

**SECOND AMENDMENT TO
PROFESSIONAL CONSULTANT SERVICES AGREEMENT**

ENFOTECH & CONSULTING, INC.

**Environmental Compliance Tracking Database Software
for Riverside Water Quality Control Plant**

THIS SECOND AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT ("Second Amendment") is made and entered into this _____ day of _____, 20____, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation, hereinafter referred to as "City", and ENFOTECH & CONSULTING, INC., a New Jersey corporation authorized to do business in California, hereinafter referred to as "Consultant", with respect to the following facts:

RECITALS

WHEREAS, on or about January 31, 2013, City and Consultant entered into a Professional Consultant Services Agreement for Environmental Compliance Tracking Database Software for Riverside Water Quality Control Plant ("Agreement") for a 3-year term; and

WHEREAS, on or about February 4, 2016, City and Consultant agreed to extend the term of the Agreement by three years, to January 31, 2019, and increase the compensation by an amount not to exceed One Hundred Thousand Two Hundred Dollars (\$100,200); and

WHEREAS, City is satisfied with the performance of Consultant and desires to extend the term of the Agreement by three years, to January 31, 2022, and increase the compensation by an amount not to exceed One Hundred Twenty One Thousand Three Hundred Twenty Dollars (\$121,320).

NOW, THEREFORE, in consideration of the foregoing recitals which are incorporated herein by this reference, City and Consultant agree as follows:

1. Section 1 of the Agreement is hereby amended by adding the additional services as set forth in Exhibit "A-2," attached hereto and incorporated herein by this reference.

2. Section 3 of the Agreement is hereby amended by adding an additional One Hundred Twenty One Thousand Three Hundred Twenty Dollars (\$121,320), to be paid in annual increments of Thirty Three Thousand Four Hundred Dollars (\$33,400) with a one-time fee of Twenty-one Thousand One Hundred Twenty Dollars (\$21,120), as set forth in Exhibit "B-2," attached hereto and incorporated herein by this reference.

3. The term of the Agreement is hereby extended by three years, through January 31, 2022.

4. All terms and conditions of the Agreement and First Amendment not inconsistent with this Second Amendment, shall remain in full force and effect and are incorporated herein by this reference as if set forth in full.[]

IN WITNESS WHEREOF, City and Consultant have caused this Second Amendment to Professional Consultant Services Agreement for Environmental Compliance Tracking Database Software for Riverside Water Quality Control Plant to be duly executed on the day and year first above written.

CITY OF RIVERSIDE, a California charter city and municipal corporation

ENFOTECH & CONSULTING, INC., a New Jersey corporation authorized to do business in California

By: _____
City Manager

By: 
Li-Yin Jeng, President
[Name and Title]

Attest: _____
City Clerk

By: 
TONY C. JENG, Secretary
[Name and Title]

Certified as to funds availability:

By: 
Chief Financial Officer

APPROVED AS TO FORM:

By: 
Ruthann M. Salera
Deputy City Attorney

Exhibit A-2
Scope of Services

1368 How Lane
North Brunswick, NJ 08902



Phone: 732.839.1688
Fax: 732.214.8619
www.enfotech.com

November 2, 2018

Mr. Michael Placencia
Environmental Compliance Supervisor
City of Riverside
5950 Acorn Street
Riverside, CA 92504

Subject: iPACS/FAST System Hosting and Support Services – Renewal Proposal

Dear Mr. Placencia:

The City of Riverside's Pretreatment System hosting and support services contract will expire on 2/19/2019. enfoTech recommends the City to renew the current agreement to allow us to continue providing hosting and support services to the City for the iPACS and FAST products. enfoTech presents this proposal for City's consideration to renew the hosting and support services for additional 3-year period.

(1) Work Scope

enfoTech will provide the following services under a new 3-year service plan. Details of technical service are provided in the Attachment A and B of this proposal.

YR	Service Period	Services
1	From 2/20/2019 to 2/19/2020	1A: iPACS/Fast Hosting & Technical Support (see Attachment A for details)
		1B: iPACS system enhancements (see Attachment B for details)
2	From 2/20/2020 to 2/19/2021	iPACS/Fast Hosting & Technical Support (see Attachment A for details)
3	From 2/20/2021 to 2/19/2022	iPACS/Fast Hosting & Technical Support (see Attachment A for details)

The Year 1 iPACS Enhancements shall include the following:

- 1. Senior Inspector Follow-up Report built around a Senior Follow Up task**
 - enfoTech will create a Senior Follow Up task according to the "Senior Follow Up Form.pdf" provided by the City
 - enfoTech will create a Senior Inspection Follow Up report based on the task template
- 2. Quarterly Based Constituent Compliance Limit**
 - enfoTech will add a "Quarterly Average" statistical case code in permit limit
 - enfoTech will create a quarterly data service in calculation services in order to allow iPACS to calculate quarterly average

- enfoTech will create compliance check functions for quarterly average in both iPACS and calculation services

3. New reports

- enfoTech will develop a standardized Permit Draft Report
- enfoTech will develop a standardized Fact Sheets Report

(2) Costs and Payment Schedule

enfoTech will keep the hosting and technical support fee unchanged and at the same amount as established since 2015.

Year	Service Period	Amount	Payment Due Date
1	2/20/2019 – 2/19/2020	\$ 33,400	Before 2/20/2019
		\$ 21,120	After delivery of enhancements
2	2/20/2020 – 2/19/2021	\$ 33,400	Before 2/20/2020
3	2/20/2021 – 2/19/2022	\$ 33,400	Before 2/20/2021
Total:		\$ 121,320	

Thank you for considering enfoTech proposal. Please do not hesitate to contact us for any questions or clarifications. We look forward to continuing to serve the City of Riverside.

Sincerely,



Tony C. Jeng
Executive Vice President

Enclosures

cc: File – City of Riverside, Sue Wang

Attachments

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1. Attachment A: iPACS/Fast System Hosting & Support Services

(I) Services included in the Annual Hosting/Support Services program include:

- (1) **Issue tracking and resolution:** enfoTech provides an issue tracking procedure and offers the City a web-based project team website to report the issues. Issue resolution will also be tracked on the project web site.
- (2) **Help Desk:** enfoTech will provide a Help Desk phone line to the City for reporting system-related questions and issues. The Help Desk will provide the 1st line of technical support for the end users. When needed, WebEx conference calls will be used to streamline our technical support service.
 - **Help Desk:**
 - Voice technical support, Monday through Friday, 9:00 AM to 6:00 PM EST.
 - Email support
 - enfoTech will respond to support requests within eight hours. If a solution cannot be provided within eight hours, enfoTech will provide:
 - ✓ Explanation of technical nature of the issue
 - ✓ Current status of resolving the issue
 - ✓ Estimated timeline to resolve the issue
 - Secured FTP support. Files that are not capable of sending through email can be transferred through the file transfer protocol set forth by enfoTech.
- (3) **Software updates:** enfoTech will continue enhancing iPACS/FAST and all of the modules delivered to the City with new updates. All updates will be deployed onto the iPACS web hosting service at enfoTech. In general, we will have two types of updates.
 - **Regular updates:** are on a 6 month release frequency. All updates will be fully compatible with the external system interface modules developed for the City. Updates will include release notes with detailed description of the changes.
 - **Emergency Patches:** provided as needed. enfoTech may issue certain emergency patches to address show-stopper and critical issues reported by the City.
- (4) **Secured VPN support:** enfoTech will provide secured VPN access to allow the City access to the Riverside iPACS Database for the purpose of creating or modifying Crystal Reports.
- (5) **Hosting Services:** Managed hosting and ongoing support for the iPACS website and FAST application in accordance with the Service Description, the Service Level Guarantees, and other specifications described in Appendix F of Exhibit A of the original project contract dated January 31st, 2013.

2. Attachment B: iPACS Enhancements for Year 1

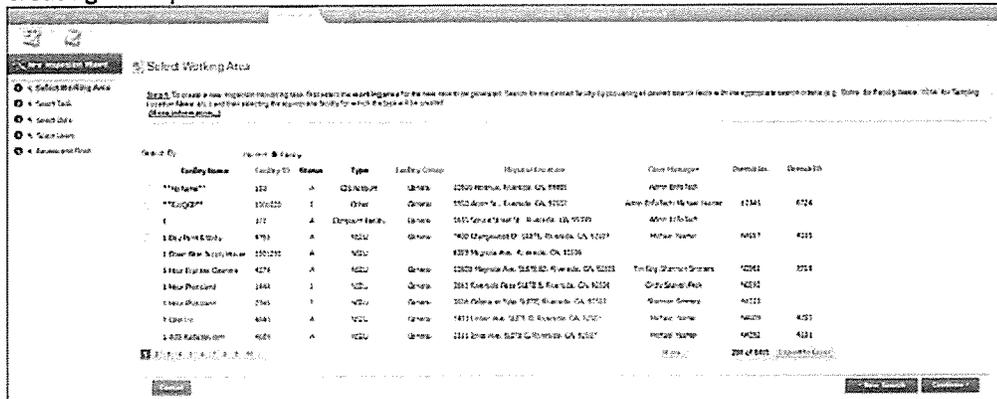
2.1 Senior Inspector Follow-up Report built around a Senior Follow Up task

A. Requirements

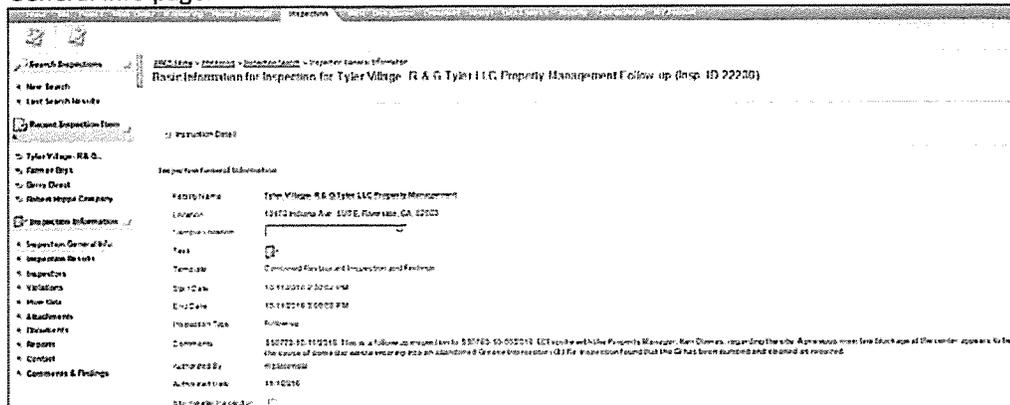
City of Riverside requests to create a report built around a task called "Senior Follow Up" and to look like the attached report in section [3.1 Senior Inspector Follow-up Report](#).

B. Proposed Solution

- enfoTech will create a "Senior Follow Up" inspection task template according to the "Senior Follow Up Form.pdf" provided by the City in section [3.1 Senior Inspector Follow-up Report](#).
- The task template should only include data elements listed under "General Information from follow-up Inspection" section.
- The squared "Industry Site Inspected" section in the template will not be built into the inspection task template. The user will pick a facility inspected at the early stage of creating an inspection.



- Facility information of "Industry Site Inspected" will be displayed under Inspection General Info page.



- enfoTech will create a Senior Inspection Follow Up report based on the task template.
 - The report will be built based on information gathered in "Senior Follow Up" inspection task.

- The report will be available under Inspection module > Inspection > Reports, or Report module > Report View.

C. Assumptions

- All data in the Senior Inspection Follow Up report can be found in the “Senior Follow Up” inspection task template. There’s no need to pull data from sources other than the templates.

2.2 Statistical base metric for Quarterly Average Compliance Limit and incorporated into the Calculation Service and Compliance Check

A. Requirements

City of Riverside requests to include a statistical base metric for Quarterly Average Compliance Limit.

B. Proposed Solution

- enfoTech will add a “Quarterly Average” statistical case code in permit limit. Therefore iPACS user will be able to add “Quarterly Average” limit for each substance in the screen below under Permit module > Permit Limit > Substance Limit List > “Statistical Base Code”.

The screenshot shows the 'Substance Limit Detail' screen for permit I296. The 'Statistical Base Code' field is highlighted with a red box and contains the value 'R Any Time'. Other fields include Substance Name (Arsenic), Limit Type (Maximum Concentration), Start Date (4/1/2015), End Date (3/31/2018), Value (0.18), Unit (mg/L), Sampling Method, and Regulation Type (Local Regulation).

- enfoTech will create a quarterly data service in calculation services, in order to allow iPACS to calculate quarterly average of SMR and Sampling Results.
 - The calculation services will run in back end to calculate quarterly average, save quarterly average into iPACS database, in order to support the following steps on compliance check and violation generation.
 - If there’s any new records or updated records of SMR or Sampling Results entered into iPACS, database will trigger calculation service to recalculate the quarterly average.

- enfoTech will create compliance check functions for quarterly average in both iPACS and calculation services.
 - The compliance check functions will automatically create violations for those quarterly average records exceeding quarterly average permit limits.
 - If there's any new records or updated records of SMR or Sampling Results entered into iPACS so that the quarterly average do not result in violation anymore, and violation records have already been created based on original quarterly average, database will trigger an update to mark the existing violation status as "Rescinded".
- C. Assumptions**
- The existing daily and monthly calculation services will not be changed.
 - The quarterly calculation service will be run daily based on iPACS configuration.

2.3 Standardized Permit Draft Report and Fact Sheets

A. Requirements

City of Riverside requests to develop standardized Permit Draft Report and Fact Sheets

B. Proposed Solution

- Permit Fact Sheets
 - enfoTech will update the existing Permit Fact Sheets report based on the marked up document provided by the City. A marked up Permit Fact Sheets report can be found at [Section 3.2 Permit Fact Sheets](#).
 - The following sections in Permit Fact Sheets report will be modified accordingly:
 - Add City Logo to the top left corner
 - Section 1 – "Number of Employee" data should be pulled from Site > Basic Info > Detailed Info
 - Section 1 – Change "Location of Connection to Public Sewer" to "WDID #", which is also located at Site > Basic Info > Detailed Info
 - Section 2 – Remove "Application Received Date"
 - Section 3 – Flow Stream Information should be pulled from Site > Flows (only pull flow data with "A" status)
 - Section 5~7 – Currently "Sample Box" is an inactivated sample location, and "Flume" is the only active sample location for the facility in the example report. However, there were two sample locations linked to the facility when the permit was created, and un-associating one of the locations afterwards will not influence the issued permit because the permit tracks the status of the facility (including the sample locations linked) at the time that the permit was issued. Changing facility info should not impact on the existing permits, since the permit record shows what was approved originally. City will need to decide if the logic should be kept or not.
 - Section 8 – Equipment info should be pulled from site module > Pretreatment Processes > Equipment in Use.
 - Add "Section 9 Monitoring Equipment" – pull data from all Equipment under Site > Equipment, list out Equipment Name and Equipment Type like in section 8.
 - Section 9 (10) – this info should be pulled from Permit > Control Plans

- Section 10 (11) – Calculate due date which should be 120 days prior to the permit expiration date
- Permit Draft Report
 - enfoTech will update the existing Permit Draft Report based on the marked up document provided by the City. A Permit Draft Report template can be found at Section 3.3 Permit Draft Report.
 - Data highlighted by «» in the first two pages of the template will be pulled from iPACS database based on the permit record and facility record.
 - Page 3 – 19 will be fixed text and will not be changed dynamically for different permit records.

C. Assumptions

- N/A

2.4 Cost Breakdown for Year 1 iPACS Enhancements

Enhancements Description	Cost
1. Senior Inspector Follow-up Report built around a Senior Follow Up task <ul style="list-style-type: none"> • enfoTech will create a Senior Follow Up task according to the "Senior Follow Up Form.pdf" provided by the City • enfoTech will create a Senior Inspection Follow Up report based on the task template 	\$ 2,970
2. Quarterly Based Constituent Compliance Limit <ul style="list-style-type: none"> • enfoTech will add a "Quarterly Average" statistical case code in permit limit • enfoTech will create a quarterly data service in calculation services in order to allow iPACS to calculate quarterly average • enfoTech will create compliance check functions for quarterly average in both iPACS and calculation services 	\$ 14,520
3. Development and deployment of reports <ul style="list-style-type: none"> • enfoTech will develop a standardized Permit Draft Report • enfoTech will develop a standardized Fact Sheets Report 	\$ 3,630
Total Cost:	\$ 21,120

2.5 Appendix

2.5.1 Senior Inspector Follow-up Report



CITY OF Riverside
DEPARTMENT OF PUBLIC WORKS

**ENVIRONMENTAL COMPLIANCE SECTION
SENIOR INSPECTOR FOLLOW-UP REPORT**

0118



INDUSTRY/SITE INSPECTED _____ DATE _____

ADDRESS _____ CITY _____ ZIP CODE _____

INSPECTOR EVALUATED _____ TIME IN _____ TIME LEFT _____

SENIOR INSPECTOR _____ INSPECTION REPORT EVALUATED # _____

General Information from follow-up inspection:

1. Was the inspector present during the follow-up inspection? Yes No Comments: _____

2. Was the previous inspection verified? Yes No Comments: _____

3. Was the previous inspection completed correctly? Yes No Comments: _____

4. Were there any discrepancies or problems found during the follow-up inspection? Yes No
 Comments: _____

5. Were there any corrective actions taken during the follow-up inspection? Yes No Comments: _____

6. Was all paperwork completed correctly? Yes No Comments: _____

7. Overall effectiveness of the reviewed inspection?

5	4	3	2	1
Outstanding	Very Good	Satisfactory	Needs Improvement	Unsatisfactory

The evaluation report of the reviewed inspection activities has been discussed with the following:

Environmental Inspector II: _____ Date: _____

Senior Environmental Inspector: _____ Date: _____

Environmental Compliance Supervisor: _____ Date: _____

F:\WORK\BOW_GROUP\FORMS\SENIOR.FRM EC 105 REVISED 10/2003 PW-Form No. 022 (10-05)

2.5.2 Permit Fact Sheets Report

city logo?

PERMIT DATA SHEET

SECTION 1: General Information

Permit Number : 1195
 Facility Name : Kroger Company - Ralphs Distribution and Creamery Operations
 Facility Address : 1561 Eastridge Ave.
 Riverside, CA 92501
 Facility Permit Contact : Todd Robinson
 Telephone Number : 951-779-6650

Facility ID : 599
 Number of Employees :

where is this pulled from?
 Site says "1345"

Location of Connection to Public Sewer

Can we change this to "WDIO #"

SECTION 2: Permit Status

Industrial Waste Discharge Permit Status : APPROVED

~~Application Received Date~~

Approval Date : April 01, 2018

Expiration Date : March 31, 2020

in BASIC INFORMATION / Detailed Information

SECTION 3: Flow Stream Information

Name	Type	Direction	Federal Regulations	State Regulation	Local Regulations
Monthly flow	Process Flow	Outgoing	405		
Flow Exceedance	Process Flow	Outgoing			
Flow Exceedance	Process Flow	Outgoing			
Effluent	Categorical	Outgoing	405		
Effluent	Categorical	Outgoing	405		
Flow Meter Calibration	Categorical	Incoming			

Not Applicable

NOTES (re Regulations, Section 3):

Permitted Pollutants Permitted Pollutants ?
 40CFR 405 B Dairy Products Fluid Products Subcategory -- Dairy Products Processing Point Source Category
 Permitted Pollutants Permitted Pollutants ?

WHERE IS THIS PULLED FROM?

Kruger Company - High Purity Distribution and Customer Operations
 Permit Number: 1195
 Permit Approved: 4/01/2018

1 of 4

SECTION 4: Sample Point Information

Name	Description	Location Status	Location Type	Location Category
Outfall #001, Location #001, Flume	Outfall #001, Location #001, Flume	Active-IW-Permit Required	Outfall #001, Location #001, Flume	Categorical Industrial User
Outfall #001, Location #001, Sample Box	Outfall #001, Location #001, Sample Box	Active-Other	Outfall #001, Location #001, Sample Box	Industrial User

SECTION 5: Monitoring Requirements

Sample Location:	Frequency	Sample Method	Units
Outfall #001, Location #001, Sample Box (Outfall #001, Location #001, Sample Box)	Quarterly	COMPOSITE	
SMR Requirement			
Not Applicable - ?			

FLUME

First SMR Required:

Sample Location:	Frequency	Sample Method	Units
Outfall #001, Location #001, Flume (Outfall #001, Location #001, Flume)			
Chloride	Quarterly		mg/L
COD	Quarterly		mg/L
Fluoride	Quarterly		mg/L
Oil and Grease	Quarterly		mg/L
pH	Quarterly		S.U.
Sodium	Quarterly		mg/L
Sulfate	Quarterly		mg/L
TDS	Quarterly		mg/L
TSS	Quarterly		mg/L

First SMR Required: April 01, 2018

Project Location: **River Administration and Creation Operations**
 Permit Number: **1105**
 Permit Approval: **03/01/08**

1 of 6

SECTION 6: Substance Limits

Sample Location: **Outfall #001, Location #001, Flume (Outfall #001, Location #001, Flume)**

Substance Name	Regulation	At Any Time Max	At Any Time Min	Daily Avg Max	Average Limit
Boron		5.2 mg/L			
pH		11.5 S.U.	5 S.U.		
Total Nitrogen		500 mg/L			
Sulfate		250 mg/L			
Arsenic		0.18 mg/L			
COD		8000 mg/L			
Total Hardness		2500 mg/L			
Mercury		0.001 mg/L			
Nickel		2.3 mg/L			
Sediment		250 mg/L			
TDS					1500 mg/L
TSS		2000 mg/L			
Zinc		6.7 mg/L			
Cadmium		0.15 mg/L			
Chloride		500 mg/L			
Total Chromium		0.68 mg/L			
Copper		3 mg/L			
Fluoride		12 mg/L			
Lead		1.2 mg/L			
Manganese		1 mg/L			
Silver		5 mg/L			
Oil and Grease		250 mg/L			
CYANIDE		0.17 mg/L			

IN

"PERMIT LIMITS ONLY FROM FLUME"

Substance Name	Regulation	At Any Time Max	At Any Time Min	Daily Avg Max	Average Limit
Boron		5.2 mg/L			
CYANIDE		0.17 mg/L			
Oil and Grease		250 mg/L			
pH		11.5 S.U.	5 S.U.		
Total Nitrogen		500 mg/L			
Sulfate		250 mg/L			
Arsenic		0.18 mg/L			
COD		8000 mg/L			
Total Hardness		2500 mg/L			

Kroger Company - Ridge Biological Resources Assessment
 Permit Number: 1095
 Permit Approval: 06/14/18

Lot 4

Mercury	0.001 mg/L
Nickel	2.3 mg/L
Sodium	250 mg/L
TDS	2500 mg/L
TSS	2000 mg/L
Zinc	6.7 mg/L
Cadmium	0.14 mg/L
Chloride	560 mg/L
Total Chromium	0.68 mg/L
Copper	1 mg/L
Fluoride	12 mg/L
Lead	1.2 mg/L
Manganese	1 mg/L
Silver	5 mg/L

SECTION 7: Flow Limits

Sample Location	Outfall #001, Location #001, Flume (Outfall #001, Location #001, Flume)					
Limit Type	Flow Rate Type	Start Time	End Time	Flow Limit Value	Flow Units	
Daily average flow limit	Maximum			187500	GPD	

Sample Location	Outfall #001, Location #001, Sample Box (Outfall #001, Location #001, Sample Box)					
Limit Type	Flow Rate Type	Start Time	End Time	Flow Limit Value	Flow Units	
Not Applicable						

Only flume is associated in monitoring locations and per mit

SECTION 8: Pretreatment Equipment/Process

Pretreatment Process Name	Not Applicable
Equipment Name	Equipment Type

SECTION 9: Program Requirements

Program Name	Status
Not Applicable	

none of associated equipment shows up

SECTION 10: Submissions/Compliance Requirements

Required Submissions/Compliance
~~Not Applicable~~ Permit Application
 Renewal

Date Due
 November 30, 2019
 (120 days before expiration of permit)

Program info

CITY OF RIVERSIDE
Liquid Waste Hauler Permit No. S«PermitNo»

CITY OF RIVERSIDE
PUBLIC WORKS DEPARTMENT
WASTEWATER DIVISION
ENVIRONMENTAL COMPLIANCE SECTION
5950 Acorn Street, Riverside, CA 92504

LIQUID WASTE HAULER PERMIT NO.: S«PERMITNO»

Company Name and Address: «Company»
«Address2»
«City2» «State2» «PostalCode2»

Mailing Address: «Address1» «City» «State» «PostalCode»

In accordance with the provisions of the Clean Water Act (33 U.S.C. 1251), the General Pretreatment Regulations (40 CFR Part 403), and Riverside Municipal Code (R.M.C.) Chapter 14.12, the above listed company is hereby authorized to discharge domestic septic wastes at the designated dump station located at the City of Riverside's RWQCP in accordance with the pollutant limitations, monitoring requirements, and other conditions set forth in this permit. Compliance with this permit does not relieve «Company» (Permittee) of its obligation to comply with all pretreatment regulations, standards or requirements under Federal, State and Local laws, including such laws, regulations, standards, or requirements that may become effective during the term of this permit.

Non-compliance with the terms and conditions of this permit shall constitute a violation of the City of Riverside's Municipal Code as contained in R.M.C. Section 14.12.295, and shall subject the Permittee to applicable enforcement actions, pursuant to R.M.C. Sections 14.12.490-14.12.575.

This permit shall become effective on: February 29, 2016

This permit shall expire at midnight: February 27, 2017

The Permittee shall not be allowed to discharge domestic septic wastes at the designated RWQCP dump station after the permit expiration date. If the Permittee wishes to continue to discharge after the expiration date, an application for re-issuance of this permit must be filed in accordance with the requirements of R.M.C. Section 14.12.295, 30 days prior to expiration of the permit.

BY: _____
Ann laali
Environmental Compliance Supervisor

CITY OF RIVERSIDE
Liquid Waste Hauler Permit No. S«PermitNo»

SECTION 1 - POLLUTANT LIMITATIONS

- A. During the period of February 29, 2016, to midnight of February 28, 2017, the Permittee is authorized to discharge domestic septic wastes at the designated dump station located at the RWQCP. The domestic septic waste shall not exceed the following maximum effluent limitations:

POLLUTANT	CONCENTRATION LIMIT
pH	6.0 - 9.5
Electrical Conductivity	3,000 umhos/cm ³
Chromium	1 mg/L
COD	10,000 mg/L
Copper	3.3 mg/L
Lead	0.75 mg/L
Oil/Grease	500 mg/L
Oil/Grease (Total Petroleum Hydrocarbons)	100 mg/L
TDS	2,000 mg/L
TSS	8,700 mg/L
Zinc	12.5 mg/L

The Permittee is responsible for ensuring that the waste your company picks up does not contain pollutants in excess of above levels.

- B. The discharge of domestic septic wastes at the designated dump station located at the RWQCP dump station shall not contain any material defined as hazardous waste by RCRA, 40 CFR 261, and Title 22, Division 4.5, Chapter 11.
- C. All discharges shall comply with all requirements contained in R.M.C. Chapter 14.12, as amended, and all pretreatment regulations, standards, or requirements under Federal, State and Local laws, including such laws, regulations, standards, or requirements that may become effective during the term of this permit.

CITY OF RIVERSIDE
Liquid Waste Hauler Permit No. S«PermitNo»

SECTION 2 - MONITORING REQUIREMENTS

- A. During the period of February 29, 2016, to midnight of February 27, 2017, the City of Riverside shall monitor the domestic septic waste discharges from liquid waste haulers for the following pollutants, at the indicated frequency:

POLLUTANTS	SAMPLING FREQUENCY	SAMPLE TYPE
pH	Each Load	Grab ¹
Arsenic	Random	Grab ¹
Boron	Random	Grab ¹
Cadmium	Random	Grab ¹
Chloride	Random	Grab ¹
Chromium	Random	Grab ¹
COD	Random	Grab ¹
Copper	Random	Grab ¹
Cyanide	Random	Grab ¹
Electrical Conductivity	Each Load	Grab ¹
Hardness (Total)	Random	Grab ¹
Lead	Random	Grab ¹
Nickel	Random	Grab ¹
Nitrogen (Total)	Random	Grab ¹
Oil/Grease (Animal/Vegetable)	Random	Grab ¹
Oil/Grease (TPH)	Random	Grab ¹
Silver	Random	Grab ¹
Sodium	Random	Grab ¹
Sulfate	Random	Grab ¹
TDS	Random	Grab ¹
TSS	Random	Grab ¹
Zinc	Random	Grab ¹

¹ A grab sample shall be defined as an individual sample collected over a period of time not exceeding 15 minutes.

- B. All samples required to be analyzed in the laboratory shall be collected, handled, preserved, and analyzed in accordance with 40 CFR Part 136 and all amendments thereto unless specified otherwise in the monitoring conditions of this permit. If a violation is detected, your company may be responsible for reimbursing the City if its laboratory costs.

CITY OF RIVERSIDE
Liquid Waste Hauler Permit No. S«PermitNo»

SECTION 3 - DISCHARGE REQUIREMENTS

- A. The Permittee is required to submit a completed Liquid Waste Manifest Form for each load to be discharged at the RWQCP dump station. **THE MANIFEST SHALL BE COMPLETED PRIOR TO ANY WASTEWATER DISCHARGE. IF THE MANIFEST INFORMATION IS INCORRECT OR MISSING THE PERMITTEE MAY BE SUBJECT TO AN ENFORCEMENT ACTION.** The manifest shall contain, but is not limited to the following information:
1. The time and date the domestic septic waste is brought to the RWQCP dump station for disposal.
 2. The name, address (street, city, and zip code), phone number of the permitted company, and the Riverside County Dept. of Environmental Health (RCDEH) Decal No. for the Liquid Waste Hauler truck or trailer, including the expiration date of the permit.
 3. The make, license plate number, and capacity of the truck and/or trailer.
 4. The City of Riverside Liquid Waste Hauler permit number.
 5. The name, address (street, city, and zip code), and phone number of the property owner/resident for each site the waste originated, and the gallons pumped from each site.
 6. Check the appropriate previously rejected load box.
 7. Name and signature of the driver certifying the information included on the Liquid Waste Manifest Form is accurate and only domestic sewage is being dumped at the City of Riverside's dump station.
 8. Gallon printouts from Septic Station must match gallons on manifest.
- B. The Permittee is required to use the swipe card assigned to their specific truck or trucks for each load to be discharged at the RWQCP dump station. **THE CITY OF RIVERSIDE'S RWQCP WILL NOT ACCEPT ANY DOMESTIC SEPTIC WASTE FROM ANY PERMITTED LIQUID WASTE HAULER WITHOUT THE PROPER SWIPE CARD.**
- C. The City of Riverside requires all liquid waste haulers to collect a sample of the domestic septic waste, in the presence of authorized personnel of the Public Works Department, prior to discharge if the valve at the unmanned station closes for pH or EC outside set limits. The sample is field tested for pH, EC and/or TDS. A second sample shall be collected and analyzed at the RWQCP laboratory if the first sample is outside permitted limits. The load of domestic septic wastes will be rejected if the lab analyses reveal pH, EC, and/or TDS to be outside permitted limits. The load will also be rejected if the physical appearance of the waste indicates that the load may have been mixed with grease interceptor waste, industrial waste or hazardous waste. **All rejected loads will be reported to the City of Riverside staff immediately. Permittee must provide a copy of the manifest and wait for a load rejection form to be completed by City of Riverside staff before leaving.** The results of the analyses are recorded on the liquid waste manifest form. The City of Riverside reserves the right to refuse permission to dump any load of domestic septic waste from any liquid waste hauler. Rejected loads may not be brought back to the RWQCP for disposal and must be disposed of at another location. Proof of proper disposal should be received prior to the next time hauler wants to discharge at the RWQCP. (No later than 14 days)

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- D. If the wastes hauled by a liquid waste hauler are found in non-compliance for discharge into the RWQCP dump station, the liquid waste hauler shall dispose of the waste at a different legal disposal site. The liquid waste hauler shall provide the City with a copy of the waste hauler's manifest documenting the legal disposal of the rejected wastes within fourteen (14) days from the date the wastes were rejected. Failure to provide verifiable documentation shall constitute a violation of R.M.C. Section 14.12.295(K) and may result in the issuance of a Notice of Violation (NOV), penalty fee, and possible suspension of discharge privileges.
- E. All domestic septic wastes from liquid waste haulers must be discharged at the designated dump station located at the RWQCP. The discharge of domestic septic wastes from liquid waste haulers to the City of Riverside's sewerage system at any location other than the designated dump station is prohibited by Federal Law 40 CFR 403.5(b)(8) and R.M.C. 14.12.320. The City may elect to revoke the liquid waste hauler permit and all dumping privileges from any liquid waste hauler attempting to discharge septic waste at the RWQCP dump station prior to City approval. Normal hours for accepting domestic septic waste from liquid waste haulers is 7:00 a.m. to 4:00 p.m., Monday through Friday, Noon to 4:00 p.m. Saturday and Sunday, CLOSED Holidays. After hour discharges require prior approval by the Senior Operator on duty at the RWQCP.

SECTION 4 - REPORTING REQUIREMENTS

- A. The Permittee may be required to submit a copy of the RCDEH monthly pumper report to the City of Riverside within fifteen (15) calendar days following the last day of each month.
- B. All reports shall be submitted to the following address:

CITY OF RIVERSIDE
Riverside Water Quality Control Plant
Attention: Environmental Compliance Supervisor
5950 Acorn Street
Riverside, CA 92504

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SECTION 5 - SPECIAL CONDITIONS

- A.** The truck tank contents and manifest records of the Permittee shall be inspected at the discretion of the City of Riverside's Staff.
- B.** The liquid waste hauler is responsible for the cleanliness of the City's authorized dump station during and after disposal of domestic wastewater. Failure to clean and remove any spilled wastewater shall constitute a violation of this permit and shall result in enforcement action, including but not limited to, monetary penalties, cleanup cost recovery and suspension of discharge privileges.
- C.** At no time shall the Permittee discharge grease interceptor waste, industrial waste or hazardous waste to the RWQCP dump station.
- D.** At no time shall the Permittee attempt to mix grease interceptor waste, industrial waste or hazardous waste with domestic septic wastes and discharge the mixed waste to the RWQCP dump station.
- E.** At no time shall the Permittee attempt to rinse the inside of the septic truck or trailer tank and discharge the contents to the RWQCP dump station.
- F.** A copy of the liquid waste hauler permit shall be kept with each permitted vehicle, and shall be made available when requested by authorized City personnel.
- G.** Any liquid waste hauler attempting to discharge a mixed load, as defined in Section 5D, to the designated RWQCP dump station shall be in violation of R.M.C. 14.12.295(O) and may result in the issuance of a Notice of Violation (NOV) and the immediate revocation of the Liquid Waste Hauler Permit and all dumping privileges. The NOV includes a penalty fee.
- H.** At no time shall the Permittee tamper with, vandalize, or intentionally/unintentionally damage City equipment at the septic receiving station. Should this occur, the Permittee shall be financially liable for repairs and penalties, and their permit may be revoked.

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- I. The following vehicles are permitted to discharge domestic septic tank waste at the RWQCP dump station.

Vehicle Make	Year	License Number	Tanker License Number ¹	Tank Capacity	County Permit Number	Decal Expiration Date

¹ A Tanker License Number is required if the truck cab is a separate unit from the tanker.

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SECTION 6 - STANDARD CONDITIONS

THESE STANDARD CONDITIONS OUTLINE THE GENERAL DUTIES AND RESPONSIBILITIES OF EACH LIQUID WASTE HAULER, AS SPECIFIED IN R.M.C. 14.12, TO ENSURE AN ADEQUATE UNDERSTANDING OF THE PROVISIONS BY ALL PARTIES AND TO AVOID ALTERNATIVE INTERPRETATIONS THAT MAY HINDER ENFORCEABILITY.

SECTION A. GENERAL CONDITIONS AND DEFINITIONS

1. SEVERABILITY

The provisions of this permit are severable and, if any provision of this permit, or the application of any provision of this permit, to any circumstance, is held invalid, the application of such provision to other circumstances, and the remainder of this permit, shall not be affected thereby

2. DUTY TO COMPLY

The Permittee must comply with all conditions of this permit. Failure to comply with the requirements of this permit may be grounds for administrative action, or enforcement proceedings including civil or criminal penalties, injunctive relief, and summary abatements.

3. DUTY TO MITIGATE

The Permittee shall take all reasonable steps to minimize or correct any adverse impact to the public treatment plant or the environment resulting from noncompliance with this permit, including such accelerated or additional monitoring as necessary to determine the nature and impact of the noncomplying discharge.

4. PERMIT TRANSFER

Liquid Waste Hauler permits are issued to a specific user, for a specific operation for a specified time. No Liquid Waste Hauler permit shall be reassigned, transferred, or sold to a new owner, new user, or different premises.

5. PERMIT MODIFICATION

This permit may be modified for good causes including, but not limited to, the following:

- a. To incorporate any new or revised Federal, State or local pretreatment standards or requirements.
- b. Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in

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drafting the effective permit.

- c. A change in any condition in either the Liquid Waste Hauler or the POTW that requires either a temporary or permanent reduction or elimination of the discharge.
- d. Information indicating that the permitted discharge poses a threat to the Control Authority's collection and treatment systems, POTW personnel or the receiving waters.
- e. Violation of any terms or conditions of the permit.
- f. Misrepresentation or failure to disclose fully, all relevant facts in the permit application or in any required reporting.
- g. To correct any typographical or other errors in the permit.
- h. Upon request of the Permittee, provided such request does not create a violation of any applicable requirements, standards, laws, or rules and regulations.
- i. For any reasons the Director deems necessary.

The filing of a request of the Permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance, does not stay any permit condition.

6. PERMIT TERMINATION

This permit may be revoked for any of the following reasons:

- a. Falsifying any reports, applications, or correspondence submitted to the City;
- b. Tampering, defacing, or removing any document posted by the City at the authorized dump station;
- c. Tampering with monitoring equipment;
- d. Refusing to allow timely access to the septic hauling vehicle, contents or records;
- e. Failure to meet effluent limitations;
- f. Failure to pay all applicable permit, discharge and penalty fees;
- g. Failure to meet compliance schedules;

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- h. Violation of any Section of R.M.C. 14.12; or
- i. Other reasons as the Director deems necessary.

7. PERMIT APPEALS

The Permittee may petition to appeal the terms of this permit within (10) calendar days of receipt of the permit. This petition for appeal must be in writing. Failure to submit a petition for review shall be deemed to be a waiver of the appeal. In its petition, the Permittee must indicate the permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to be placed in the permit.

The effectiveness of this permit shall not be stayed pending reconsideration by the Public Works Director. The Public Works Director shall render a decision on the petition for appeal to the Permittee within ten (10) calendar days of receipt of the appeal. If the ruling on the request for reconsideration made by the Public Works Director is unsatisfactory, the Permittee may, within ten (10) calendar days after notification of the Public Works Director's action, file a written appeal with the City Council.

A fee of one hundred dollars (\$100.00) shall accompany any appeal to the City Council. The written appeal shall be heard by the City Council within thirty (30) days from the date of filing. The City Council shall make a final ruling on the appeal within forty-five (45) days from the date of filing.

8. VALID RIVERSIDE COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH PERMIT

All liquid waste haulers are required to obtain and maintain a valid Riverside County Department of Environmental Health Services Liquid Waste Hauler Permit. Failure to maintain a valid County permit, as required by the County, shall result in the immediate suspension of the City's Liquid Waste Hauler Permit and all wastewater discharge privileges until such time as valid proof of a current County Liquid Waste Hauler Permit is provided.

9. PROPERTY RIGHTS

The issuance of this permit does not convey any property rights of any sort, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, nor any violation of Federal, State, or local laws or regulations.

10. DUTY TO REAPPLY

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If the Permittee wishes to continue an activity regulated by this permit after the expiration date of this permit, the Permittee must submit an application for a new permit at least ninety (90) calendar days before the expiration date of this permit.

11. CONTINUATION OF EXPIRED PERMITS

An expired City Liquid Waste Hauler permit will continue to be effective and enforceable until the permit is reissued, if:

- a. The Permittee has submitted a complete permit application at least ninety (90) calendar days prior to the expiration date of the user's existing permit.
- b. The failure to reissue the permit, prior to expiration of the previous permit, is not due to any act or failure to act on the part of the Permittee.
- c. The Permittee is not past due on paying its discharge, permit and penalty fees to the City of Riverside.

12. DILUTION

The Permittee shall not increase the use of potable or process water or, in any way, attempt to dilute an effluent as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in this permit.

13. REJECTED LOAD TRANSFER

At no time shall any rejected load be transferred to a holding tank operated by another liquid waste hauler unless the alternate liquid waste hauler is permitted by the Riverside County Department of Environmental Health as a Transfer, Treatment, Storage, and Disposal (TTSD) site. Rejected loads shall not be transferred to a holding tank operated by the Permittee in an attempt to mix the rejected load with other wastes to obtain compliance.

14. RIGHT OF REFUSAL

The City of Riverside's RWQCP reserves the right to refuse permission to discharge any load which has the potential to cause treatment plant upset, endanger plant personnel, does not meet the pollutant limitations listed in the permit issued to the Liquid Waste Hauler, or violates any section of R.M.C. 14.12.

15. DEFINITIONS

- a. **Class VI User** shall mean those industrial users that haul wastewater by truck or other means from septic tanks, cesspools, seepage pits, and

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private disposal systems.

- b. **Composite Sample** shall mean a series of grab samples of equal volume taken at a predetermined time or flow rate for a predetermined period of time that are combined into one sample.
- c. **Dilution** shall mean the increase in use of process water or any other means to dilute a wastestream as a partial or complete substitute for adequate treatment to achieve discharge requirements.
- d. **Domestic Septic Wastes** shall mean all domestic wastes contained in septic tanks, cesspools, seepage pits, and private disposal systems.
- e. **Domestic Wastewater** shall mean wastewater from private residences and wastewater from other premises resulting from the use of water for personal washing, sanitary purposes or the discharge of human excrement and related matter. Domestic wastewater when analyzed by standard methods shall contain no more than two hundred (200) mg/L of total suspended solids (TSS), two hundred (200) mg/L of BOD, and four hundred twenty (420) mg/L of COD.
- f. **Dump Station** shall mean the RWQCP's designated location for the discharge of domestic septic tank wastes.
- g. **Grab Sample** shall mean an individual sample collected over a period of time not exceeding 15 minutes.
- h. **Liquid Waste Hauler** shall mean any person engaged in the truck hauling of liquid wastes from septic tanks, seepage pits, cesspools or any other private disposal system for domestic wastewater.
- i. **Person** shall mean any individual, firm, company, association, society, general or limited partnership, limited liability company, trust, corporation, governmental agency or group, and includes the plural as well as the singular.
- j. **Upset** shall mean an exceptional incident which causes temporary and unintentional non-compliance with the discharge limitations or prohibitions applicable to a user or the City's POTW and which is beyond the reasonable control of a user or the City's POTW.

16. GENERAL PROHIBITIVE STANDARDS

The Permittee shall comply with all the prohibitive discharge standards in R.M.C. Section 14.12.335. Namely, the Liquid Waste Hauler shall not discharge

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wastewater to the sewer system that contains:

- a. Any earth, sand, silt, rocks, ashes, cinders, spent lime, stone, cutting dust, gravel, plaster, concrete, glass, metal filings, metal or plastic objects, garbage, grease, viscera, paunch manure, bones, hair, hides, or fleshing, whole blood, feathers, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastic, tar, asphalt residues, residues from refining or processing fuel or lubrication oil and similar substances, or solid, semi-solid or viscous material in quantities or volume which will obstruct the flow of sewage in the collection system or any object which will cause clogging of a sewer or sewage lift pump, or interferes with the normal operation of the City's POTW.
- b. Any compound which will produce noxious odors in the sewer or wastewater treatment facilities.
- c. Any recognizable portions of human or animal anatomy.
- d. Any solids, liquids, gases, devices, or explosives which by their very nature or quantity are or may be, sufficient either alone or by interaction with other substances or sewage to cause fire or explosion hazards, exceed 10% of the lower explosive limit (LEL) at the point of discharge or in the collection system, or in any other way create imminent danger to City's wastewater personnel or POTW, the environment or public health.
- e. Any wastewater or material with a closed cup flash point of less than 140 degrees Fahrenheit or 60 degrees Celsius using the test method specified in 40 CFR 261.21.
- f. Any substance or heat in amounts which will inhibit biological activity in the City's POTW resulting in the interference or which will cause the temperature of the sewage in any public sewer to be higher than 140 degrees Fahrenheit. In no case shall any substance or heat be discharged to the sewer that will raise the POTW influent higher than 104 degrees Fahrenheit (40 degrees Celsius).
- g. Any material or quantity of material that will cause:
 - 1) Damage to any part of the RWQCP;
 - 2) Abnormal maintenance or increased operational costs of the RWQCP;
 - 3) A nuisance or menace to public health;
 - 4) Interference or pass through in the City's POTW, its treatment processes, operations, sludge processes, use or disposal; or

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- 5) A violation of the City's NPDES permit.
- h. Any petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin.
- i. Any material or quantity of material(s) that will cause abnormal sulfide generation.
- j. Any wastewater having a corrosive property capable of causing damage to the RWQCP, equipment, or structures or presenting a hazard to City personnel. However, in no case shall wastewater be discharged to the City's RWQCP with a pH below 6.0, or greater than 9.5.
- k. Any substance that will cause discoloration of the City's POTW effluent.
- l. Any substance which may cause the City's POTW effluent or any other product such as residues, sludges, or scums to be unsuitable for reclamation or reuse or which will interfere with the reclamation process. This includes any material which will cause the sludge at the City's POTW to violate applicable sludge use or disposal regulations developed under the Federal Clean Water Act, 33 USCA, Section 1251 et seq., or any regulation affecting sludge use or disposal developed pursuant to the Solids Waste Disposal Act, 42 USCA, Section 7401, et seq.; Toxic Substance Control Act, 15 USCA, Section 2601, et seq., or any other applicable State regulations.
- m. Any discharge from a material processing tank or vessel. These shall include, but not be limited to, all wash tanks, chemical conversion tanks, acid and alkali tanks, lubricating tanks, fruit and vegetable wash and treatment tanks, and any other tank or vessel containing a material which would not meet the pollutant discharge limitations as established by resolution.

17. COMPLIANCE WITH APPLICABLE PRETREATMENT STANDARDS AND REQUIREMENTS

Compliance with this permit does not relieve the Permittee from its obligations regarding compliance with any and all applicable Federal, State and local discharge standards and requirements, including any such standards or requirements that may become effective during the term of this permit.

SECTION B. MONITORING AND RECORDS

1. REPRESENTATIVE SAMPLING

Samples and measurements taken as required herein shall be representative of the volume and nature of the monitored discharge. All samples shall be

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representative of the discharge and shall be collected before any dilution by any other wastestream, body of water or substance. All equipment used for sampling and analysis must be routinely calibrated, inspected and maintained to ensure their accuracy.

2. ANALYTICAL METHODS TO DEMONSTRATE CONTINUED COMPLIANCE

All sampling and analysis required by this permit shall be performed in accordance with techniques prescribed in 40 CFR Part 136 and amendments thereto, otherwise approved by EPA, or as specified in this permit.

3. INSPECTION AND ENTRY

The Permittee shall allow the City of Riverside's Public Works Director, or his authorized representative, upon the presentation of identification, credentials and/or other documents as may be required by law, to:

- a. Inspect and have access to and copy, at reasonable times, any records that must be kept under the conditions of this permit;
- b. Inspect at reasonable times any equipment (including the permitted vehicle(s), vehicle contents, and any vehicles or vessels which are used for storing and/or transporting septic waste and are located at the haulers place of business);
- c. Collect samples or monitor, for the purposes of assuring permit compliance, any substances or parameters at any location.

4. RETENTION OF RECORDS

- a. The Permittee shall retain records of all liquid waste manifest forms, all septic hauling records, all monthly pumper reports, copies of all reports required by this permit, and records of all data used to complete the application for this permit for a period of at least three years from the date of the sample, measurement, report or application. This period may be extended by request of the City of Riverside's Environmental Compliance Section at any time.
- b. All records that pertain to matters that are the subject of special orders or any other enforcement or litigation activities brought by the City of Riverside, Environmental Compliance Section shall be retained and preserved by the Permittee until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.

5. FALSIFYING INFORMATION

Knowingly making any false statement on any report or other document required

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by this permit or knowingly rendering any monitoring device or method inaccurate, is in violation of R.M.C. 14.12 and may result in the imposition of criminal sanctions and/or civil penalties.

SECTION C. ADDITIONAL REPORTING REQUIREMENTS

1. DUTY TO PROVIDE INFORMATION

The Permittee shall furnish to the Environmental Compliance Section, within fifteen (15) days, any information which the Environmental Compliance Section may request to determine whether cause exists for modifying, revoking and reissuing, or terminating this permit, or to determine compliance with this permit. The Permittee shall also, upon request, furnish to the Section, within fifteen (15) days, copies of any records required to be kept by this permit.

2. SIGNATORY REQUIREMENTS

All applications, reports, or information submitted to the Environmental Compliance Section must contain the following certification statement and be signed as required in Sections (a), (b), (c) or (d) below:

"I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHER AND EVALUATE THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS."

- a. By a responsible corporate officer, if the Liquid Waste Hauler submitting the reports is a corporation. For the purpose of this paragraph, a responsible corporate officer means a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy, or decision-making functions for the corporation; or.
- b. By a general partner or proprietor, if the Liquid Waste Hauler submitting the reports is a partnership or sole proprietorship respectively; or.

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- c. By a duly authorized representative of the individual designated in paragraph (a), or (b) of this section, if
 - i) The authorization is made in writing by the individual described in paragraph (a), or (b) and is submitted to the City or.
- d. If an authorization under paragraph (c) of this section is no longer accurate because a different individual or position has responsibility for the operation of the company, a new authorization satisfying the requirements of paragraph (c) of this section must be submitted to the City prior to or together with any reports to be signed by an authorized representative.

3. CIVIL AND CRIMINAL LIABILITY

Nothing in this permit shall be construed to relieve the Permittee from civil and/or criminal penalties for noncompliance under R.M.C Chapter 14.12, or Federal or State Laws or regulations.

4. PENALTIES FOR VIOLATIONS OF PERMIT CONDITIONS

R.M.C. Section 14.12.540, Civil Penalties, provides that any person, firm, or corporation who violates any provision of this ordinance or permit condition or who violates any cease and desist order, prohibition, or effluent limitation, shall be liable civilly to the City of not more than one thousand dollars (\$1,000.00) for each day in which such violation occurs. The City Attorney, upon order of the City Council, shall petition the Superior Court to impose, assess and recover such penalties.

Any person who willfully or negligently violates permit conditions is subject to criminal penalties of a fine of up to \$1000.00 per day of violation, or by imprisonment for six (6) months, or both. The Permittee may also be subject to sanctions under Federal and/or State law.

5. RECOVERY OF COSTS INCURRED

In addition to civil and criminal liability, the Permittee violating any of the provisions of this permit or R.M.C. Sections 14.12.295, 305, 315, and 565, or causing damage to or otherwise inhibiting the City of Riverside wastewater disposal system, shall be liable to the City of Riverside for any expense, loss, or damage caused by such violation or discharge. The City of Riverside, Public Works Director shall bill the Permittee for the costs incurred by the City of Riverside, for any cleaning, repair, or replacement work caused by the violation

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or discharge. Refusal to pay the assessed costs shall constitute a separate violation of R.M.C. Sections 14.12.305, 315, and 475.

6. LIABILITY INSURANCE REQUIREMENTS

Any septic hauler that accesses City of Riverside property for dumping septic waste or any other purpose must have the following insurance:

- **Commercial General Liability Insurance:**
Vendor shall maintain commercial general liability with a limit of not less than \$1,000,000.00 each occurrence/\$2,000,000.00 in the annual aggregate.
- **Business Auto Liability Insurance:**
Vendor shall maintain business auto liability with a limit of not less than \$1,000,000.00 each accident.
- **Workers' Compensation and Employer's Liability Insurance:**
Vendor shall maintain workers' compensation insurance as required by the state of California and employer's liability insurance in the amount of \$1,000,000.00 per accident for bodily injury or disease.
- **General and Auto Liability Insurance need to have an Endorsement page(s) that modifies the policy by naming the City of Riverside as additionally insured.**

City of Riverside (Certificate Holder)
Risk Management
3900 Main Street
Riverside, CA 92522

This insurance information must be supplied to the City of Riverside's Environmental Compliance Section each year along with their permit application.

Exhibit B-2
Compensation

(2) Costs and Payment Schedule

enfoTech will keep the hosting and technical support fee unchanged and at the same amount as established since 2015.

Year	Service Period	Amount	Payment Due Date
1	2/20/2019 – 2/19/2020	\$ 33,400	Before 2/20/2019
		\$ 21,120	After delivery of enhancements
2	2/20/2020 – 2/19/2021	\$ 33,400	Before 2/20/2020
3	2/20/2021 – 2/19/2022	\$ 33,400	Before 2/20/2021
Total:		\$ 121,320	