



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: MAY 20, 2024**
FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT
SUBJECT: UPDATE ON THE CITYWIDE FEES AND CHARGES STUDY

ISSUE:

The issue before the Park and Recreation Commission is an update on the Citywide Fees and Charges Study.

RECOMMENDATION:

That the Park and Recreation Commission provide input as appropriate and make a motion to receive the report for file.

BACKGROUND:

On May 4, 2021, the City of Riverside entered into an agreement with MGT of America Consulting, LLC (MGT) to conduct a citywide fees and charges study. MGT utilized Fiscal Year 2020-2021 cost data to conduct a cost analysis for departments' fees and charges. The City of Riverside placed the Fees and Charges Study on hold.

In 2023 the City of Riverside elected to have MGT train internal staff to finalize the report and update costing models.

The Fees and Charges Study is scheduled to go to City Council on May 14, 2024, for review and June 18, 2024, for adoption.

DISCUSSION:

The Parks, Recreation and Community Services Department (PRCSD) generates revenues to help offset its impact on the General Fund for programming and maintenance. The major categories of revenue include swimming pool fees, recreational programming, park rentals and golf course fees. The PRCSD staff participated in the Fees and Charges Study and provided data to the Finance Department and MGT to update costing models.

MGT reviewed financial data and recommended modest increases through their fee study (Attachment 1). A final review was completed by City Management and a final recommendation was made for fee increases outlined in the Department Fee Summary (Attachment 2).

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority No. 5 – High Performing Government** “Provide world class public service that is efficient, accessible and responsive to all.”

This item contributes to **Goal 5.3** – Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision making.

This action aligns with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – This item delivers timely and reliable information to the City’s Park and Recreation Commission and promotes transparency to the public regarding the Citywide Fees and Charges Study.
2. **Equity** – Discussing the proposed fees and charges at the Park and Recreation Commission meeting allows the Commission and public to review fees and ensure programming continues to be accessible to low income and vulnerable communities.
3. **Fiscal Responsibility** – Fees and charges offset costs of providing programming and services to the public.
4. **Innovation** – The response to Fees and Charges inquiries promotes collaboration between the Department and the Park and Recreation Commission, in ensuring the Department continues to focus on finding innovative ways to fund the changing needs of the community.
5. **Sustainability & Resiliency** – The Park and Recreation Commission’s input on the fees and charges study assists in ensuring the Department can continue to provide programming, sports and other fee-based services to the community.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this report to file.

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Approved by: Pamela M. Galera Parks, Recreation and Community Services Director

Attachments:

1. MGT Fee Report
2. Parks and Recreation Fee Summary