



The BEC held its first meeting on February 23, 2017 and has met a total of 18 times since its inception to advise City staff and provide recommendations to City Council on Measure Z spending priorities, development of the FY 2018-2020 Two-Year Budget, and other financial and performance matters brought before the Commission.

On February 22, 2018, the BEC approved an amendment of the BEC meeting rules to elect the Chair and Vice-Chair at the first meeting of May of every year (Attachment 1).

**DISCUSSION:**

On November 29, 2018, the BEC requested that staff agendaize a discussion on Budget Engagement Commission Rules for the Transaction of Business and the Conduct of Meetings, RMC Chapter 2.90 – Budget Engagement Commission and other commission meeting matters to provide the Commissioners an opportunity to discuss the BEC’s purpose, meeting frequency, method of communication of the BEC recommendations to the City Council, and other matters pertinent to the purpose of the BEC, as necessary.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by:	Kristie Thomas, Budget & Revenue Manager
Approved as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Lea Deesing, Assistant City Manager

Attachments:

1. BEC Meeting Rules
2. Riverside Municipal Code Chapter 2.90 – Budget Engagement Commission