



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
951-826-2135

City of Arts & Innovation

Agenda

Meeting Date: Monday, July 24, 2017
Publication Date: Wednesday, July 12, 2017

6:30 PM

Art Pick Council Chamber
3900 Main Street
Riverside, CA 92522

MISSION STATEMENT

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.

Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the lobby/meeting room while the Board of Public Utilities is in session.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

PRESENTATIONS**1 EMPLOYEE RECOGNITION AWARD FOR GENIE LEE, SENIOR ACCOUNTANT**

That the Board of Public Utilities recognize Genie Lee, Senior Accountant, for her hard work and dedication to Riverside Public Utilities and the City of Riverside.

(presentation by Girish Balachandran – 10 min)

Attachments: [Report](#)

CITIZENS PARTICIPATION

- 2 Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary.

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

Minutes

- 3 Approval of the minutes from the Board of Public Utilities regular meeting held on July 10, 2017.

Attachments: [Draft minutes of 07-10-2017](#)

Other Items

- 4 CONSENT TO ENCUMBRANCE AND ESTOPPEL CERTIFICATE WITH JVE HOLDING, LLC AND COMMONWEALTH BUSINESS BANK – 1408-1520 SOUTH E STREET, SAN BERNARDINO, CALIFORNIA

That the Board of Public Utilities recommend that the City Council:

1. Approve the Consent to Encumbrance and Estoppel Certificate with JVE Holding, LLC and Commonwealth Business Bank; and
2. Authorize the City Manager, or his designee, to execute the Certificate, including making minor non-substantive changes, and to sign all documents necessary to complete the transaction.

Attachments: [Report](#)
 [Consent to Encumbrance and Estoppel Certificate](#)

- 5 COMMERCIAL MULTI-TENANT LEASE – TRIPLE NET MISSION SQUARE AGREEMENT WITH RUBEN BARRAGAN AND LUIS HERNANDEZ DOING BUSINESS AS FIRE UP GRILL, FOR A FIVE-YEAR TERM AT 3750 UNIVERSITY AVENUE, SUITE M, IN THE AMOUNT OF \$136,976.64

That the Board of Public Utilities recommend that the City Council:

1. Approve the Commercial Multi-Tenant Lease – Triple Net Mission Square Agreement with Ruben Barragan and Luis Hernandez, doing business as Fire Up Grill, for a five-year term with an option for one five-year extension, for approximately 1,000 square feet of rentable space located at 3750 University Avenue, Suite M; and
2. Authorize the City manager, or his designee, to execute the Commercial Multi-Tenant Lease – Triple Net Mission Square Agreement, and the optional five-year extension, with Ruben Barragan and Luis Hernandez, doing business as Fire Up Grill, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

Attachments: [Report](#)
 [Lease](#)

- 6 FIRST AMENDMENT TO COMMERCIAL MULTI-TENANT LEASE WITH MIKE KIM, LAURA KIM AND PARAMOUNT CELLULAR WORLD, LLC, 3750 UNIVERSITY AVENUE, SUITE 110 – TO ALLOW FOR A 3-MONTH RENT ABATEMENT

That the Board of Public Utilities recommend that the City Council:

1. Approve the First Amendment to Commercial Multi-Tenant Lease - to allow for a 3-month rent abatement –with Mike Kim, Laura Kim, and Paramount Cellular World, LLC for approximately 1,185 square feet of rentable space located at 3750 University Avenue, Suite 110; and
2. Authorize the City manager, or his designee, to execute the First Amendment to Commercial Multi-Tenant Lease –with Mike Kim, Laura Kim, and Paramount Cellular World, LLC, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

Attachments: [Report](#)

[First Amendment to Commercial Multi-Tenant Lease](#)

- 7 PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH KPMG LLP FOR ACCOUNTING SERVICES FOR RIVERSIDE PUBLIC UTILITIES OVERTIME AUDIT, FOR AN AMOUNT NOT TO EXCEED \$75,000

That the Board of Public Utilities:

1. Approve a Professional Consultant Services Agreement with KPMG LLP, of Los Angeles, California, for Accounting Services for Riverside Public Utilities Overtime Audit, for an amount not to exceed \$75,000; and
2. Authorize the City Manager, or his designee, to execute the Professional Services Agreement with KPMG LLP, including making any non-substantive changes.

Attachments: [Report](#)

[Agreement](#)

DISCUSSION CALENDAR

This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.

8 REVIEW OF CITY OF RIVERSIDE CODE OF ETHICS

That the Board of Public Utilities review and discuss the City's Code of Ethics to determine if there are any recommendations to be submitted to the City Council's Governmental Affairs Committee and the City's Board of Ethics for consideration.

(presentation by Assistant City Attorney Susan Wilson – 5 min)

Attachments: [Report](#)[Riverside Municipal Code Chapter 2.78](#)[Letter to Board Chair](#)**9 RIVERSIDE TRANSMISSION RELIABILITY PROJECT (RTRP) UPDATE**

That the Board of Public Utilities receive and file this presentation and oral update.

(presentation by George Hanson – 10 min)

Attachments: [Report](#)[Presentation](#)[Notice of Ex Parte Communication with RTRP Briefing Document](#)**BOARD MEMBER/STAFF COMMUNICATIONS**

10 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

11 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

GENERAL MANAGER'S REPORT

12 Safety Update

13 Electric / Water / Consultant Contract Panel Update as of July 1 2017

Attachments: [Energy Delivery Panel](#)[Consultant Panel](#)[Water Civil Panel](#)[Water Paving Panel](#)

14 SCPPA Resolution Billings – May 2017

Attachments: [Report](#)

15 Financial Statements – May 2017

Attachments: [Report](#)

16 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for June 2017

Attachments: [Report](#)

17 Upcoming Meetings

Attachments: [Report](#)

18 Electric / Water Utility Acronyms

Attachments: [Report](#)

19 City Council / Committee Agendas – July 11, 2017

Attachments: [CC Agenda July 11 2017](#)

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.