



# City of Riverside

## Cultural Heritage Board

3900 Main Street  
Riverside, CA 92522  
Planning Division  
(951) 826-5371

*City of Arts & Innovation*

### Agenda

---

Meeting Date: Wednesday, March 15, 2023  
Publication Date: Friday, March 3, 2023

3:30 PM

City Hall - Art Pick Council Chamber  
3900 Main Street, Riverside  
View Virtual Meeting at  
[www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)

---

#### MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

Face coverings are strongly recommended.

For virtual Public Comment, two options are available:  
VIA TELEPHONE:

Call (669) 900-6833 and enter Meeting ID: 926 9699 1265  
Press \*9 to be placed in the queue to speak.

Individuals in the queue will be prompted to unmute by pressing \*6 to speak.

VIA ZOOM:

Use the following link: <https://zoom.us/j/92696991265>  
Select the "raise hand" function to request to speak.  
An on-screen message will prompt you to "unmute" and speak.

Public comments are limited to 3 minutes.

Please follow along via the telephone or Zoom options above to ensure you call in at the appropriate time for your item(s).

Public comments regarding items on this agenda or any matters within the jurisdiction of the Cultural Heritage Board can be submitted by eComment at [www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) until two hours before the meeting.  
Email comments to [fandrade@riversideca.gov](mailto:fandrade@riversideca.gov).

\* \* \* \* \*

**Pursuant to the City Council Meeting Rules adopted by Resolution No. 23618, members of all Boards and Commissions and the public are reminded that they must preserve order and decorum throughout the meeting. In that regard, members of all Boards and Commissions, as well as the public participants are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council, Boards and commissions, or their presiding officer constitutes a violation of these rules.**

**The City of Riverside is committed to fostering a respectful workplace that requires all employees and external stakeholders to embrace a culture of transparency and inclusivity. This includes acceptable behavior from everyone; a workplace that provides dignity, respect, and civility to our employees, customers, and the public they serve. City meetings should be a place where all members of our community feel safe and comfortable to participate. While there could be a high level of emotion associated with topics on this agenda, the City would like to set the expectation that all members of the public use language appropriate to a collaborative, professional, and respectful public environment.**

**The City is resolute in its commitment to eliminate any form of harassment, discrimination, or retaliation in the workplace. The City maintains a zero-tolerance policy for harassment, discrimination, and retaliation in compliance with new harassment and discrimination laws.**

\* \* \* \* \*

*LISTENING ASSISTIVE DEVICES are available for the hearing impaired. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5427 at least 72 hours before the meeting, if possible. TTY users call 7-1-1 for telecommunications relay services (TRS).*

*Agenda related writings or documents provided to the Board are available for public inspection at [www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) and in the binder located at the entrance of the meeting room.*

*PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Board Members.*

## CHAIR CALLS MEETING TO ORDER

## PLEDGE OF ALLEGIANCE

## ELECTION OF OFFICERS

- 1 Election of Officers:
  - a. Chair
  - b. Vice-Chair

## PUBLIC COMMENT

*Audience participation is encouraged. Public comments are limited to 3 minutes.*

- 2 To comment on any matters within the jurisdiction of the Cultural Heritage Board, you are invited to participate in person or call at (669) 900-6833 and enter Meeting ID: 926 9699 1265. Press \*9 to be placed in the queue to speak. Individuals in the queue will be prompted to unmute by pressing \*6 when you are ready to speak.

To participate via ZOOM, use the following link: <https://zoom.us/j/92696991265>, select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak - Individual audience participation is limited to 3 minutes.

## CONSENT CALENDAR

*The following items will be acted upon with one motion and without discussion as recommended by the Planning Division unless a member of the Cultural Heritage Board requests that an item be considered individually. Prior to voting on the Consent Calendar, the Chairperson will ask the Board if any item need be discussed.*

- 3 The minutes of February 15, 2023 to be presented for approval.

**Attachments:** [Minutes 2-15-23](#)

## PRESENTATION

- 4 Riverside Historical Society presentation by Steve Lech

**Attachments:** [RHS Presentation](#)

- 5 Presentation on Grant Writing Tips by Jeff McLaughlin, Grants Administrator & Resource Development Analyst

**Attachments:** [Grant Writing Tips](#)

## PUBLIC HEARINGS

*This portion of the Cultural Heritage Board Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.*

- 6 PLANNING CASE DP-2022-01381 (HD): Request by Jana Cheney to consider a Historic Designation request for designation of the Old Martin Hoover House as a City Structure of Merit. This property is located at 3642 Hoover Street, on the west side of Hoover Street between Magnolia Avenue and Orchard Street, in Ward 3. The Community & Economic Development Department recommends that the Cultural Heritage Board recommend that the City Council determine that this proposal is exempt from the California Environmental Quality Act (CEQA), pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as this proposal will not have a significant effect on the environment and will preserve the historic character of a cultural resource and provide notice of the resource historic status. Contact Planner: Scott Watson, Historic Preservation Officer, (951) 826-5507, [swatson@riversideca.gov](mailto:swatson@riversideca.gov)

**Attachments:** [Report DP-2022-01381](#)

[Ex 1 - Location](#)

[Ex 2 - Relocation](#)

[Ex 3 - Application](#)

[Ex 4 - Current Photos](#)

[Presentation](#)

## DISCUSSION CALENDAR

*This portion of the Cultural Heritage Board Agenda is for all matters where staff and public participation is anticipated. Public comments are limited to 3 minutes. Via phone: press \*9 to be placed in the queue to speak when the discussion item is called. Via Zoom: select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.*

- 7 Discussion on the Food Machinery Corporation Plant #1

**Attachments:** [FMC Discussion Memo](#)

[Ex 1 - Location Map](#)

[Ex 2 - Construction History](#)

[Presentation](#)

8 Certified Local Government Annual Report

- Attachments:** [CLG Annual Report Memorandum](#)  
[Exhibit 1 - CLG 2021-2022 AnnualReport-Draft](#)  
[Presentation](#)

**COMMUNICATIONS**

9 Review of future Cultural Heritage Board discussion topics list

- Attachments:** [Discussion Topics Memo](#)  
[Discussion Topics List](#)

10 Items for future agendas and updates from Historic Preservation staff and Cultural Heritage Board Members.

\* \* \* \* \*

*The next Cultural Heritage Board meeting is scheduled for Wednesday, April 19, 2023, at 3:30 p.m. in the Art Pick Council Chamber.*

*For live Webcast of the Board Meeting:  
[RiversideCA.gov/Meeting](http://RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)*

\* \* \* \* \*

*Sign up to receive critical information such as unexpected road closures, utility outages, missing persons, and evacuations of buildings or neighborhoods.*

*[www.RiversideAlert.com](http://www.RiversideAlert.com)*