



City of Riverside

Human Resources Board

3900 Main St.
Riverside, CA 92522
(951) 826-5808

City of Arts & Innovation

Agenda

Monday, June 5, 2017

5:00 PM

City Hall - Art Pick Council Chamber

MISSION STATEMENT

The Human Resources Board is committed to its dual charge as representatives of the citizens of the City of Riverside to make recommendations to the City Council specific to personnel rules and regulations, including, but not limited to, review of equal employment plans for the City of Riverside's Departments. The Human Resources Board also acts in an advisory capacity to the Human Resources Department on matters concerning personnel administration to ensure a safe, inclusive, and productive work environment, which enhances services to the community.

State law restricts the Human Resources Board from taking action on an item unless it has been included on an agenda and posted at least 72 hours in advance of a meeting or unless the matter falls within one of the narrow exceptions. Consequently, any item not listed on this agenda will normally have to be delayed until the item can be made part of a posted agenda.

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-2551 at least 48 hours before the meeting, if possible.

Materials related to an item on this Agenda submitted to the Human Resources Board after distribution of the agenda packet are available for public inspection in the Human Resources Department office during normal business hours.

PLEASE NOTE--Individual audience participation is limited to 3 minutes.

CALL TO ORDER

- 1 Review and Approval of Minutes - May 1, 2017

Attachments: [Minutes](#)

PUBLIC COMMENT

- 2 Public comments regarding any items within the jurisdiction of the Human Resources Board – Individual audience participation is limited to three minutes. You may be asked to state your name and city of residence.

BOARD ATTENDANCE

- 3 Whether to excuse absence of Board Member Sonya Dew from the regular meeting of the Human Resources Board meeting on May 1, 2017.
- 4 Whether to excuse absence of Board Member Lana Haddad from the regular meeting of the Human Resources Board meeting on May 1, 2017.
- 5 Whether to excuse absence of Board Member Lance Sayavong from the regular meeting of the Human Resources Board meeting on May 1, 2017.

PRESENTATION

- 6 Departmental Presentation – Kris Martinez, Public Works Director

Attachments: [Report](#)
[Presentation](#)

PUBLIC HEARINGS - Audience participation is encouraged.

- 7 Revisions to the Employee Leave Donation Policy (V-3)

Attachments: [Report](#)
[Policy](#)

- 8 Revisions to the Employee Performance Evaluation Policy (IV-1)

Attachments: [Report](#)
[Policy](#)

DISCUSSION CALENDAR

- 9 Discussion Regarding Regular July Meeting – Alysia Webb, Chairperson
- 10 Code of Ethics Annual Review – Alicia Webb, Chairperson

Attachments: [Code of Ethics Ordinance -7328](#)

HUMAN RESOURCES DIRECTOR UPDATES - Stephanie Holloman, Human Resources Director

ITEMS FOR FUTURE HUMAN RESOURCES BOARD CONSIDERATION - Chair and Board Members

ADJOURNMENT

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The next regularly scheduled Human Resources Board Meeting is scheduled for July 3, 2017, at 5 p.m. in the City Hall, Art Pick Council Chamber