



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: OCTOBER 13, 2022**
FROM: CITY CLERK'S OFFICE **WARDS: ALL**
**SUBJECT: CONSIDER WHETHER ABSENCES OF COMMISSIONERS SCARANO,
GONZALEZ-KESTER, AND GARCIA FROM SEPTEMBER 8, 2022, MEETING
SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED ABSENCE**

ISSUE:

Determine whether the absences of Commissioners Scarano, Gonzalez-Kester, and Garcia, from September 8, 2022, should be recorded as excused or unexcused absence.

RECOMMENDATION:

That the Budget Engagement Commission determine the absences of Commissioners Scarano, Gonzalez-Kester, and Garcia from the Budget Engagement Commission meeting on September 8, 2022, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23618, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioners Scarano, Gonzalez-Kester, and Garcia were not present at the Commission meeting on September 8, 2022. Staff received advanced notification from Commissioner Scarano regarding his absence as work related. Staff was informed the day of the meeting by Commissioners Gonzalez-Kester and Garcia regarding their absence due to work and personal reasons, respectively.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Diana Alegria, Deputy City Clerk

Approved as to

availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer

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Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. Attendance Report