

May 15, 2017

M. Todd Rounds, Chair  
Park and Recreation Commission  
9436 Darby Court  
Riverside, CA 92508

Re: Code of Ethics Annual Review

Dear Mr. Rounds:

Riverside Municipal Code Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The Code requires that prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting the Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.

This matter will be heard by the Board of Ethics at 5 p.m. on Thursday, August 3, 2017, in the Art Pick Council Chamber. The City Council Governmental Affairs Committee will consider the Board of Ethics recommendations at their September 6, 2017, meeting. The City Council will conduct a public hearing prior to the end of the year to consider all recommendations.

You are welcome to appear at these meetings and be heard. Written comments may also be submitted to the City Clerk's Office for distribution with agenda materials. **Boards and Commissions are urged to agendaize a discussion of the Code of Ethics in preparation for the upcoming Board of Ethics, Governmental Affairs Committee, and City Council meetings.**

If you have any questions, please contact me at (951) 826-5557 or email [cnicol@riversideca.gov](mailto:cnicol@riversideca.gov).

Sincerely,

COLLEEN J. NICOL, MMC  
City Clerk

cc: City Attorney  
City Manager  
Assistant City Managers  
Staff Liaisons

Enclosure: RMC Chapter 2.78