



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE:** October 26, 2020

**GENERAL MANAGER'S REPORT**

**ITEM NO:** 17

**Riverside Public Utilities  
Water Consultants' Panel Update  
As of  
September 1, 2020**

To streamline the bidding process for routine work, the Board of Public Utilities and the City Council voted to allow a Water Division Consultants' Panel to be established. The use of the Panel is beneficial in meeting deadlines related to design construction work and urgent repair or replacement of facilities. The Consultants' Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a Master Agreement. This saves time and money by simplifying the bidding process for specific types of routine work.

When RPU determines a need to use the Consultants' Panel for new design work, the Purchasing Manager sends a bid solicitation with a set of specifications to the appropriate Panel consultants. Because members of the Consultants' Panel have already executed a three-year Master Agreement that includes the general and legal requirements of the contract, Consultants only have to address the technical aspects of the bid. The Consultants' Panel mechanism is typically used for projects that meet the following two criteria: 1) RPU Engineering does not have the ability or the resources needed to design the project within the period required; 2) and the cumulative value of supplemental agreements per consultant does not exceed \$750,000 as per the term of the Master Agreement. Projects that deviate from these criteria proceed through the formal bidding process. The following tables report activity for the 2019 – 2021 Consultant Panel Update.

# Water Division 2019-2021 Consultants' Panel

## List of Active Consultants

Approved by Board July 23, 2018

As of September 1, 2020

### CONSULTANT

1. AESCO, Inc.
2. AKD Consulting
3. Albert A. Webb Associates
4. Architerra, Inc.
5. Black & Veatch Corporation
6. BMLA Inc.
7. Carollo Engineers, Inc.
8. CDM Smith Inc.
9. Converse Consultants
10. CWE
11. Dahl, Taylor & Associates, Inc.
12. Daniel B. Stephens & Associates, Inc.
13. Dudek
14. ECORP Consulting, Inc.
15. GeoTek, Inc.
16. GeoMat Testing Laboratories, Inc.
17. GEOSCIENCE Support Services, Inc.
18. HELIX Environmental Planning, Inc.
19. Hilltop Geotechnical, Inc.
20. HR Green Pacific, Inc.
21. Infrastructure Engineering Corporation
22. Kennedy/Jenks Consultants
23. Moore Lacofano Goltzman, Inc.
24. NUVIS
25. Prime Systems Industrial Automation, Inc.
26. Rincon Consultants, Inc.
27. SA Associates
28. Scheevel Engineering
29. Stantec Consulting Services, Inc.
30. Tesco Controls, Inc.
31. Tetra Tech, Inc.
32. Thomas Harder & Co., Inc.
33. Tie Bridge, Inc.
34. TKE Engineering, Inc.
35. Twining, Inc.
36. Water Systems Consulting, Inc.
37. Water Works Engineers, LLC
38. Water Wise Consulting
39. West & Associates Engineering, Inc.
40. West Yost & Associates, Inc.
41. Westin Engineering, Inc.
42. Wood Rodgers, Inc.
43. WSP USA, Inc.

## Water Division 2019-2021 Consultants' Panel

Water Division 2019-2021 Consultants' Panel PO Summary for the 3-year term.

### PO SUMMARY - SINCE FY 19

CONSULTANTS	TOTAL POs	TOTAL PAID	BALANCE
Water System Consulting, Inc.	\$102,140.00	\$94,890.28	\$7,249.72
Kennedy Jenks Consultants, Inc.	\$44,690.00	\$29,983.26	\$14,706.74
GeoMat Testing Laboratories, Inc.	\$37,212.00	\$22,774.50	\$14,437.50
GeoMat Testing Laboratories, Inc.	\$19,380.00	\$4,755.00	\$14,625.00
CDM Smith, Inc.	\$86,870.00	\$51,905.00	\$34,965.00
Tetra Tech, Inc.	\$18,230.00	\$7,470.00	\$10,760.00
Geoscience Support Services INC	\$130,714.00	\$14,467.50	\$116,246.50
Converse Consultants	\$20,720.00	\$20,717.37	\$2.63
Kennedy Jenks Consultants, Inc.	\$120,998.00	\$0.00	\$120,998.00
<b>TOTAL</b>	\$580,954.00	\$246,962.91	\$333,991.09

### CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 19

FISCAL YEAR	TOTAL PAID	BALANCE
FY 19	\$94,890.28	\$7,249.72
FY 20	\$152,072.63	\$205,743.37
FY 21	\$0.00	\$120,998.00
<b>TOTAL</b>	<b>\$246,962.91</b>	<b>\$333,991.09</b>

**Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - September 1, 2020**

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
1	RPU'S ANNUAL GROUNDWATER ASSESSMENT REPORT FOR 2018	Water Systems Consulting, Inc.	June 24th, 2019	\$102,140.00	\$5,876.25	\$94,890.28	\$7,249.72	In Progress
Received Proposals	RFP No 1859							
	Geoscience							
	Water Systems Consultant							
	Wood Rodgers							
Staff Member:	Leo Ferrando							
2	Professional Consultant Services for the Review and Validation of Recycled Water Plan Project	Kennedy Jenks Consultants Inc.	N/A	\$44,690.00	\$9,990.76	\$29,983.26	\$14,706.74	In Progress
Received Proposals	RFP No. N/A (Informal Bid)							
	Kennedy Jenks							
	WSC							
	West Yost							
Staff Member:	Gaurav Agarwal							
3	Geotechnical services for Mission Inn rezoning pipeline services	GeoMat Testing Laboratories, Inc.	N/A	\$37,212.00	\$7,147.5	\$22,774.50	\$14,437.50	In Progress
Received Proposals	RFP No. N/A (Informal Bid)							
Staff Member:	Cheyne Wells							

**Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - September 1, 2020**

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
4	Geotechnical services for Mission Inn Booster Station Project	GeoMat Testing Laboratories, Inc.	N/A	\$19,380.00	\$1,955.00	\$4,755.00	\$14,625.00	In Progress
	RFP No. N/A (Informal Bid)							
	Staff Member:      Cheyne Wells							
5	Praed Booster Hydraulic Transient Project	CDM Smith, Inc.	03/09/20	\$86,870.00	\$10,605.00	\$51,905.00	\$34,965.00	In Progress
	RFP No. N/A (Informal Bid)							
	Westin Technology Solutions							
	Staff Member:      Fernando Romero							
6	Peer Review of Electrical and Instrumentation Design for the Canyon Crest Booster Station Project and the Gage 29-3R Well Equipping Project	Tetra Tech, Inc.	N/A	\$18,230.00	\$795.00	\$7,470.00	\$10,760.00	In Progress
	RFP No. N/A (Informal Bid)							
	Water Works Engineers							
	West and Associates							
Staff Member:      John Farley								
7	Bunker Hill Well Siting Study	Geoscience Support Services INC	04/27/20	\$130,714.00	\$11,693.5	\$14,467.50	\$116,246.50	In Progress
	RFP No 2000							
	Geoscience							
	Water Systems Consulting, Inc (WSC)							
	Staff Member:      Greg Herzog							

**Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - September1, 2020**

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
8	Soils Investigation Work for the Magnolia Techite Pipeline Replacement and the Gage 29-3R Well Equipping Projects	Converse Consultants	N/A	\$20,720.00	\$17,972.37	\$20,717.37	\$2.63	In Progress
Received Proposals	RFP No N/A (Informal Bid)							
	Converse Consultants							
	Staff Member: Simon Lee							
9	Focused Water System Master Plan	KENNEDY JENKS CONSULTANTS INC	7/27/2020	\$120,998.00	\$0	\$0	\$120,998.00	In Progress
Received Proposals	RFP No N/A (Informal Bid)							
	Converse Consultants							
	Staff Member: Simon Lee							
TOTAL AMOUNT				\$580,954.00	\$66,035.38	\$246,962.91	\$333,991.09	