

**SECOND AMENDMENT TO
PROFESSIONAL CONSULTANT SERVICES AGREEMENT**

CAROLLO ENGINEERS, INC.

Water Cost of Service and Rate Design

THIS SECOND AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT ("Second Amendment") is made and entered into this _____ day of _____, 20____, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation ("City"), and CAROLLO ENGINEERS, INC., a Delaware corporation authorized to do business in California ("Consultant"), with respect to the following facts:

RECITALS

WHEREAS, on or about March 29, 2022, City and Consultant entered into a Professional Consultant Services Agreement for Water Cost of Service and Rate Design ("Agreement"); and

WHEREAS, the City and consultant entered into the First Amendment to Professional Consultant Services Agreement ("Agreement") dated December 16, 2022, City and Consultant agreed to increase compensation for additional needed services; and

WHEREAS, City has identified additional services needed for the project identified in the Agreement, in the amount of Forty Thousand Dollars (\$40,000), for a contract total of Two Hundred Fourteen Thousand Eight Hundred Thirty-two Dollars (\$214,832).

NOW, THEREFORE, in consideration of the foregoing recitals which are incorporated herein by this reference, City and Consultant agree as follows:

1. Section 1, "Scope of Services" is hereby amended by adding the additional services identified in Exhibit "A-2," attached hereto and incorporated herein by this reference.
2. Section 3, "Compensation/Payment" is hereby amended by adding an additional Forty Thousand Dollars (\$40,000) for the additional services, as set forth in Exhibit "B-2," attached hereto and incorporated herein by this reference.
3. All terms and conditions of the Agreement not inconsistent with this Second Amendment, shall remain in full force and effect and are incorporated herein by this reference as if set forth in full.

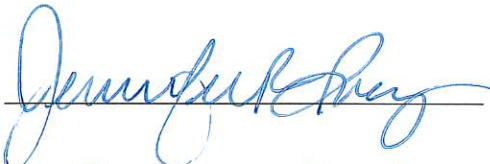
[Signatures on Next Page]

IN WITNESS WHEREOF, City and Consultant have caused this Second Amendment to Professional Consultant Services Agreement for Water Cost of Service Analysis and Rate Design to be duly executed on the day and year first above written.

CITY OF RIVERSIDE, a California
charter city and municipal corporation

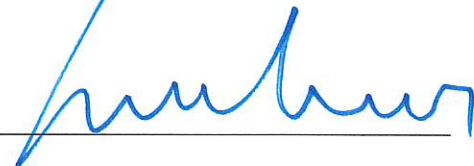
CAROLLO ENGINEERS, INC.,
a Delaware corporation authorized to do
business in California

By: _____
Interim City Manager

By: 
Jennifer Jvey, Vice President
[Name and Title]

Attest: _____
City Clerk

Certified as to Availability of funds:

By: 

By: 
Chief Financial Officer

Graham Juby, Vice President
[Name and Title]

APPROVED AS TO FORM:

By: 
Ruthann M. Salera
Deputy City Attorney

EXHIBIT “A-2”

Scope of Services

Riverside Public Utilities
Water Cost of Service and Rate Design Contract
Second Amendment
Page 1



December 9, 2022

Mr. Brian Seinturier, Fiscal Manager
Riverside Public Utilities
3901 Orange Street
Riverside, CA 92501

Subject: ***Second Amendment to Water Cost of Service and Rate Design Contract***

Dear Mr. Seinturier:

Thank you for the opportunity to continue to serve the City of Riverside in performing the Water Cost of Service and Rate Design for the City of Riverside Public Utilities (RPU). At your request, we have developed this second amendment to our original contract to provide additional services, specifically, the incorporation of elevation charges into the report. The proposed additions to the scope and associated budget are necessary to update the analysis to include elevation charges.

Based on our understanding, the second amendment will involve additional cost of service and rate design analysis.

The attachment to this document includes the budget for the second amendment of \$40,000 based on time and materials.

Sincerely,

CAROLLO ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'Alex Bugbee', is written over a light blue horizontal line.

Alexander Bugbee, Associate
Project Manager

EXHIBIT "B-2"

Compensation/Payment

Exhibit B - Compensation for the Second Amendment

Task Description		Labor Hours and Cost							Amendment 1		Amendment 2	
Staff Position:	Staff Member:	Director	Project Manager	Senior Analyst	Lead Analyst	Support Analysts	Support/Clerical	Total	Cost			
	Jennifer Ivey		Alex Bugbee	Mark Panny	Kim Lightner	Karly Nocera, Pierre Mishra						
Labor Rate (\$/hr)	\$280.00	12	60	8	60	\$125.00	\$110.00	204	\$35,756	\$		20,000
Project Equipment and Communication Expense (\$/hr)	\$14.00	4	8	16	40	\$14.00	\$14.00	132	\$20,956			
Total Rate (\$/hr)	\$294.00					\$139.00	\$124.00					
Base Proposal Items⁽¹⁾												
Phase I: Cost of Service Analysis												
Phase II: Water Utility Rate Trends Study												
Phase III: Rate Design Recommendation Including Rate Adoption		12	80	4	40	60	4	200	\$36,100	\$	13,692	\$ 20,000
Phase IV: Recycled Water Rate Design Recommendation		8	40	4	24	40	4	120	\$21,280			
Phase V: Budget Based Rate Design Recommendation and additional analysis		8	16	80	40	80	4	228	\$39,008			
Total Labor Hours		44	204	112	204	300	20	884				
Total Labor Cost		\$12,936	\$42,840	\$21,728	\$31,416	\$41,700	\$2,480		\$153,100	\$	166,792	\$ 206,792
(1) Labor hours for the Base Proposal items include the time needed to develop presentation materials for each study phase as well as hours for informal check in calls or virtual meetings held every other week as well as the virtual RPU Board and City Council presentations outlined in the scope. Hours to travel and to be onsite are not included above and are rather shown below on a per in person meeting basis.												
Costs for In Person Meetings												
In Person Meeting #1			\$4,020						\$4,020			
In Person Meeting #2			\$4,020						\$4,020			
Total Costs For Planned In Person Meeting ⁽²⁾		\$0	\$8,040	\$0	\$0	\$0	\$0		\$8,040			
(2) Assumes 2 total in person meetings attended by the Carallo Project Manager, 12 hours total labor for travel and attendance and \$1,500 in travel expenses (flight, hotel, car, etc.).												
Total Costs Phases I through V		\$12,936	\$50,880	\$21,728	\$31,416	\$41,700	\$2,480	\$0	\$161,140	\$	174,832	\$ 214,832
Phase VII: Other Related Services												
Hourly Rate		\$294.00	\$210.00	\$194.00	\$154.00	\$139.00	\$124.00					
Costs per Additional In Person Meeting												
Labor Hours		12	12	12	12	12	12					
Labor Costs		\$2,520	\$2,520	\$2,328	\$1,848	\$1,668	\$1,488					
Travel Expenses (Light, Rental Car, Hotel, Per Diem)		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500					
Total Travel Costs per Meeting		\$4,020	\$4,020	\$3,828	\$3,348	\$3,168	\$2,988					