



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 12, 2017

FROM: POLICE DEPARTMENT WARDS: ALL

**SUBJECT: PURCHASE OF PARTS AND LABOR FOR THE POLICE VEHICLE
REFURBISHMENT PROGRAM, LEVERAGING THE FUNDING ALLOCATED IN
THE MEASURE Z SPENDING PLAN, IN THE AMOUNT OF \$157,000**

ISSUE:

Approve the purchase of replacement parts and labor for ten vehicles for the Police Vehicle Refurbishment Program, leveraging the funding allocated in the Measure Z Spending Plan.

RECOMMENDATION:

That the City Council:

1. Approve the purchase of replacement parts for ten vehicles for the Police Vehicle Refurbishment Program from Raceway Ford of Riverside, California, in the amount not to exceed \$130,000 in accordance with Purchasing Resolution No. 22576, Section 201(d); and
2. Approve the purchase of labor for the removal and installation of parts needed for the Police Vehicle Refurbishment Program from Riverside Transmission Center of Riverside, California, in the amount not to exceed \$27,000 in accordance with Purchasing Resolution No. 22576, Section 201(g).

BACKGROUND:

To help address the service cuts as well as a portion of the City's critical unfunded needs, at staff's recommendation, the Mayor and the City Council placed Measure Z on the November 8, 2016 ballot. The measure authorized a one-cent increase in the City's sales tax rate and was approved by over 60% of Riverside voters. The collection of the additional one-cent sales tax authorized by voters through Measure Z began on April 1, 2017.

After hearing recommended Measure Z spending options from City staff and the Budget Engagement Committee, on May 16, 2017 the City Council approved the Measure Z Spending Plan, which appropriated \$9.5 million in FY 2016-2017 and \$20.5 million in FY 2017-2018. As part of the Measure Z Spending Plan, City Council approved funding for the refurbishment of police vehicles and a five-year Vehicle Replacement and Maintenance Plan.

DISCUSSION:

The Riverside Police Department (RPD) would like to purchase replacement parts for ten vehicles utilizing Purchasing Resolution No. 22576, Section 201(g) from Raceway Ford of Riverside. Purchasing Resolution No. 22576, Section 201(d) states that competitive procurement shall not be required when the procurement consists of replacement parts for the City's vehicles, aviation units, and other City equipment.

On April 5, 2017, the City of Riverside's Purchasing Division received bids for the removal and installation of vehicle parts for the Police Vehicle Refurbishment Program. BID JC2103 was awarded to Riverside Transmission Center. Riverside Transmission Center has agreed to extend the same pricing to the City for the removal and installation of vehicle parts for the Police Vehicle Refurbishment Program. RPD has already started a pilot program and is pleased with the results. The Police Vehicle Refurbishment Program is a sound and viable option to save money and keep police vehicles servicing our community.

Purchasing Resolution No. 22576, Section 201(g) states that competitive procurement shall not be required when Goods or Services can be Procured from a Contractor who offers the same or better price, terms and conditions as the Contractor previously offered as the Lowest Responsible Bidder under Competitive Procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the Manager, it is in the best interests of the City to do so.

The Purchasing Manager concurs that the purchases are within the requirements of the Purchasing Resolution.

FISCAL IMPACT:

The total fiscal impact of the action is not to exceed \$157,000. Sufficient funds are available in the Measure Z Vehicle Replacement Account No. 3115009-450057.

Prepared by: Sergio G. Diaz, Chief of Police
Certified as to
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
Approved by: Alexander T. Nguyen, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney