



City of Riverside

Metropolitan Museum Board

3580 MISSION INN
AVENUE
RIVERSIDE, CA, 92501
951-826-5273

City of Arts & Innovation

Agenda

Wednesday, November 8, 2017

4:00 PM

Riverside Metropolitan Museum

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

Pursuant to Government Code Section 54954.2 the Metropolitan Museum Board will conduct a meeting at the above time and place for the purpose of transacting or discussing business as identified on this agenda. Any person who has information to contribute during the Metropolitan Museum Board meeting is invited to participate.

State law restricts the Metropolitan Museum Board from taking action on an item unless it has been included on an agenda and posted at least 72 hours in advance of a meeting or unless the matter falls within one of the narrow exceptions. Consequently, any item not listed on this agenda will normally have to be delayed until the item can be made part of a posted agenda.

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

CALL TO ORDER

PUBLIC COMMENT

- 1 This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.

PRESENTATIONS

- 2 UTILIZE MEASURE Z CONTINGENCY FUND OF \$2M AND \$1.3M OF MEASURE Z ALLOCATION FOR RIVERSIDE METROPOLITAN MUSEUM, TO CONSRTUCT A CITY ARCHIVE IN THE NEW MAIN LIBRARY

Attachments: [Report City Archive 11-08-2017](#)

- 3 UPDATE ON RIVERSIDE METROPOLITAN MUSEUM (RMM) 2018 EXHIBITION "UNCOVERING ANCIENT MEXICO: THE MYSTERY OF TLATILCO" IN PARTNERSHIP WITH RIVERSIDE ART MUSEUM (RAM)

Attachments: [Report](#)
[Exhibit Budget](#)

- 4 REACCREDITATION EFFORT REGARDING MOVING COLLECTIONS OUT OF THE MUSEUM BASEMENT

Attachments: [Report Collections Storage](#)

- 5 HARADA HOUSE DOCUMENTATION PLAN

Attachments: [Report](#)
[Harada House Documentation and Removals Plan](#)
[Sample Label](#)
[Williams Proposal](#)

BOARD CHAIR REPORT

DIRECTOR REPORT FOR ONGOING ITEMS OR MINOR ANNOUNCEMENTS

- 6 a. Museum Director recruitment: Interviews have concluded and an offer has been made to a candidate. Once the employment contract has been signed, an announcement/press release will be issued.
- 7 b. Arts and Culture Division will move back under the Community and Economic Development Department effective November 01, 2017.

- 8 c. Museum Saturday Docent Program Update- Of the 77 interested candidates, 53 were forwarded on to the application/Livescan step. (44 were interviewed and 9 were not interviewed, but forwarded to the application/livescan step due to prior experience with Museum staff/Museum)

Of the 53 contacted for the application/Livescan step, 43 volunteers have completed the Municipal Volunteer Application. Pending Livescan approval, they will be eligible to attend the trainings. 10 will not be proceeding with the process (6 did not complete the Municipal Volunteer Application and 4 declined to continue with the docent program.)

Candidates were contacted 3 times to remind them to complete the Municipal Volunteer Application– emails were sent on 10/6/17, 10/13/17 and 10/26/17.

- 9 d. Improved exterior lighting around the Main Museum building will be added to improve security. The work is expected to be completed in November.

APPROVAL OF MINUTES

- 10 Approval of Minutes- October 11, 2017

Attachments: [October 11, 2017 RMM Board Minutes](#)

DISCUSSION AND ACTION CALENDAR

- 11 ANNUAL DESIGNATION OF NOMINATING COMMITTEE AND ELECTION OF OFFICERS FOR CHAIRPERSON AND VICE-CHAIR FOR 2018

Attachments: [Nominating Committee and Election of Officers 2017-18](#)

- 12 EXTENSION OF LOAN TO LA PLAZA DE CULTURA Y ARTES

Attachments: [Report](#)

- 13 ACCESSION OF WINNOWING MACHINE

Attachments: [Report Winnowing Accession 11-8-17](#)

- 14 DEACCESSION OF WINNOWING MACHINE

Attachments: [Report Winnowing Deaccession 11-8-17](#)

COMMITTEE REPORTS

- 15 Harada House Project Committee

Attachments: [Minutes](#)

- 16 Collections Committee- September & October 2017 Minutes

Attachments: [Minutes CC Sept&Oct 2017](#)

- 17 FY2017-18 Monthly Budget Update

Attachments: [Report](#)

- 18 RMM Exhibitions Committee

- 19 Riverside Museum Associates (RMA)

BOARD MEMBER COMMUNICATIONS

- 20 Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members
- 21 Items for future Riverside Metropolitan Museum Board consideration as requested by Board Members
- 22 Adjournment