



# City of Riverside

## Board of Public Utilities

Public Utilities  
Administrative Office  
3750 University Ave. 3 Fl.  
Riverside, CA 92501  
(951) 826-2135

*City of Arts & Innovation*

### Agenda

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Meeting Date: Monday, June 12, 2023  
Publication Date: Wednesday, May 31, 2023

6:30 PM

City Hall - Art Pick Council Chamber  
3900 Main Street, Riverside, CA  
Live Webcast at  
[www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)

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#### MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community.

Face coverings are strongly recommended.

For virtual Public Comment, two options are available:

#### VIA TELEPHONE:

Call (669) 900-6833 and enter Meeting ID: 926 9699 1265  
Press \*9 to be placed in the queue to speak.

Individuals in the queue will be prompted to unmute by pressing \*6 to speak.

#### VIA ZOOM:

Use the following link: <https://zoom.us/j/92696991265>  
Select the "raise hand" function to request to speak.

An on-screen message will prompt you to "unmute" and speak.

Public comments are limited to 3 minutes.

Please follow along via the telephone or Zoom options above to ensure you call in at the appropriate time for your item(s).

Public comments regarding items on this agenda or any matters within the jurisdiction of the Board of Public Utilities can be submitted by eComment at [www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) until two hours before the meeting.

Email comments to [City\\_Clerk@riversideca.gov](mailto:City_Clerk@riversideca.gov).

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**Pursuant to the City Council Meeting Rules adopted by Resolution No. 23976, members of all Boards and Commissions and the public are reminded that they must preserve order and decorum throughout the meeting. In that regard, members of all Boards and Commissions, as well as the public participants are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council, Boards and commissions, or their presiding officer constitutes a violation of these rules.**

**The City of Riverside is committed to fostering a respectful workplace that requires all employees and external stakeholders to embrace a culture of transparency and inclusivity. This includes acceptable behavior from everyone; a workplace that provides dignity, respect, and civility to our employees, customers, and the public they serve. City meetings should be a place where all members of our community feel safe and comfortable to participate. While there could be a high level of emotion associated with topics on this agenda, the City would like to set the expectation that all members of the public use language appropriate to a collaborative, professional, and respectful public environment.**

**The City is resolute in its commitment to eliminate any form of harassment, discrimination, or retaliation in the workplace. The City maintains a zero-tolerance policy for harassment, discrimination, and retaliation in compliance with new harassment and discrimination laws.**

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*LISTENING ASSISTIVE DEVICES are available for the hearing impaired--please see City Clerk. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at 951-826-5427 at least 72 hours before the meeting, if possible. TTY users call 7-1-1 for telecommunications relay services (TRS).*

*Agenda related writings or documents provided to the Board are available in the Office of the City Clerk, at [www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting), and in the binder located near the entrance of the Art Pick Council Chamber while the meeting is in session.*

*PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Members of the Board.*

**6:30 P.M.**

CHAIR CALLS MEETING TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

**PUBLIC COMMENT**

*Audience participation is encouraged. Public comments are limited to 3 minutes.*

- 1 To comment on any matters within the jurisdiction of the Board of Public Utilities, you are invited to participate via telephone at (669) 900-6833 and enter Meeting ID: 926 9699 1265. Press \*9 to be placed in the queue to speak. Individuals in the queue will be prompted to unmute by pressing \*6 when you are ready to speak.

To participate via ZOOM, use the following link: <https://zoom.us/j/92696991265>, select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.

**CONSENT CALENDAR**

*All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action.*

- 2 Minutes of May 22, 2023 and revised minutes of May 8, 2023

**Attachments:** [05-22-2023 Minutes](#)  
[05-08-2023 Minutes- Revised](#)

- 3 Recommend City Council approve representatives to outside organization committee  
- Western Municipal Water District Joint Committee

**Attachments:** [Report](#)

- 4 Recommend City Council approve Commercial Account Right of Entry Agreement with Charter Communications Operating, LLC operating as Charter for five-year term - Mission Square Office - 3750 University Avenue

**Attachments:** [Report](#)  
[Agreement](#)  
[Presentation](#)

- 5 Recommend City Council approve First Amendment to License Agreement with Citicasters Co., for term extension through May 30, 2026, for use of 10 acres of Pellissier Ranch for \$54,466.19 in estimated revenue

**Attachments:** [Report](#)  
[First Amendment](#)  
[Presentation](#)

- 6 Recommend City Council approve expenditure not-to-exceed \$250,000 from Public Benefits Programs Energy Savings Assistance Program Account from July 1, 2023, through December 31, 2023, for approved Master Inter-Utility Agreement with Southern California Gas Company for energy efficiency, resource savings, and related activities

**Attachments:** [23-1712 Report - edits 5.22.2023\\_clean](#)  
[Report](#)  
[Program Order of the Multi-Utility Agreement](#)  
[Presentation](#)  
[23-1712 Presentation - edited](#)

- 7 Expenditure of \$294,105.70 for equipment from Dell, Inc., Round Rock, Texas, under NASPO Cooperative Purchasing Agreement MNWNC-108 and \$16,880 for software upgrade services from Convergent Technologies, under Sourcewell Cooperative Agreement 030421-CTL for total amount of \$357,634 from Water and Electric CIP System Automation, Technology Governance (Cyber) Accounts - Recommend City Council approve software upgrade services from Convergent Technologies, in the amount of \$16,880 under Sourcewell Cooperative Agreement 030421-CTL - Approve 15 percent change order authority for unforeseen additional costs for Electric and Water Funds' portion of project

**Attachments:** [Report](#)  
[Convergent Quote FE00531292P](#)  
[Dell Quote 3000143030805.1](#)  
[Dell Quote 3000143030806.1](#)  
[Presentation](#)

**DISCUSSION CALENDAR**

*This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Public comments are limited to 3 minutes. Via phone: Press \*9 to be placed in the queue to speak when the discussion item is called. Via Zoom: Select the "Raise Hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak.*

- 8 Customer appeal of Public Utilities Department determination of findings respective of electric billing dispute for electric service billed on February 13, 2023 and March 15, 2023 for 5004 Golden Avenue

**Attachments:** [Report](#)  
[Electric Rule 21](#)  
[Electric Rule 06](#)  
[March 10, 2023 Summary](#)  
[April 5, 2023 Email](#)  
[April 10, 2023 Summary](#)  
[April 11, 2023 Email](#)  
[May 3, 2023 Email](#)  
[May 4, 2023 Email](#)  
[May 11, 2023 Email](#)  
[Discovery documents](#)  
[May 11, 2023 Notice of Hearing](#)  
[Presentation](#)

- 9 Expenditures for goods and services over \$50,000 as required by Section 1202(b) of the City of Riverside Charter - Approve expenditure for 14 Fiscal Year 2023-24 Annual Purchase Orders for Electric and Water operations with estimated amount of \$3,176,918 and 16 Fiscal Year 2023-24 Annual Purchase Orders for Central Stores for orders benefiting Electric and Water operations with estimated amount of \$21,365,100 - Approve not-to-exceed 30 percent allowance for Producer Price Index (PPI) increases for 16 Fiscal Year 2023-24 Annual Purchase Orders for Central Stores for orders benefiting Electric and Water operations - Approve expenditure for 61 Fiscal Year 2023-24 Existing Contract Purchase Orders for Fiscal Year 2023-24 with estimated total amount of \$18,898,002; 15 Fiscal Year 2023-24 Annually Recurring Expenditures for SHARE, memberships and subscription expenses either greater than \$50,000 per year or that could cumulatively exceed \$50,000 for multi-year expenses with estimated total amount of \$3,824,577; and 64 Fiscal Year 2023-24 Purchase Orders with cumulative multiple year costs equal to or greater than \$50,000 with estimated total amount of \$2,633,042; and - Approve expenditure for annual legal budget for FY 2021-2022 for law firm of Thompson Coburn in an amount not to exceed \$558,000

**Attachments:** [Report](#)  
[Annual Purchase Orders Electric and Water](#)  
[Annual Central Stores Purchase Orders Electric and Water](#)  
[Annual Existing Contract Purchase Orders](#)  
[Annual Recurring Expenses for SHARE Memberships and Subscriptions](#)  
[Annual Recurring PO Expenses](#)  
[Presentation](#)

- 10 Recommend City Council conceptually approve water utility five-year rate plan proposal - Direct the City Manager to prepare all documents necessary for a City Council public hearing on September 5, 2023, with new rates effective October 1, 2023

**Attachments:** [Report](#)  
[Proposed Water Rate Schedules](#)  
[Water COSA](#)  
[Presentation](#)

- 11 Recommend City Council conceptually approve electric utility five-year rate plan proposal - Direct the City Manager to prepare all documents necessary for a City Council public hearing on September 5, 2023, with new rates effective January 1, 2024

**Attachments:** [Report](#)  
[Proposed Electric Rate Schedules](#)  
[Electric COSA](#)  
[Presentation](#)

### BOARD MEMBER/STAFF COMMUNICATIONS

- 12 Systematic reporting on meetings, conferences, and seminars by Board members and/or staff
- 13 Items for future Board of Public Utilities consideration as requested by members of the Board. Only items that fall within the powers and duties of the Board of Public Utilities as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

GENERAL MANAGER'S REPORT

14 Impact of COVID-19 Pandemic and Emergency Orders update

15 WA-12 Agricultural Service Water Rate report as of April 30, 2023

Attachments: [Report](#)  
[Charts](#)

16 Water and Power Supply Reports - March and April 2023

Attachments: [Water Report](#)  
[Water April -charts](#)  
[April Power Supply Report](#)  
[April Power Supply -charts](#)  
[March Power Supply Report](#)  
[March Power Supply -charts](#)

17 Southern California Public Power Authority agenda and minutes

Attachments: [04-20-23 SCPPA Board Agenda](#)  
[03-16-23 SCPPA Board Minutes](#)

18 Upcoming City Council and Board meetings

Attachments: [Upcoming Meetings](#)

19 Electric/Water Utility Acronyms

Attachments: [Acronyms](#)

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*The next regular Board of Public Utilities meeting  
is scheduled for Monday, June 26, 2023*

*For live Webcast of the Board Meeting:  
RiversideCA.gov/Meeting or WatchRiverside.com*

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missing persons, and evacuations of buildings or neighborhoods.  
www.RiversideAlert.com*