



*City of Arts & Innovation*

# Community Police Review Commission Memorandum

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**TO: COMMUNITY POLICE REVIEW COMMISSION** **DATE: FEBRUARY 26, 2025**

**FROM: CITY MANAGER'S OFFICE** **WARDS: ALL**

**SUBJECT: REVIEW AND DISCUSSION OF AMENDED BY-LAYS FROM DECEMBER 14, 2022 AND POLICIES AND PROCEDURES FROM JANUARY 24, 2024. CONSIDER FORMING AN AD HOC COMMITTEE FOR FURTHER REVISIONS ON BOTH DOCUMENTS**

## **ISSUES:**

The Community Police Review Commission (CPRC) last amended its by-laws on December 14, 2022, and the Policies and Procedures on January 24, 2024. The CPRC should review the current documents to determine if any further revisions are necessary and whether an ad hoc committee should be formed to facilitate this process.

## **RECOMMENDATIONS:**

That the Community Police Review Commission:

1. Review and discuss the current by-laws adopted on December 14, 2022, and determine if any revisions are necessary;
2. Review and discuss the current policies and procedures adopted on January 24, 2024, and determine if any revisions are necessary; and
3. If revisions are needed, establish a 2025 By-Law Review Ad Hoc Committee to review and recommend updates to the by-laws and/or the CPRC Policies and Procedures.

## **BACKGROUND:**

On April 27, 2022, the CPRC 2022 By-Law Review Ad Hoc Committee was created by Chair Teichert. Chair Teichert appointed Commissioner Humphrey as Chair and Commissioner Hawkins as Vice Chair to serve on the committee.

The Ad Hoc Committee assessed and recommend updates to its by-laws. The proposed revisions were reviewed and adopted by the Commission on December 14, 2022. Given the evolving role of the Commission and potential areas for improvement, it is necessary to evaluate whether additional modifications are needed.

## **DISCUSSION:**

If further revisions are deemed necessary, the Commission may consider forming a new ad hoc committee to review the by-laws and the Community Police Review Commission Policy and Procedure Manual. An ad hoc committee would allow for a focused and detailed examination of potential updates before presenting recommendations to the full Commission.

Approved by: Ruby Leann Castillo, CPRC Manager

### Attachments:

1. By-Laws 12/14/2022
2. Policies and Procedures 1/24/2024
3. Charter Section 810
4. RMC Section 2.76