 1, 2017**

CONTRACTOR
Best Drilling and Pump, Inc.
Cass Construction, Inc.
General Pump Company, Inc.
Hemet Manuf. Company, Inc.
Utah Pacific Construction Company
Weka, Inc.

## Water Division Contractors' Panel (Civil Category)

### PO SUMMARY - SINCE FY14

CONTRACTOR	TOTAL POs	TOTAL PAID	BALANCE
Best Drilling and Pump, Inc.	\$116,483.00	\$116,483.00	\$0.00
General Pump Company, Inc.	\$430,500.77	\$430,500.77	\$0.00
Hemet Manuf. Company, Inc.	\$27,577.70	\$27,577.70	\$0.00
J. Fletcher Creamer & Son, Inc.	\$0.00	\$0.00	\$0.00
Laird Construction Company, Inc.	\$0.00	\$0.00	\$0.00
Layne Christensen Company, Inc.	\$236,990.50	\$236,990.50	\$0.00
Pascal & Ludwig Constructors, Inc.	\$0.00	\$0.00	\$0.00
SCW Contracting Corporation	\$0.00	\$0.00	\$0.00
Southwest General Engineering	\$0.00	\$0.00	\$0.00
Trautwein Construction, Inc.	\$179,005.00	\$179,005.00	\$0.00
Tri-County Pump Company	\$221,998.34	\$221,998.34	\$0.00
Utah Pacific Construction CO.	\$0.00	\$0.00	\$0.00
Weka, Inc.	\$0.00	\$0.00	\$0.00
Western Seven Corporation	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$1,212,555.31</b>	<b>\$1,212,555.31</b>	<b>\$0.00</b>

### CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY14

FISCAL YEAR	TOTAL POs	TOTAL PAID	BALANCE
FY 2014	\$666,896.93	\$666,896.93	\$0.00
FY 2015	\$366,653.38	\$366,653.38	\$0.00
FY 2016	\$179,005.00	\$179,005.00	\$0.00
FY 2017	\$0.00	\$0.00	\$0.00
FY 2018	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$1,212,555.31</b>	<b>\$1,212,555.31</b>	<b>\$0.00</b>

**Water Division Contractors' Panel (Civil Category) Monthly Report - Active Projects - December 1, 2017**

No.	Project Description	Selected Contractor	RPU Board Approval Date	Contract Value	Last Payment	Total Payment	Balance	Status
Received Bids								
	Staff Member:							
	<b>TOTAL AMOUNT</b>			\$0.00	\$0.00	\$0.00	\$0.00	