

**MEMORANDUM CONCERNING A CLOSED SESSION**  
**BEFORE THE COMMUNITY POLICE REVIEW COMMISSION**

TO: Members of the Community Police Review Commission

FROM: Al Zelinka, City Manager

SUBJECT: Closed Session – *[Government Code §54957(b)(1):*  
Complaint or Charge Against Employee  
Position Title: Officer

Reference Number: PC20-03016

A closed session will be held on September 23, 2020, “to consider the . . . evaluation of performance . . . or to hear complaints or charges brought against the employee by another person or employee.” *[Government Code §54957(b)(1)]*

Dated: September 11, 2020

Prepared By: Brandi Becker  
Principal Management Analyst/CPRC Manager