



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 17, 2025

FROM: POLICE DEPARTMENT WARDS: ALL

SUBJECT: MEASURE Z – SERVICES AGREEMENT WITH INNOVATIVE DESIGN AND SHEET METAL PRODUCTS, INC. DBA INNOVATIVE EMERGENCY EQUIPMENT, OF RIVERSIDE, CALIFORNIA, FOR SPECIALTY VEHICLE EQUIPMENT, REMOVAL, AND INSTALLATION SERVICES FOR POLICE DEPARTMENT VEHICLES WITH A TERM ENDING SEPTEMBER 30, 2029, IN THE AMOUNT NOT TO EXCEED \$463,958.48 FOR FY 2024/25 AND \$500,000 PER YEAR FOR FY 2025/26 THROUGH FY 2028/29 FOR A TOTAL AGREEMENT AMOUNT OF \$2,463,958.48

ISSUES:

Approve the Services Agreement with Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment, of Riverside, California, for specialty vehicle equipment, removal, and installation services for Police Department Vehicles with a term ending September 30, 2029 in the amount not to exceed \$463,958.48 for FY 2024/25 and \$500,000 per year for FY 2025/26 through FY2028/29 for a total agreement amount of \$2,463,958.48.

RECOMMENDATIONS:

That the City Council:

1. Approve the Services Agreement with Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment, of Riverside, California, for specialty vehicle equipment, removal, and installation services for Police Department Vehicles with a term ending September 30, 2029 in the amount not to exceed \$463,958.48 for FY 2024/25 and \$500,000 per year for FY 2025/26 through FY2028/29 for a total agreement amount of \$2,463,958.48; and
2. Authorize the City Manager, or designee, to execute the Services Agreement, including making minor, non-substantive changes.

BACKGROUND:

To help address service cuts and the City's critical unfunded needs, at staff's recommendation, the Mayor and the City Council placed Measure Z on the November 8, 2016 ballot. The measure

authorized a one-cent increase in the City's sales tax rate and was approved by over 60% of Riverside voters. The collection of the additional one-cent sales tax began on April 1, 2017.

On May 16, 2017, the City Council approved the Measure Z Spending Plan. As part of the Measure Z Spending Plan, the City Council approved funding for a Police Vehicle Replacement and Maintenance Plan in the amount of approximately \$2.2 million per year.

Measure Z funding for the Police Vehicle Replacement and Maintenance Plan is currently approved through June 30, 2027 as part of the approved budget and was established to fund the purchase of replacement vehicles for the Riverside Police Department (RPD), as well as the equipment necessary to place the vehicles in service.

DISCUSSION:

The RPD and General Services Department, Fleet Services Division have been diligently replacing all pursuit vehicles and updating other vehicles in the RPD fleet. Currently, there are 33 new Ford Police Interceptor SUV's awaiting the installation of standard emergency equipment necessary for the vehicles to be pursuit ready. Additionally, there are 11 Ford F150 Crew Cab 4x4 trucks purchased for Police Officers specifically assigned to the Public Safety and Engagement Team (PSET) also awaiting the installation of necessary emergency equipment. This process of customizing vehicles to better suit specific business operations, enhancing their functionality, safety, and efficiency is commonly referred to as upfitting.

The County of Riverside Purchasing Division, on behalf of the Riverside County Sheriff's Office (RSO), issued a Request for Quotations (RFQ) # SHARC-539 for Specialty Vehicle Equipment, Removal, and Installation Services on July 19, 2024. The bid was advertised on the County of Riverside's public bidding system. The bid notification was sent to 27 bidders, five of which submitted cost proposals. All five bids were evaluated and were determined to meet the criteria for each vehicle upfit scope requirement. The County of Riverside approved agreements for services for all five of the qualified bidders. On January 7, 2025, the County of Riverside awarded Professional Services Contract ID #SHARC-05516-011-10/29 to Innovative Design and Sheet Metal Products, Inc. for Specialty Vehicle Equipment, Removal, and Installation Services with a term ending September 30, 2029.

The Police Department is proposing to use the County's contract to enter into their own Services Agreement with Innovative Design and Sheet Metal Products, Inc. for Specialty Vehicle Equipment, Removal, and Installation Services in the total amount of \$2,463,958.48 and a term ending September 30, 2029, pursuant to Purchasing Resolution 24101, Section 702(h).

Purchasing Resolution 24101, Section 702(h) states, "Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required ... (h) When Services, except for Professional Services, can be Procured from a Contractor who offers the same or better price, terms and conditions as the Contractor previously offered as the Lowest Responsive Bidder under Competitive Procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the Manager, it is in the best interest of the City to do so."

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution No. 24101, Section 702(h).

The General Services Director concurs with this report.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority No. 2 - Community Well-Being** and **Goal No. 2.4 - Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.**

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** - Quickly outfitting police vehicles with emergency equipment builds community trust by allowing the Police Officers to, effectively and efficiently, respond to various calls throughout the City of Riverside.
2. **Equity** - The Riverside Police Department provides public safety services to all residents in the City of Riverside. Having readily available fully equipped police vehicles helps in the achievement of this goal by ensuring Riverside Police Department employees have the resources necessary to enhance community safety.
3. **Fiscal Responsibility** – This Service Agreement is being proposed in accordance with Purchasing Resolution No. 24101, Section 702(h) which, in the opinion of the Purchasing Manager, ensures the City is securing the best price option.
4. **Innovation** - In order to meet the community's changing needs and prepare for the future, this agreement with Innovative Emergency Equipment will be used to decrease the down time of new police vehicles waiting to be outfitted which, as a result, will increase the number of available police vehicles.
5. **Sustainability & Resiliency** - This contract will ensure that there will be an adequate number of police vehicles available to keep the community safe.

FISCAL IMPACT:

The total fiscal impact of this action is \$2,463,958.48. Sufficient funds in the amount of \$150,000 are budgeted and available in the Measure Z Fund, Police Field Operations, Vehicle Replacement account no. 8001201-450057 and in the amount of \$313,958.48 in the Measure Z Fund, Homeless Outreach, Professional Services account no. 8004909-421000 for FY 24/25. The annual cost of \$500,000 beyond the initial year will be funded through the annual Measure Z Vehicle Placement account number 8001201-450057, subject to Council approval of the budget for those future fiscal years.

Prepared by: Brandi Becker, Police Administrator
Approved by: Larry V. Gonzalez, Chief of Police
Certified as to
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Mike Futrell, City Manager
Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney

Attachment: Services Agreement with Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment