



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
951-826-2135

City of Arts & Innovation

Agenda

Friday, November 20, 2015

8:30 AM

Art Pick Council Chamber
3900 Main Street
Riverside, CA 92522

MISSION STATEMENT

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.

Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the lobby/meeting room while the Board of Public Utilities is in session.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

PRESENTATIONS

- 1 EMPLOYEE RECOGNITION AWARD OF CHRISTINE SPAHR, UTILITIES CUSTOMER SERVICE

That the Board of Public Utilities recognize Christine Spahr, Customer Service Manager, for her hard work and dedication.

(presentation by Girish Balachandran – 10 min)

Attachments: [Report](#)

MINUTES

- 2 Approval of the regular minutes from the Board of Public Utilities meeting held on November 6, 2015.

Attachments: [draft 11-06-2015 Minutes](#)

CITIZENS PARTICIPATION

- 3 Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary.

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

Electric Items

- 4 UNDERGROUND ELECTRICAL INSTALLATION AT INDIANA AVENUE BETWEEN LAKEPOINTE DRIVE AND CAPRIOLE ROAD FOR NEW TRACT 34236, SEVEN SINGLE FAMILY RESIDENCES - WORK ORDER NO. 1601381 FOR \$55,000

That the Board of Public Utilities approve the estimated capital expenditure of \$55,000 for Work Order No. 1601381 for the installation of underground electrical facilities for Tract 34236.

Attachments: [Report](#)

Water Items

- 5 SINGLE FAMILY RESIDENTIAL DEVELOPMENT TRACT 30473 – INCREASE OF \$29,474 TO WORK ORDER NO. 1325128 FOR A TOTAL OF \$81,966 (LA SIERRA AVENUE AND ORCHARD VIEW LANE)

That the Board of Public Utilities approve the increase in capital expenditure of \$29,474 to a total of \$81,966 for Work Order No. 1325128 which includes City-provided construction and inspection services associated with Tract 30473, a single-family residential development.

Attachments: [Report](#)

[Map](#)

- 6 NEW WATER SERVICE INSTALLATIONS AND MISCELLANEOUS FACILITY RELOCATIONS AT 4920 LA SIERRA AVENUE – AUTHORIZATION FOR WORK ORDER NO. 1523038 FOR \$71,175 (LA SIERRA AVENUE AND PIERCE STREET)

That the Board of Public Utilities approve the capital expenditure of \$71,175 for Work Order No. 1523038 which includes City-provided water construction services associated with the development of 4920 La Sierra Avenue, a commercial/retail development in the City of Riverside located at the northwest corner of La Sierra Avenue and Pierce Street.

Attachments: [Report](#)

[Map](#)

DISCUSSION CALENDAR

This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.

7 PROFESSIONAL SERVICES AGREEMENT FOR THE FINANCIAL AND PERFORMANCE AUDIT PROGRAM FOR THE RIVERSIDE PUBLIC UTILITIES – FOR \$135,000

That the Board of Public Utilities:

1. Approve the expenditure of \$135,000 for the financial and performance audits;
2. Recommend that the City Council approve a Professional Services Agreement with Baker Tilly Virchow Krause, LLP. (Baker Tilley), of Madison, Wisconsin, in an amount not to exceed of \$135,000 to conduct financial and performance audit of Riverside Public Utilities; and
3. Recommend that the City authorize the City Manager, or his designee, to execute the Agreement, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transactions.

(presentation by Girish and Assistant City Manager Marianna Marysheva-Martinez - 10 min)

Attachments: [Report](#)
 [Contract](#)
 [Presentation](#)

- 8 FIBER BUSINESS PLAN – REVIEW OF MAGELLAN ADVISORS REPORT ON USE OF FIBER FOR ENHANCED COMMUNITY BROADBAND COMMUNICATION INFRASTRUCTURE; \$300,000 IN STARTUP COSTS OFFSET BY CURRENT REVENUES OF \$420,000

That the Board of Public Utilities:

1. Receive a report from Magellan Advisors summarizing their work to develop a fiber business plan for Riverside Public Utilities;
2. Provide feedback to staff and the consultant on policy considerations relative to availability and expansion of broadband services in Riverside;
3. Approve in concept the roadmap for Phase 1 of the dark fiber deployment within the community; and
4. Approve the capital expenditure of \$300,000 to begin implementation of Phase 1 of the proposed roadmap which will formalize RPU's dark fiber leasing program.

(presentation by Kevin Milligan and Magellan Advisors - 30 min)

Attachments: [Report](#)
 [Draft Fiber Business Model Report](#)
 [Draft Policy Templates Appendix](#)
 [Presentation](#)

- 9 REVISIONS TO REAL PROPERTY FINANCIAL MANAGEMENT POLICY TO REFLECT COMMERCIAL OPERATION OF THE MISSION SQUARE OFFICE COMPLEX

That the Board of Public Utilities adopt revisions to the Riverside Public Utilities Real Property Financial Management Policy to reflect commercial operation of the Mission Square office complex.

(report by Kevin Milligan - 5 min)

Attachments: [Real Property Mgmt 112015](#)
 [Red Lined - Real Property Financial Mgmt Policy](#)
 [Clean Copy - Real Property Financial Mgmt Policy](#)

- 10 AWARD OF BID NO RPU-7349 - GRANULAR ACTIVATED CARBON REMOVAL AND REPLACEMENT CONTRACT TO CALGON CARBON CORPORATION – IN THE AMOUNT OF \$1,032,000

That the Board of Public Utilities:

1. Award a three year contract for the Palmyrita Water Treatment Plant Granular Activated Carbon Removal and Replacement, Bid No. RPU-7349 to the lowest responsive and responsible bidder Calgon Carbon Corporation of Pittsburg, Pennsylvania, in the amount of \$1,032,000; and
2. Determine that the bid submitted by Carbon Activated Corporation of Compton, California, in the amount of \$944,666, is non-responsive.

(report by Todd Jorgenson - 5 min)

Attachments: [Report](#)
 [Map](#)

- 11 BOARD OF PUBLIC UTILITIES MEETING SCHEDULE

That the Board of Public Utilities:

1. Provide guidance and direction to staff on potential changes to its Standing Rules regarding day and time of its Regular Meetings;
2. Cancel its Regular Meeting on January 1, 2016 and January 15, 2016;
3. Schedule a Special Meeting on January 22, 2015; and
4. Acknowledge the Special Joint meeting of the City Council and Board of Public Utilities on January 25, 2016 to receive results of the APPA Hometown Connections Organizational Checkup.

(report by Chair Cash and Girish Balachandran - 10 min)

Attachments: [Report](#)
 [January 23, 2015 Customer Relations/Finance Committee Presentation re: RPL](#)
 [Board Standing Rules extract from Policies 2 20 2015](#)

BOARD MEMBER/STAFF COMMUNICATIONS

- 12 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF
- 13 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

GENERAL MANAGER'S REPORT

- 14 Committee Reports – Electric Committee (September 4, 2015), Water Committee and Customer Relations/Finance Committee

Attachments: [09-04-2015 Electric Committee Minutes](#)

- 15 Financial Report – June 30, 2015

Attachments: [Report](#)

- 16 City Council Agendas – November 10, 2015 and November 17, 2015

Attachments: [CC Agenda 11-10-15](#)

[CC Agenda 11-17-15](#)

- 17 Upcoming Meetings

Attachments: [Report](#)

- 18 Electric / Water Utility Acronyms

Attachments: [Report](#)

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.