



City of Arts & Innovation

# Airport Commission

**TO: HONORABLE COMMISSIONERS**

**DATE: MAY 11, 2016**

**FROM: GENERAL SERVICES DEPARTMENT**

**SUBJECT: AIRPORT MANAGER'S MONTHLY OPERATION AND ACTIVITY REPORT**

**ISSUE:**

To receive a monthly report from the Airport Manager on Riverside Municipal Airport operations and activity.

**RECOMMENDATION:**

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity.

**BACKGROUND:**

In order to keep the Airport Commission (Commission) informed about operations impacting the Riverside Municipal Airport (Airport), statistics on Airport operation and safety are provided with information about upcoming events and various other Airport issues.

**Events**

*2016 Airshow:* The annual Riverside Airshow and Open House was held on April 2, 2016. Approximately 50,000 spectators viewed vintage aircraft and a classic car show. This year's Airshow had 48 vendors offering food, drink and novelty items.

*Collings Foundation:* The Airport is planning to host the Collings Foundation 2016 west coast tour of several WWII aircraft. The event is planned for May 2, 3, and 4 and staff expects 300 visitors. This report was prepared prior to the event and an update will be provided at the Commission meeting.

**City Council:**

- California Aviation Services, Inc. is converting a month-to-month agreement to a 5-year lease and is scheduled for City Council consideration on April 26, 2016.
- A ground lease for Raincross Fuel and Oil, Inc., will be presented to City Council. This ground lease will encompass approximately 7,000 square feet and be used to construct

two aircraft hangars. This item is scheduled for City Council consideration on May 3, 2016.

This report was prepared before City Council final determinations of the above items.

Other Issues:

- West Side Development: The Airport Manager will provide an update on the status of ground lease agreement which was scheduled for presentation to Transportation Committee and City Council in April. At the request of the developer, approval of this matter has been postponed.
- Request for Proposal: Staff conducted a job walk as part of the selection process for a design consultant in association with a federal grant project. This project entails design of crack seal and slurry coat of approximately 600,000 square feet of aircraft apron and Runway 09/27. The construction phase will take place in 2017.

Statistics

	<b>FY 2015 – 2016 Budget</b>	<b>July 2015 – March 2016 Actual</b>	<b>Variance</b>
Expenditures Planned –	\$1,169,555	\$846,153	<b>72%</b>
Revenue – Projected	\$1,194,100	\$1,147,239	<b>96%</b>
Fuel Flowage Fee	\$20,000	\$13,170	<b>66%</b>
Transient Parking Fee	\$394	\$1,680	<b>329%</b>
	<b>AIRCRAFT OPERATIONS</b>		
	<b>March 2015</b>	<b>March 2016</b>	<b>Variance</b>
	9,151	9,095	<b>-6%</b>

Six Month Look Ahead

The table below identifies anticipated issues for future Commission meetings.

<b>Item</b>	<b>60 days</b>	<b>90 days</b>	<b>120 days</b>
On-Call Engineering Consultant Selection		X	
Apron/Runway Design Consultant	X		
Hangar Paint RFP			X
Lease Amendment for Van Buren Golf Center	X		
Hangar Paint Project			X

**FISCAL IMPACT:**

There is no fiscal impact associated with this monthly activity report.

Prepared by:	Kim Ellis, Airport Manager
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