



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: FEBRUARY 23, 2017**
FROM: FINANCE DEPARTMENT **WARD: ALL**
SUBJECT: ADOPTION OF BYLAWS

ISSUE:

The issue for the Budget Engagement Commission to review and adopt bylaws.

RECOMMENDATIONS:

That the Budget Engagement Commission to review and adopt bylaws.

LEGISLATIVE HISTORY:

On September 6, 2016 and October 25, 2016, the Mayor’s Nominating and Screening Committee (MNSC) discussed staff’s recommendations regarding the formation of the Budget Engagement Commission (BEC). On October 25, 2016, the MNSC recommended unanimously that the City Council adopt the proposed ordinance and that; 1) the BEC have a meaningful role in providing input to the City Council on the City’s budget and related matters, including community engagement; and 2) have staff return to the MNSC in January 2018 with a report on how the BEC process is working, and whether changes are needed.

On November 8, 2016, the City Council approved the recommendations of the Mayor’s Nominating and Screening Committee to introduce an ordinance forming BEC. The first reading of the ordinance adding Chapter 2.90, Budget Engagement Commission, to the City’s Municipal Code, was held on December 6, 2016. At the second reading of the ordinance on December 20, 2016, the City Council changed the requirements for business owners in the City to broaden the allowable candidate pool. The final ordinance was adopted on January 10, 2017 (Attachment 1).

BACKGROUND:

The purpose of BEC will be to advise the City Council on spending and policy priorities based on the information received through quarterly financial and performance reports, including revenues from Measure Z. BEC will also work with staff to maximize public engagement on municipal budgetary issues.

BEC shall be composed of 18 members, consisting of:

- Nine resident members, with seven nominated by each of the Council members to represent each of the City’s wards, and two Citywide nominations made by the Mayor; and
- Nine business members, with seven nominated by each of the Council members who own a business in their ward or live in their ward or own a business in any ward, and two Citywide nominations made by the Mayor.
- BEC members were appointed on February 14, 2017.

DISCUSSION:

In order to conduct business in an official manner, the BEC must adopt bylaws. The bylaws will provide rules for the transaction of business and the conduct of meetings.

The proposed bylaws have been drafted by staff with legal counsel (Attachment 2). Other important BEC items, including election of a Chairperson/Vice-Chairperson and establishing terms of office, are also scheduled as individual items during the BEC's first meeting on February 23, 2017.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Adam Raymond, Assistant Chief Financial Officer
Approved by:	Scott Miller, Chief Financial Officer
Approved by:	Marianna Marysheva, Assistant City Manager

Attachments:

1. Ordinance 7363
2. Proposed Bylaws