

MUSEUM OF RIVERSIDE BOARD MINUTES

Virtual Meeting

October 28, 2020

3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Peggy Barnhart
Todd Carpenter
Mary Hughes
Rose Monge
Lovelyn Razzouk
Micah Tokuda
Cynthia Zdilor

City Staff Present

Robyn G. Peterson, Museum Director
Ann Lovell, Manager of Operations
Toni Kinsman, Senior Office Specialist
Lauren Sanchez, Deputy City Attorney

Absent

Luz Négron
Chuck Wilson

CALL TO ORDER

The meeting was called to order at 3:03 p.m. by Board Chair Peggy Barnhart.

PUBLIC COMMENT

1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.

No public comments were submitted by the 1:00 p.m. eComment deadline on

www.engageriverside.com

PRESENTATIONS

2. Board Chair Report

Chair Barnhart requested that Board members communicate attendance with Toni Kinsman prior to and during the meeting if they need to leave early. It was also encouraged for the Board to read the *House on Lemon Street* book as the Harada House Foundation fundraising campaign continues.

3. Board Vice-Chair Report

Vice-Chair Razzouk encouraged the Board to follow the social media accounts for the Museum and Harada House Foundation.

DIRECTOR COMMUNICATIONS

4. Director's update regarding Board news, COVID-19 impacts, historic houses, staffing, collections, exhibitions and programs, and marketing and communications and volunteer and support opportunities.

Museum Director Peterson reported that the Harada House Foundation received a large pledge from Dwight Tate and Kathy Wright. On November 12th from 6-7:30 p.m., the Harada House Foundation will host an online discussion panel in collaboration with the Inlandia Institute.

DISCUSSION AND ACTION CALENDAR

A unanimous vote was held to select Wednesday, December 2, 2020, at 10:30 a.m. as the special meeting date and time for the Museum of Riverside Board due to holiday conflicts with the regularly scheduled November and December meeting times.

A unanimous vote was held to keep the regular Museum of Riverside Board meeting time as the 4th Wednesday at 3:00 p.m.

5. Approval of Minutes- June 24, 2020

A revision was made to the following sentence: *As a 60-year resident of Riverside and retired schoolteacher, Cynthia enjoys being an active volunteer at the Mission Inn Museum and looks forward to working with the Museum Board.*

Motion: Board Member Hughes

Second: Board Member Monge

Ayes: All

6. Approval of Minutes- July 22, 2020

This item was received and filed due to the meeting being cancelled - no discussion.

7. Approval of Minutes- August 26, 2020

The minutes were approved as written.

Motion: Board Member Tokuda

Second: Board Member Monge

Ayes: All

8. Approval of Minutes- September 23, 2020

This item was received and filed due to the meeting being cancelled - no discussion.

9. To discuss, receive, and file the Strategic Plan status report for the year ending September 30, 2020.

This item was received and filed.

10. Discuss and approve endorsement of the Harada House campaign led by the Harada House Foundation.

A motion was made by the Museum of Riverside Board to approve the endorsement of the Harada House campaign led by the Harada House Foundation.

Motion: Board Member Hughes

Second: Board Member Zdilor

Ayes: All

11. Proposed Board Committee and Advisory Team meeting and reporting schedule

A motion was made to accept the Standing Committee meeting schedule as presented with the caveat that it be changed as needed.

Motion: Board Member Zdilor

Second: Board Member Hughes

Ayes: All

COMMITTEE REPORTS (written reports)

12. Museum Budget Committee – no report.

13. Museum Board Development Committee – no report.

The next meeting was scheduled for January 22, 2020 at 2:00 p.m. Location TBD.

BOARD MEMBER COMMUNICATIONS

14. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members – Board Member Monge announced that the RMA Multicultural Council will have their COVID-19 documentary ready for viewing by the December 17th, which is the 10th anniversary of the Day of Inclusion.

15. Items for future Museum of Riverside Board consideration as requested by Board members – Discuss the Budget and Development Standing Committee. Deputy City Attorney spoke to remind the Board that a meeting must be held at their regular monthly schedule unless it needs to be cancelled due to lack or quorum or agenda items.

The meeting was adjourned at 3:55 p.m.