



City of Arts & Innovation

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

MONDAY, MAY 12, 2025, 5 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Corales, Steinbrick, Ivy, Acuna and Rojas
ABSENT: Falsetti and Smith
STAFF PRESENT: Jessica Herdina and Angela Henson

The Board of Library Trustees meeting convened at 5:00 p.m.

Public Comment

Item 1 There were no public comments received.

Consent Calendar

- Item 2 Minutes**
- Item 3 Approval of Trust Fund Expenditures**
- Item 4 Approval of Gift Fund Donations**
- Item 5 Incident Reports**
- Item 6 Record Excused Trustee Falsetti Absence from the April 14 meeting**
- Item 7 Record Excused Trustee Acuna Absence from the April 14 meeting**

Motion: Steinbrick
Second: Ivy
Abstain: None
Ayes: Corales, Steinbrick, Ivy, Acuna and Rojas

Discussion and Action Calendar

Item 8 Receive and file the Board and Commission Attendance Policy - Resolution No. 24076

Jessica Herdina, Assistant Library Director, provided a report on the Board and Commission Attendance Policy. Board members that are absent from three consecutive regular meetings of such board or commission, unless by permission of such board expressed in its official minutes, or are convicted of a crime of moral turpitude, or cease to be a qualified elector of the City, the office shall become vacant and shall be so declared by the City Council.

The City Clerk shall notify the Mayor or appropriate Councilmember for Ward specific seats in the event a board or commission member is absent, whether

excused or unexcused, from more than one-third of the regularly scheduled meetings in a calendar year.

To ensure effective operation of the Board of Library Trustees, all Trustees are requested to provide sufficient notification to Library Administrative Office at least 24 hours prior to the scheduled Board meeting.

There was no action taken.

Item 9 Receive an Update on the Amendment to Agreement with OverDrive Inc., to increase the contract in the amount of \$8,500 for subscription services to access the library digital collection for a total contract amount of \$185,266

Jessica Herdina, Assistant Library Director, provided an informational report on the Amendment to Agreement with OverDrive Inc., to increase the contract in the amount of \$8,500 for subscription services to access the library digital collection for a total contract amount of \$185,266. On May 6, 2025, the City Council approved the increase to the contract for patrons to access magazines in the digital collection

There were no actions taken.

Item 10 Materials Selection Policy Revisions

Jessica Herdina, Assistant Library Director, provided the revisions to the Materials Selection Policy for discussion and approval. The following revisions were approved by the Board.

1. The collection meets the broad and diverse interests of the community and respects both the autonomy and their specific community needs.
2. RPL maintains that the use of library materials is an individual and private matter, and that the public library serves as a center for voluntary inquiry and the dissemination of information and ideas.
3. Library materials should be provided for the interest, information, and enlightenment of people, and should present diverse points of view in the collection.

4. The selection of a variety of materials guarantees the right of the public to receive access to a range of social, political, aesthetic, moral, and other ideas and experiences.
5. Riverside Public Library regularly evaluates the collection as a whole and may withdraw items, when necessary, the decision to withdraw materials is based on several factors, including publication date, frequency of circulation, community interest, physical condition, and accuracy, but not limited to, and relevance of information. Items housed in the Local History archives are an exception. Fiction that was once popular but no longer in demand and non-fiction books applicable may be withdrawn from the collection.
6. In support of the above principles, the Board of Library Trustees adopts the Library Bill of Rights, the Freedom to Read statement, and the Freedom to View Statement.

Motion: Steinbrick
 Second: Ivy
 Abstain: None
 Ayes: Corales, Steinbrick, Ivy, Acuna and Rojas

Item 11 Receive a Recurring Update the SPC Jesus S. Duran Eastside Library

Jessica Herdina, Assistant Library Director, provided information on the current SPC Jesus S. Duran Eastside Library closed to the public on April 11, 2025, and as of May 4, the City of Riverside officially terminated its lease with Sugarbush Properties. The new temporary facility opened at the Lincoln Park Community Center, 4261 Park Avenue, Riverside, CA 92507, on May 6, 2025, and welcomed over 40 people. The new site offers a selection of new books, holds pick-up and free Wi-Fi access. Storytimes on Wednesdays and Thursdays and tech help for seniors on Fridays. In addition, Mobile Library services offered Tuesday – Sunday at several Park locations throughout the Ward beginning May 6, 2025.

The new construction bids have been received and are in the final review stages by the City. The project is fully funded with some additional funding provided by the City. The awarded bid will be presented to the City Council on July 15 and anticipate a groundbreaking 30 to 60 days after approval.

There was no action taken.

Board and Directors Communication

Item 12 Brief reports on conferences, seminars, and meetings attended by Board Members.

Trustee Ivy presented a zine workshop at the Riverside Pride Festival.

Item 13 Brief reports on conferences, seminars, and meetings attended by Assistant Library Director.

Jessica Herdina, Assistant Library Director, will be attending Serving with a Purpose Conference on May 15. The Summer Reading Program "Level Up" will begin on May 31 and the Lunch at the Library Program begins on June 3.

Item 14 Items for future Board of Library Trustees consideration as requested by the Board Members. Only items that fall with the powers and duties of the Board of Library Trustees as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

Trustee Steinbrick requested book mobile statistics.

President Corales adjourned the meeting at 5:18 p.m.

Respectfully submitted,

Krista Ivy
Board Secretary