

# FY 2018-20 Budget Outlook

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## General Services Department

*Budget Engagement Commission*

*January 31, 2018*

# DEPARTMENT OVERVIEW

79 TOTAL FULL-TIME EQUIVALENTS (FTEs)



Admin – 5 FTEs



Airport – 7 FTEs



Building Services  
– 18 FTEs



Capital Projects  
– 2 FTEs



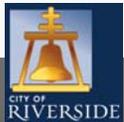
Fleet – 43 FTEs



Property Services  
– 1 FTEs



Publishing – 3  
FTEs



# DEPARTMENT OVERVIEW

## Riverside 2.1 Goals

- Expand City's alternative fuel infrastructure to promote clean air
- Improve cost effectiveness and efficiency in the delivery of departmental services
- Implement a citywide facility maintenance, repair and construction program to maximize occupant safety and optimize facility condition
- Become a general aviation airport destination for pilots and corporate tenants
- Implement and maintain exceptional customer service



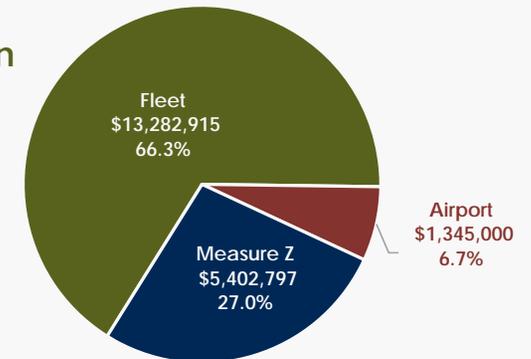
# 2018-20 BIENNIAL BASELINE BUDGET OVERVIEW

## REVENUES – ALL FUNDS

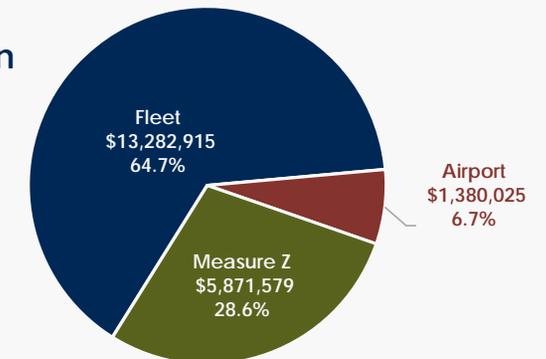
### Primary Revenue Sources

- **Measure Z**
- **Airport Fund**
  - Federal and State Grants
  - Lease Revenues
- **Fleet Fund**
  - Internal Service Fund department
  - Costs recovered through charges to other City departments for services

FY 2018-19  
\$20.0 Million



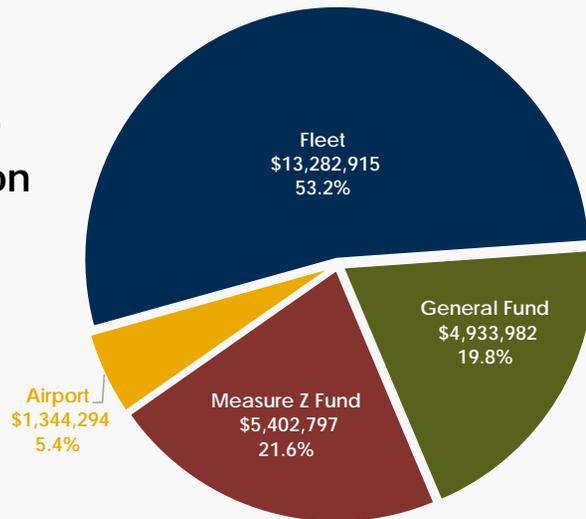
FY 2019-20  
\$22.4 Million



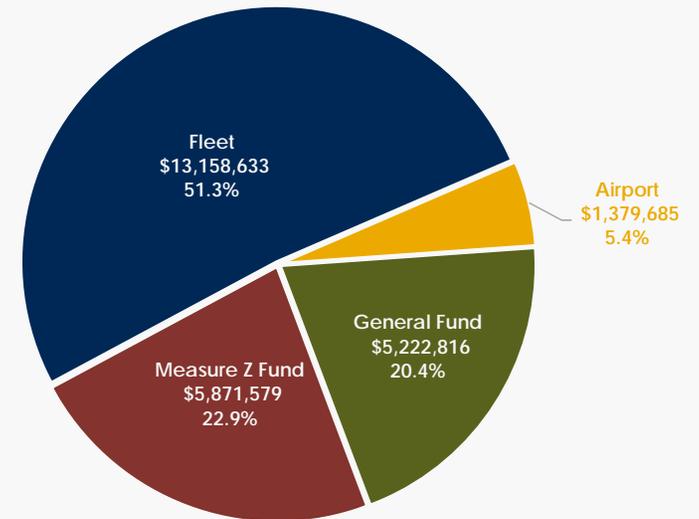
# 2018-20 BIENNIAL BASELINE BUDGET OVERVIEW

## EXPENDITURES – ALL FUNDS

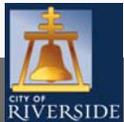
FY 2018-19  
\$25.0 Million



FY 2019-20  
\$25.6 Million



Measure Z spending related to Public Safety Fleet and City Annual Deferred Maintenance  
Fleet and Airport funds are fully funded with user charges

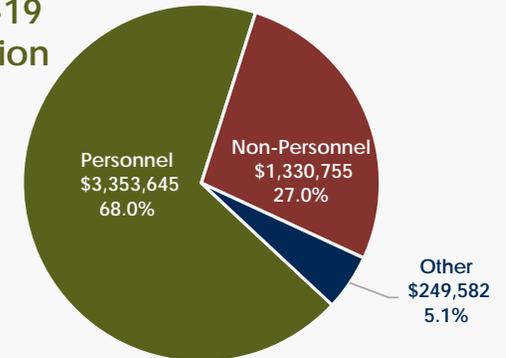


# BASELINE BUDGET OVERVIEW

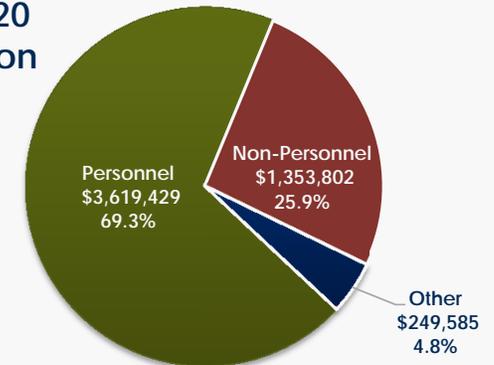
## REVENUE AND EXPENDITURES – GENERAL FUND

- No General Fund Revenue
- Non-Personnel Costs  
(\$1.3 Million-27.0%/\$1.4 Million-25.9%)
  - Most of the non-personnel costs are related to professional service costs for security, facility maintenance repair, and custodial
- Personnel Costs  
(\$3.4 Million-68.0%/\$3.6 Million-69.3%)
- All other costs  
(\$249,582-5.1%/\$249,585-4.8%)

FY 2018-19  
\$4.9 Million



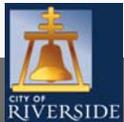
FY 2019-20  
\$5.2 Million



# DEPARTMENTAL BALANCING MEASURES

- Used budget reduction methodology as established by City Management
- General Fund reductions
- Additional funding challenges this budget cycle:
  - Attracting qualified skilled labor
  - Budget constraints on staffing

Reduction	Service Impact	Fiscal Year 2018-19	Fiscal Year 2019-20
Eliminate Assistant Director position	No service impact	\$166,030	\$181,976
Miscellaneous professional Services	No service impact	\$14,000	\$15,000
Defer minor non-life/safety maintenance services	No service impact	\$17,249	\$11,937
<b>Total</b>		<b>\$197,279</b>	<b>\$ 208,913</b>



# CAPITAL PROJECTS OVERVIEW

## Primary Funding Sources

- Measure Z
- General Fund CIP
- Federal and State Grants



# FUNDED CAPITAL PROJECTS (FY 2018-20)

- Downtown Library
- Metropolitan Museum Expansion and Rehabilitation
- Police Headquarters
- Cheech Marin Center for Chicano Art (City Portion funded by grants)
- Ethanol (E85) Fueling Station
- Fleet Waste Oil Tank Compliance Project
- Airport Flight Deck Reconstruction
- Airport Taxiway A Rehabilitation
- Airport Runway 16/34 Rehabilitation
- Airport Taxiway J Rehabilitation
- Parking Lot Rehabilitation (City Hall and portions of the Corporation Yard)



# UNFUNDED CAPITAL PROJECTS

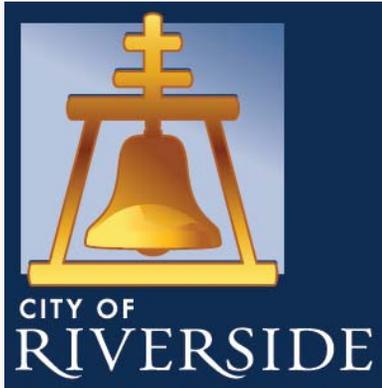
- Eastside Library Construction
- Harada House Restoration/Historic Preservation
  - Rehab Robinson (Caretaker) House
- Heritage House Renovation/Restoration
- Corporation Yard Paving (Phases 2 and 3)
- Orange Terrace HVAC Upgrades
- Magnolia Shopping Center Roof
- Marcy Building HVAC Replacement
- Metropolitan Museum – Soroptomist Stone Replacement
- Muni Auditorium – Install elevator/lift for ADA



# UNFUNDED CAPITAL PROJECTS

- Fire Station 11 Gender Modifications
- Museum Storage Collection Facility
- Fire Station 3 Metal Parking Structure
- Magnolia Police Station – Replace flooring





# FY 2018-20 Budget Outlook

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## Raincross Group

- Riverside Convention Center
- Riverside Convention & Visitor's Bureau
- Riverside Sports Commission

*Budget Engagement Commission*

*January 31, 2018*

# RIVERSIDE 2.1 STRATEGIC GOALS

## Riverside Convention Center

-  Implement and maintain exceptional customer service at Riverside Convention Center
-  Exceed annual operating revenue for Riverside Convention Center
-  Increase economic impact from Convention Center operations

## Riverside Convention & Visitor's Bureau

-  Increase economic impact from Riverside Convention & Visitor's Bureau operations



# 2018-20 BIENNIAL BASELINE BUDGET OVERVIEW

	FY 2018/19 Expenditures	FY 2019/20 Expenditures
Riverside Convention & Visitor's Bureau	\$1,468,861	\$1,512,927
Riverside Sports Commission	\$ 170,735	\$ 175,857



# 2018-20 BIENNIAL BASELINE BUDGET OVERVIEW

RIVERSIDE CONVENTION CENTER	FY 2018/19	FY 2019/20
Revenues	\$6,232,023	\$6,450,148
Operating Expenditures	\$5,855,756	\$6,139,041
Management Fees	\$ 541,639	\$ 557,888
Incentive Fees	\$ 105,000	\$ 108,150
Debt Service	\$3,449,647	\$3,449,647

