



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
951-826-2135

City of Arts & Innovation

Agenda

Meeting Date: Monday, August 28, 2017
Publication Date: Wednesday, August 16, 2017

6:30 PM

Art Pick Council Chamber
3900 Main Street
Riverside, CA 92522

MISSION STATEMENT

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.

Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the lobby/meeting room while the Board of Public Utilities is in session.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

PRESENTATIONS**1 EMPLOYEE RECOGNITION AWARD TO THE PROJECT TEAM FOR AUTOMATING THE HYDRANT METER PROCESS**

That the Board of Public Utilities recognize the following employees for their excellent work in automating the hydrant meter process:

- Matthew Bates - Sr. Water Engineer
- Jared Calsing - Backflow Specialist
- Casey Cates - Water Meter Shop Supervisor
- Chris Gross - Associate Water Engineer
- Sara Jackson - Principal Business Analyst
- Kaylee LaFace - Sr. Engineering Aide
- Kathryn Meadors - Business System Support Technician
- Rita Nicks - Billing Supervisor

The reconfiguration of this process has significantly improved customer service and operational efficiency. Customers can now request the rental of meters via contact to Riverside Public Utilities Call Center and the processing time for this transaction has greatly reduced.

(presentation by Girish Balachandran – 10 min)

Attachments: [Report](#)

CITIZENS PARTICIPATION

- 2 Public Comment Period** - This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary.

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

Minutes

- 3 Approval of the minutes from the Board of Public Utilities regular meeting held on August 14, 2017.

Attachments: [Draft minutes-08-14-2017](#)

Electric Items

- 4 AWARD BID NO. 1724031 TO SET A NEW POWER POLE NEAR TOP OF MT. RUBIDOUX AND TO REMOVE AND DISPOSE OF A BOULDER BLOCKING THE SERVICE ROAD TO ASPLUNDH CONSTRUCTION CORPORATION OF ANAHEIM, CALIFORNIA, IN THE AMOUNT OF \$33,770 – APPROVE WORK ORDER NO. 1724031 FOR \$59,000

That the Board of Public Utilities:

1. Award Bid No. 1724031 to set a new power pole near top of Mt. Rubidoux and to remove and dispose of a boulder blocking the service road, to the lowest responsive bidder Asplundh Construction Corp., Anaheim, California, in the amount of \$33,770; and
2. Approve Work Order No. 1724031 in the amount of \$59,000.

Attachments: [Report](#)

Water Items

- 5 RELEASE AND TERMINATE A COVENANT AND AGREEMENT AND DECLARATION OF RESTRICTIONS RECORDED AGAINST TITLE AT 5021 MYRTLE AVENUE, RIVERSIDE, CALIFORNIA DATED JULY 22, 1991 FILED ON AUGUST 5, 1991 WITH THE COUNTY OF RIVERSIDE RECORDER'S OFFICE AS DOCUMENT NUMBER 267762

That the Board of Public Utilities recommend that the City Council authorize the City Manager or his designee to execute and file any and all documents necessary to release and terminate the Covenant and Agreement and Declaration of Restrictions recorded against title at 5021 Myrtle Avenue, Riverside, California dated July 22, 1991 filed on August 5, 1991 with the County of Riverside Record's Office as Document Number 267762.

Attachments: [Report](#)
[Covenant and Agreement \(1991\)](#)
[Release and Termination of Covenant](#)

Other Items

- 6 SCHEDULING COORDINATOR SERVICE AGREEMENT WITH WINTEC ENERGY, LTD. FOR AN INITIAL TERM OF TWO YEARS WITH THE OPTION FOR FUTURE EXTENSIONS, TO DESIGNATE RIVERSIDE PUBLIC UTILITIES AS THE SCHEDULING COORDINATOR/AGENT TO PERFORM SCHEDULING SERVICES WITH THE CALIFORNIA INDEPENDENT SYSTEM OPERATOR FOR UP TO 5.93 MW OF THE WINTEC PALM WIND, INITIAL TWO YEAR AGREEMENT REVENUE IN THE AMOUNT OF \$67,000 – SUPPLEMENTAL APPROPRIATION

That the Board of Public Utilities recommend that the City Council:

1. Approve the Scheduling Coordinator Service Agreement with Wintec Energy, Ltd. to designate Riverside Public Utilities as the Scheduling Coordinator/Agent to perform scheduling services with the California Independent System Operator for up to 5.93 MW of the Wintec Palm Wind Project for an initial term of two years with the option for future extensions, for an initial two year agreement revenue in the amount of \$67,000;
2. Authorize the City Manager, or his designee, to execute the Scheduling Coordinator Service Agreement with Wintec Energy, Ltd , including any documents necessary to enter into the Agreement; any documents necessary to administer the Agreement, including termination, as applicable; and execute any future extensions and amendments to the Agreement under terms and conditions substantially similar or superior to the existing contract provisions; and
3. Authorize an increase in estimated revenues in the amount of \$67,000.

Attachments: [Report](#)
[Agreement](#)
[Presentation](#)

DISCUSSION CALENDAR

This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.

- 7 FIVE-YEAR SUPERCHARGER AGREEMENT WITH TESLA, INC., WHICH WILL DO BUSINESS IN CALIFORNIA AS TESLA MOTORS, INC., FOR THE INSTALLATION OF TWELVE TESLA SUPERCHARGERS IN THE MISSION SQUARE PARKING GARAGE LOCATED AT 3750 UNIVERSITY AVENUE

That the Board of Public Utilities recommend that the City Council:

1. Approve the Supercharger Agreement with Tesla Motors, Inc., for a five-year term with an option for two (2) five-year extensions, located in the Mission Square parking garage, 3750 University Avenue; and
2. Authorize the City manager, or his designee, to execute the Supercharger Agreement with Tesla Motors, Inc., including the optional two five-year exxtensions, making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

(presentation by Kevin Milligan – 5 min)

Attachments: [Report](#)
 [Agreement](#)
 [Site Map](#)
 [Presentation](#)

8 ELECTRIC AND WATER UTILITY 5-YEAR RATE PROPOSAL FY 2018-2022 AND PROPOSAL FOR ANNUAL CONSUMER PRICE INDEX ESCALATORS FOR FY 2023-2027

That the Board of Public Utilities recommends that the City Council:

1. Review the Electric and Water Utility 5-year Rate Proposal (Utility Rate Proposal) for FY 2018-2022 developed to repair and replace aging and critical utility infrastructure, maintain public health and safety, maintain utility financial health, and improve customer service as per the City Council's direction on October 6, 2015 to develop a financial plan for the 10-year Utility 2.0 Strategic Plan Option 3;
2. Review proposal for annual consumer price index escalators for FY 2023-2027;
3. Direct staff to conduct a citywide community outreach initiative of the Utility Rate Proposal in October and November 2017; and
4. Direct staff to return with a public hearing to the Board and final rate recommendation to the City Council, in January and February 2018, respectively, with new rates effective April 2018.

(presentation by Girish Balachandran – 20 min)

Attachments: [Report](#)
 [Presentation](#)
 [Schedule of Proposed Electric Rates](#)
 [Schedule of Proposed Water Rates](#)
 [Key Changes to Rate Structures](#)
 [Electric Cost of Service Study](#)
 [Water Cost of Service Study](#)

BOARD MEMBER/STAFF COMMUNICATIONS

- 9 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF
- 10 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

GENERAL MANAGER'S REPORT

11 Upcoming Meetings

Attachments: [Report](#)

12 Electric / Water / Consultant Contract Panel Update as of August 1 2017

Attachments: [ED Contractors Panel](#)
[Water Civil Contractor Panel](#)
[Water Paving Contractor Panel](#)
[Consultant Panel](#)

13 SCPPA Resolution Billings – June 2017

Attachments: [Report](#)

14 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for July 2017

Attachments: [Report](#)

15 City Council / Committee Agendas – August 8, 2017

Attachments: [CC Agenda 08-08-17](#)

16 Electric / Water Utility Acronyms

Attachments: [Report](#)

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.