



*City of Arts & Innovation*

## CULTURAL HERITAGE BOARD MINUTES

WEDNESDAY, January 15, 2025, 3:30 P.M.  
PUBLIC COMMENT IN PERSON/TELEPHONE  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET

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### COMMISSIONERS

PRESENT: M. Carter, N. Ferguson, J. Sisson, J. Gamble, A. Hudson, C. McDoniel  
ABSENT: J. Brown, K. Castellanos  
STAFF: S. Watson, T. Torres, M. Tinio, I. De Honor

Chair Gamble called the meeting to order at 3:30 p.m.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the audience.

### CONSENT CALENDAR

Board Member Sisson pulled Item 4 for discussion.

The Consent Calendar was approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of the meetings of December 18, 2024, were approved as presented.

### CULTURAL HERITAGE BOARD ATTENDANCE

Excuse the absence of Chair Gamble and Board Member Ferguson from the December 18, 2024 regular meeting of the Cultural Heritage Board.

### 2024 FOURTH QUARTER REPORT ON HISTORIC PRESERVATION

The 2024 Fourth Quarter Report on Historic Preservation was pulled for discussion.

Motion by Board Member Sisson and Seconded by Board Member Carter, to approve the Consent Calendar as presented.

Motion Carried: 4 Ayes, 0 Noes, 3 Absent, 1 Abstention

AYES: Carter, Sisson, Gamble, McDoniel

NOES: NONE

ABSENT: Brown, Castellanos, Hudson (arrived late)

ABSTENTION: Ferguson



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### PRESENTATION

#### PRESENTATION ON HISTORIC PRESERVATION AND ECONOMIC DEVELOPMENT

This item was continued to the February 19, 2024 regular meeting of the Cultural Heritage Board.

Board Member Hudson arrived at this time.

### DISCUSSION CALENDAR

#### 2024 FOURTH QUARTER REPORT ON HISTORIC PRESERVATION

Board Member Sisson pulled the 2024 Fourth Quarter Report on Historic Preservation from the Consent Calendar for discussion. Following discussion, it was moved by Board Member Sisson and seconded by Board Member Carter to accept the 2024 Fourth Quarter Report on Historic Preservation.

Motion Carried: 5 Ayes, 0 Noes, 2 Absent, 1 Abstention

AYES: Carter, Ferguson, Sisson, Gamble, McDoniel

NOES: NONE

ABSENT: Brown, Castellanos

ABSTENTION: Hudson

### CULTURAL HERITAGE BOARD ATTENDANCE

The Board discussed the absence of Board Member Hudson from the December 18, 2024 regular meeting of the Cultural Heritage Board. Following discussion, it was moved by Board Member Sisson and seconded by Board Member Ferguson to excuse the absence of Board Member Hudson from the December 18, 2024 regular meeting of the Cultural Heritage Board.

Motion Carried: 6 Ayes, 0 Noes, 2 Absent, 0 Abstention

AYES: Carter, Ferguson, Sisson, Gamble, Hudson, McDoniel

NOES: NONE

ABSENT: Brown, Castellanos

ABSTENTION: NONE



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### REVIEW AND DISCUSS THE DRAFT 2025 CULTURAL HERITAGE BOARD WORK PLAN

Mr. Watson presented the draft 2025 Cultural Heritage Board workplan. The workplan was received and filed. Chair Gambe thanked Mr. Watson for the presentation.

### PUBLIC HEARINGS

PLANNING CASE DP-2024-01600 – Historic Designation – 2933 TWELFTH STREET, WARD 1  
Proposal by Riverside Housing Development Corporation on behalf of Orange Valley Masonic Lodge #13 to consider a Historic Designation request to designate Mercantile Hall – Orange Valley Masonic Lodge #13 as a City Landmark. Scott Watson, Historic Preservation Officer, presented the staff report. Jennifer Mermilliod, Architectural Historian of JM Research & Consulting represented the applicant, expressing support of the designation and that they were available for any questions. There were 10 public comments in support of Planning Case DP-2024-01600. Following discussion it was moved by Board Member Ferguson and seconded by Board Member Hudson to 1) Determine that Planning Case DP-2024-01600 (Historic Designation) for the designation of the Mercantile Hall – Orange Valley Masonic Lodge #13 as a City Landmark is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as the proposal will have no significant effect on the environment, identifies the structure as a cultural resource, and preserves the historic character of a cultural resource; and 2) Approve Planning Case DP-2024-01600 (Historic Designation), based on the facts of findings, and designate the Mercantile Hall – Orange Valley Masonic Lodge #13 as a City Landmark. Chair Gamble advised of the appeal period.

Motion Carried: 6 Ayes, 0 Noes, 2 Absent, 0 Abstention

AYES: Carter, Ferguson, Sisson, Gamble, Hudson, McDoniel

NOES: NONE

ABSENT: Brown, Castellanos

ABSTENTION: NONE



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### WORKSHOP

WORKSHOP OF THE CULTURAL HERITAGE BOARD TO PROVIDE INPUT ON THE UPDATED HISTORIC DISTRICT SIGN PROGRAM DESIGN CONCEPTS

Mr. Watson presented a workshop to the Cultural Heritage Board to provide input on the updated historic district sign program design concepts. Chair Gamble thanked Mr. Watson for the presentation.

The Board provided input on the design of the historic district signs including, more consistency with the design and colors, clearer font, and more of a contrast in colors to make the sign more legible. Chair Gamble thanked Mr. Watson for his presentation.

### COMMUNICATIONS

ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Mr. Watson briefed the board on upcoming agenda items including the continued Historic Preservation and Economic Development presentation, presentation on housing laws, COA for artificial, CLG Annual report, and ADU Design Guideline.

Mr. Watson updated the board of the open Assistant Planner position. The listing was closed and applications are now being reviewed. Additionally, the bids received from the Women's Historic Context Statement RFP is also being analyzed and a consultant will be selected soon.

Board Member Carter, Board Member Ferguson, and Chair Gamble will have their last meeting next month. There are currently no appointees to fill those seats.

### ADJOURNMENT

The meeting was adjourned at 5:04 p.m. to the meeting of February 19, 2025 at 3:30 p.m.

*Approved as presented at the February 19, 2025 meeting.*