



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
951-826-2135

City of Arts & Innovation

Agenda

Meeting Date: Monday, June 11, 2018

6:30 PM

Art Pick Council Chamber
3900 Main Street
Riverside, CA 92522

Publication Date: Wednesday, May 30, 2018

MISSION STATEMENT

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.

Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the lobby/meeting room while the Board of Public Utilities is in session.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

TRUJILLO WATER COMPANY ANNUAL MEETING

1 TRUJILLO WATER COMPANY SHAREHOLDERS ANNUAL MEETING

Attachments: [Report](#)

2 TRUJILLO WATER COMPANY DIRECTORS ORGANIZATIONAL MEETING

Attachments: [Report](#)

PRESENTATIONS

3 EMPLOYEE RECOGNITION AWARD TO TEAM RESPONSIBLE FOR RECRUITMENT AND HUMAN RESOURCE COORDINATION FOR RIVERSIDE PUBLIC UTILITIES EMPLOYEES

That the Board of Public Utilities recognize the following team for their hard work and dedication to Riverside Public Utilities and the City of Riverside:

- Staci Sullivan, Interim Fiscal Manager
- Lori Corona, Administrative Analyst
- Katy Stewart, Administrative Analyst
- Maggie Tanner, Senior HR Analyst
- Jennifer Brown, HR Analyst

(presentation by Todd Jorgenson – 10 min)

Attachments: [Report](#)

CITIZENS PARTICIPATION

4 Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary.

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

Minutes

5 Approval of the minutes from the Board of Public Utilities regular meeting held on May 14, 2018.

Attachments: [Draft minutes 05-14-2018](#)

Board Attendance

6 EXCUSE BOARD MEMBER ELIZABETH SANCHEZ-MONVILLE ABSENCE FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON APRIL 23, 2018

That the Board of Public Utilities excuse Board Member Elizabeth Sanchez-Monville absence from the Board of Public Utilities regular meeting of April 23, 2018, due to illness.

Attachments: [Report](#)

Electric Items

7 AWARD BID NO. RPU-7522 TO WESTERN CONSTRUCTION SPECIALISTS, INC., OF YORBA LINDA, CALIFORNIA, TO INSTALL THREE STEEL POLE FOUNDATIONS, ONE STEEL POLE, AND ONE WOOD POLE FOR THE RIVERSIDE TRANSMISSION RELIABILITY PROJECT IN THE AMOUNT OF \$128,100 – APPROVE CAPITAL EXPENDITURE FOR WORK ORDER NO. 642975 FOR \$210,000

That the Board of Public Utilities:

1. Award Bid No. RPU-7522 to install three steel pole foundations, one steel pole, and one wood pole to the lowest responsive and responsible bidder, Western Construction Specialists, Inc., of Yorba Linda, California, in the amount of \$128,000;
2. Approve a contract contingency of 20% for an amount of \$25,620; and
3. Approve the estimated capital expenditure of \$210,000 for Work Order No. 642975 for the Riverside Transmission Reliability Project.

Attachments: [Report](#)

[Bid Award Recommendation](#)

8 AWARD REQUEST FOR PROPOSAL NO. 1789 FOR PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR PROFESSIONAL ARCHITECTURAL, ENGINEERING SERVICES, INSPECTION AND CONSTRUCTION SUPPORT SERVICES FOR THE SUBSTATION UTILITY STORAGE FACILITY WITH IDS GROUP, INC., OF IRVINE, CALIFORNIA, IN THE AMOUNT OF \$310,350 – APPROVE WORK ORDER NO. 1808341 FOR \$407,385

That the Board of Public Utilities:

1. Award Request for Proposal No. 1789 for Professional Consultant Services Agreement for Professional Architectural, Engineering Services, Inspection and Construction Services for the Substation Utility Storage Facility with IDS Group, Inc., of Irvine, California, in the amount of \$310,350;
2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with IDS Group, Inc.; and
3. Approve Work Order No. 1808341 for \$407,385.

Attachments: [Report](#)

[IDS Group Inc](#)

[Bid Award Recommendation](#)

9 APPROVE A CHANGE ORDER IN THE AMOUNT OF \$12,825, A 27% INCREASE TO THE EXISTING ANNUAL PURCHASE ORDER FOR CINTAS, INC. TO PROVIDE ADDITIONAL WORK SAFETY CLOTHING, FOR A TOTAL CONTRACT AMOUNT OF \$60,000 FOR FISCAL YEAR 2017/18

That the Board of Public Utilities, in accordance with Article XII, Section 1202 of the City of Riverside Charter, approve an increase in the purchase order to Cintas, Inc. to \$60,000 in fiscal year 2017/18 for essential safety clothing and uniforms.

Attachments: [Report](#)

10 APPROVE PURCHASE ORDER FOR HEAVY DUTY VEHICLES AND EQUIPMENT FROM ALTEC INDUSTRIES, INC., OF BIRMINGHAM, ALABAMA, IN THE AMOUNT OF \$482,002

That the Board of Public Utilities approve the issuance of a purchase order for heavy duty vehicles and equipment from Altec Industries, Inc. of Birmingham, Alabama, in the amount of \$482,002.

Attachments: [Report](#)

[Wetwash trailer City of Riverside HLIW-1600T NJPA Quote 3.6.18](#)

[Digger Derrick City of Riverside NJPA Quote DB41B 3.6.18](#)

[Small Bucket Truck AT37G JEMS Unit NJPA 3.6.18](#)

11 AWARD REQUEST FOR PROPOSAL NO. 1797 FOR DESIGN-BUILD AGREEMENT FOR THE ARC FLASH MITIGATION PROJECT AT THE POWER GENERATION FACILITIES WITH SIEMENS INDUSTRY, INC., OF CYPRESS, CALIFORNIA, FOR \$388,239 – APPROVE WORK ORDER NO. 1826061 FOR \$497,000

That the Board of Public Utilities:

1. Award Request for Proposal No. 1797 for Design-Build Agreement in the amount of \$388,239 with Siemens Industry, Inc. for the Arc Flash Mitigation Project;
2. Authorize the City Manager, or his designee, to execute the Design-Build Agreement with Siemens Industry, Inc.; and
3. Approve Work Order No. 1826061 for \$497,000.

Attachments: [Report](#)

[Agreement](#)

[Bid Award Recommendation](#)

[Presentaiton](#)

Water Items

12 CANAL PARCEL LICENSE AGREEMENT 7688 INDIANA AVENUE WITH TMCSF REALTY, LLC, ON BEHALF OF RIVERSIDE HARLEY-DAVIDSON FOR USE OF A PORTION OF THE RIVERSIDE WATER CANAL LOCATED AT 7688 INDIANA AVENUE FOR A FORTY-YEAR TERM – IN THE TOTAL REVENUE AMOUNT OF \$315,422

That the Board of Public Utilities recommend that the City Council:

1. Approve the Canal Parcel License Agreement with TMCSF Realty, LLC for a forty-year term for approximately 12,870 square feet of Riverside Water Canal land for an initial annual rental amount of \$5,220 plus two percent (2%) annual rental increases thereafter; and
2. Authorize the City Manager, or his designee, to execute the attached Canal Parcel License Agreement for a forty-year term with TMCSF Realty, LLC, including making minor non-substantive changes, and to sign all documents necessary to complete the transaction.

Attachments: [Report](#)

[Agreement](#)

Other Items

13 ANNUAL REPORT ON THE CITY OF RIVERSIDE'S USE OF ALLOWANCE VALUE AND PROCEEDS OF GREENHOUSE GAS ALLOWANCES

That the Board of Public Utilities receive update on the City's use of allowance value and proceeds of Greenhouse Gas Allowances

Attachments: [Report](#)

[Attachment](#)

[Presentation](#)

14 COMMERCIAL MULTI-TENANT LEASE-TRIPLE NET – MISSION SQUARE WITH THE IG GROUP, LLC DBA SLATERS 50/50 – 3750 UNIVERSITY, SUITE 125, FOR A TEN-YEAR TERM WITH TWO FIVE YEAR OPTIONS TO EXTEND – IN THE TEN YEAR AMOUNT OF APPROXIMATELY \$1,872,402 AND THE GUARANTY OF LEASE WITH ALBERTO GARCIA FOR THE FULL PERFORMANCE OF THE OBLIGATIONS UNDER THE LEASE

That the Board of Public Utilities recommend that the City Council:

1. Approve the Commercial Multi-Tenant Lease-Triple Net Agreement to lease Mission Square to IG Group, LLC dba Slaters 50/50, for a ten-year term with two options for five-year extensions, for approximately 5,700 square feet of rentable space located at 3750 University Avenue, Suite 125;
2. Approve the Guaranty of Lease with Alberto Garcia for the full performance of the obligations under the Lease, for approximately 5,700 square feet of rentable space located at 3750 University Avenue, Suite 125; and
3. Authorize the City Manager, or his designee, to execute the Commercial Multi-Tenant Lease-Triple Net Agreement and the two optional five-year extensions, with IG Group, LLC dba Slaters 50/50, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

Attachments: [Report](#)

[Commercial Multi-Tenant Lease](#)

[Guaranty of Lease](#)

15 APPROVAL OF ANNUAL PURCHASE ORDERS AND EXISTING CONTRACT PURCHASE ORDERS FOR FISCAL YEAR 2018-19 TOTALING \$15,859,548

That the Board of Public Utilities:

1. Approve 13 annual Electric and Water purchase orders for fiscal year 2018-19 with an estimated total amount of \$4,147,607, and authorize the City Manager, or his designee, to award the purchase orders for such procurements for the items designated;
2. Approve 11 annual Central Stores purchase orders for fiscal year 2018-19 with an estimated total amount of \$4,805,030, and authorize the City Manager, or his designee, to award the purchase orders for such procurements for the items designated; and
3. Approve 20 purchase orders for existing contracts for fiscal year 2018-19 with an estimated total amount of \$6,906,911.

Attachments: [Report](#)

[FY 18-19 Annual PO Electric & Water](#)

[FY 18-19 Annual PO Central Stores](#)

[FY 18-19 Annual PO Existing Contracts](#)

[Presentation](#)

DISCUSSION CALENDAR

This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.

16 RESULTS OF THE WATERSMART EXPERIMENT IN RIVERSIDE PUBLIC UTILITIES: WATER AND ELECTRICITY SAVINGS

That the Board of Public Utilities receive this report and presentation.

(presentation by Daniel E. Garcia, Dr. Katrina Jessoe and Kendra Olmos, UC Davis – 10 min)

Attachments: [Report](#)

[Presentation](#)

[Smart Water-Energy Savings Project Report](#)

[Smart Water-Energy Savings Project Report Appendices](#)

17 APPROVAL OF ELECTRIC RATES FOR FISCAL YEARS 2018/19 THROUGH 2022/23, EFFECTIVE JANUARY 1, 2019

That the Board of Public Utilities adopt a resolution approving and establishing the 2018-2022 Electric Rates with an effective date of January 1, 2019, and January 1 of every year thereafter.

(presentation by Todd Jorgenson – 10 min)

Attachments: [Report](#)

[Board Resolution No. 2018-02](#)

[Presentation](#)

18 SECOND AMENDMENT TO AGREEMENT NO. C06-207 FY 2015-2025 WESTERN MUNICIPAL WATER DISTRICT WATER CONSERVATION FUNDING AGREEMENT BETWEEN WESTERN MUNICIPAL WATER DISTRICT AND RIVERSIDE PUBLIC UTILITIES FOR THE PURPOSE OF PROVIDING WATER CONSERVATION FUNDING INCLUDING RESIDENTIAL, COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL PROGRAMS FROM METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA FOR A TERM THROUGH JUNE 30, 2025

That the Board of Public Utilities recommend that the City Council:

1. Approve the Second Amendment to Agreement No. C06-207 FY 2015-2025 Western Municipal Water District Water Conservation Funding Agreement between Western Municipal Water District and Riverside Public Utilities for a term through June 30, 2025;
2. Authorize Riverside Public Utilities to participate and receive water conservation funding from Metropolitan Water District of Southern California, including the use of the SoCal WaterSmart automated rebate application and rebate processing tool; and
3. Authorize the City Manager, or his designee, to execute the Second Amendment to Agreement No. C06-207 FY 2015-2025 Western Municipal Water District Water Conservation Funding Agreement between Western Municipal Water District and Riverside Public Utilities, including making minor and non-substantive changes.

(presentation by Daniel E. Garcia – 10 min)

Attachments: [Report](#)

[Agreement No. C06-207 FY 2007 – 2015 Western Municipal Water District Wat](#)

[Second Amendment Agreement 75352 Water Conservation Funding Agreemen](#)

[Presentation](#)

19 AWARD REQUEST FOR PROPOSAL NO. 1794 PROFESSIONAL CONSULTANT SERVICES FOR WATER QUALITY LABORATORY TESTING AND ANALYTICAL SERVICES WITH BABCOCK LABORATORIES, INC., OF RIVERSIDE, CALIFORNIA FOR THE DURATION OF THREE-YEARS, WITH THE OPTION OF TWO ONE-YEAR EXTENSIONS, IN THE ANNUAL AMOUNT OF \$596,591

That the Board of Public Utilities:

1. Award Request for Proposal No. 1794 for Professional Consultant Services Agreement with Babcock Laboratories, Inc. of Riverside, California, for Water Quality Laboratory Testing and Analytical Services, for a three-year term, in the annual amount of \$596,591; and
2. Authorize the City Manager, or his designee, to execute the Professional Consultant Services Agreement with Babcock Laboratories, Inc. including making minor non-substantive changes and to execute the extensions under the same price, terms, and conditions.

(presentation by Michael Plinski – 5 min)

Attachments: [Report](#)

[Presentation](#)

[RFP Award Recommendation](#)

[Agreement](#)

BOARD MEMBERS/STAFF COMMUNICATIONS

20 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

21 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

22 AG TASK FORCE COMMITTEE UPDATE

23 LEGISLATIVE / RTRP / SONGS UPDATE

GENERAL MANAGER'S REPORT

24 Monthly Legislative Summary

Attachments: [Report](#)

25 Safety Update

26 Electric / Water Utility Acronyms

Attachments: [Report](#)

27 Riverside Public Utilities Financial Results – March 31, 2018

Attachments: [Report](#)

28 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for April 2018

Attachments: [Report](#)

29 Contracts Executed Not Requiring Board Approval – PU Department Approves – April 2018

Attachments: [Report](#)

30 Electric / Water / Consultant Contract Panel Update as of May 1, 2018

Attachments: [ED Contractors Panel Report](#)

[Water \(Civil\) Contractor Panel Report](#)

[Water \(Paving\) Contractor Panel Report](#)

[Consultant Panel PO Report](#)

31 Water Highlights – April 2018

Attachments: [Report](#)

32 Monthly Power Supply Report – April 2018

Attachments: [Report](#)

33 SCPPA Monthly Agenda / Minutes – April 19, 2018

Attachments: [Report](#)

34 RPU Water Drought and Conservation Efforts Update as of April 2018

Attachments: [Report](#)

35 City Council / Committee Agendas – May 22, 2018 and June 5, 2018

Attachments: [CC Agenda 05-22-2018](#)

[CC Agenda 06-05-2018](#)

36 Upcoming Meetings

Attachments: [Report](#)

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.