



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 12, 2017**

**FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT      WARDS: ALL**

**SUBJECT: ACCEPTANCE OF DONATIONS, APPROVAL OF FUNDS TRANSFER AND APPROVAL OF SUPPLEMENTAL APPROPRIATION EACH IN THE AMOUNT OF \$143,251.68**

## **ISSUE:**

Accept \$143,251.68 in donations received by the Parks, Recreation and Community Services Department, and authorize a funds transfer and supplemental appropriation in the same amount.

## **RECOMMENDATIONS:**

That the City Council:

1. Accept monetary donations of \$143,251.68 received by Parks, Recreation and Community Services Department as outlined in this report;
2. Approve transfer of funds from Parks, Recreation and Community Services Department accounts to the General Fund in the amount of \$143,251.68; and,
3. Approve supplemental appropriation in the amount of \$143,251.68 to expenditure accounts as indicated in the Fiscal Impact section of this report.

## **BACKGROUND:**

On December 15, 2015, Council approved donation account transfers and supplemental appropriations in the amount of \$34,876.00.

Donations come from a variety of sources, including local businesses, community groups, organizations, and individuals. Contributions support various events and programs including Aquatics, Movies in the Park, Fourth of July Fireworks, Riverside Arts Academy, Mariachi Festival, Winter Wonderland, and Spring Eggstravaganza, to name a few. Parks, Recreation and Community Services Department (PRCSD) is appreciative of all donors, and expresses its gratitude in a variety of ways including sending thank you letters, providing donor recognition on brochures, flyers, and advertisements, as well as announcements at programs and events.

**DISCUSSION:**

Donations supporting PRCSO programs and events currently total \$143,251.68. The following monetary donations exceed \$1,000:

<b>Donating Organization</b>	<b>Amount</b>
Riverside Community Services Foundation for the Riverside Arts Academy	\$ 67,702.00
LA84 Foundation for Aquatic Program 2017	\$ 9,931.75
Riverside Downtown Partnership for Rhythm of Riverside	\$ 8,250.00
Riverside Police Foundation for Free Swim Program	\$ 5,000.00
Riverside Community Services Foundation for July Fireworks Show	\$ 5,000.00
Riverside Community Services Foundation for Activity Guide expansion	\$ 5,000.00
Riverside Community Services Foundation for Santa Ana River Trail Bicycle	\$ 5,000.00
Riverside Downtown Partnership for Movies on Main 2016	\$ 3,088.00
Riverside Downtown Partnership for Movies in the Park 2017	\$ 2,925.00
Arlington Business Partnership for Movies in the Park 2017	\$ 2,750.00
LA84 Foundation for Aquatics Program 2016	\$ 1,945.00
Arlington Business Partnership for Winter Wonderland	\$ 1,750.00
Evergreen Memorial Historic Cemetery for Movies in the Park 2016	\$ 1,179.00
Columbian Foundation Supporting People for Friendly Stars Program	\$ 1,000.00
Riverside Downtown Partnership for Movies in the Park 2016	\$ 1,000.00
Various citizens, businesses, and organizations in amounts less than \$1000	\$ 21,730.93
<b>TOTAL</b>	<b>\$ 143,251.68</b>

Donations in the amount of \$143,251.68 have been deposited in two separate holding accounts (0000720-225070 for the Recreation Division and 0000720-225071 for the Community Services Division). These donations include the large donations listed above, as well as an accumulation of multiple smaller donations received in the current and past fiscal years. PRCSO plans to use contributions to purchase Recreation supplies and Professional Services for city-wide events.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$143,251.68. Funds are available in the Recreation Revolving Account, 0000720-225070, and the Community Service Revolving Account 0000720-225071. A transfer of \$143,251.68 is requested to fully offset supplemental appropriations required to cover costs for various programs and events. There is no impact to the General Fund as a result of accepting these donations. The tables below summarize the transfer and supplemental appropriations requested.

<b>Liability Account No.</b>	<b>Transfer to General Fund</b>	<b>Assigned Account</b>
0000720-225070	\$ 61,254.68	Revolving Account, Recreation
0000720-225071	\$ 81,997.00	Revolving Account, Community Services
<b>Total Transfer</b>	<b>\$ 143,251.68</b>	
<b>Expenditure Account No.</b>	<b>Supplemental Appropriation</b>	<b>Assigned Program</b>
5205000-421000	\$ 35,254.68	Professional Services / Recreation
5205000-426500	\$ 26,000.00	Recreation Supplies / Recreation
5225000-411110	\$ 56,790.00	Part time salaries/benefits / Community Services
5225000-426500	\$ 14,997.00	Recreation Supplies / Community Services
5225000-453346	\$ 10,210.00	Riverside Arts Academy/ Community Services
	<b>\$ 143,251.68</b>	

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director  
 Certified as to  
 availability of funds: Adam Raymond, Chief Financial Officer/ City Treasurer  
 Approved by: Alexander T. Nguyen, Assistant City Manager  
 Approved as to form: Gary G. Geuss, City Attorney