



City of Riverside
Metropolitan Museum Board
Special Meeting

3580 MISSION INN
AVENUE
RIVERSIDE, CA, 92501
951-826-5273

City of Arts & Innovation

Agenda

Thursday, November 30, 2017

4:00 PM

MUSEUM CONFERENCE ROOM

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

Pursuant to Government Code Section 54954.2 the Metropolitan Museum Board will conduct a meeting at the above time and place for the purpose of transacting or discussing business as identified on this agenda. Any person who has information to contribute during the Metropolitan Museum Board meeting is invited to participate.

State law restricts the Metropolitan Museum Board from taking action on an item unless it has been included on an agenda and posted at least 72 hours in advance of a meeting or unless the matter falls within one of the narrow exceptions. Consequently, any item not listed on this agenda will normally have to be delayed until the item can be made part of a posted agenda.

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

CALL TO ORDER

PUBLIC COMMENT

- 1 This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Metropolitan Museum Board.

PRESENTATIONS

- 2 Board Chair Report

3 Riverside Museum Associates

DIRECTOR REPORT FOR ONGOING ITEMS OR MINOR ANNOUNCEMENTS

- 4 Museum Director recruitment: Interviews have concluded and an offer has been made to a candidate. Once the employment contract has been signed, an announcement/press release will be issued.
- 5 Arts and Culture Division will move back under the Community and Economic Development Department effective November 01, 2017.
- 6 Museum Saturday Docent Program Update- Of the 77 interested candidates, 53 were forwarded on to the application/Live Scan step. (44 were interviewed and 9 were not interviewed, but forwarded to the application/Live Scan step due to prior experience with Museum staff/Museum). Of the 53 contacted for the application/Live Scan step, 43 volunteers have completed the Municipal Volunteer Application. Pending Live Scan approval, they will be eligible to attend the trainings. 12 will not be proceeding with the process (6 did not complete the Municipal Volunteer Application and 6 declined to continue with the docent program.) Candidates were contacted 3 times to remind them to complete the Municipal Volunteer Application—emails were sent on 10/6/17, 10/13/17 and 10/26/17.

As of 11/15/17, twenty of forty-one candidates had not cleared the City's required Live Scan background check. The deadline for Live Scans to be conducted is 12/1/17. Once all the Live Scan checks have cleared, we will proceed with the training. The Museum will send out the new training schedule by mid- December 2017. An email was sent on 11/15/17 postponing scheduled trainings for 2017. We expect to conduct the trainings in January, 2018.

- 7 Improved exterior lighting around the Main Museum building will be added to improve security. The work is expected to be completed in November.
- 8 The response letter (attached) from the American Alliance of Museums, regarding our progress report for re-accreditation, was received on November 7, 2017.

Attachments: [AAM Letter 11-03-2017](#)

DISCUSSION AND ACTION CALENDAR

- 9 Approval of Minutes- October 11, 2017

Attachments: [October 11, 2017 RMM Board Minutes](#)

- 10 Utilize Measure Z Contingency Fund of \$2M and \$1.3M of Measure Z Allocation for Riverside Metropolitan Museum, to Construct a City Archive in the New Main Library

Attachments: [Report City Archive 11-30-2017](#)

- 11 Update on Riverside Metropolitan Museum (RMM) 2018 Exhibition "Uncovering Ancient Mexico: The Mystery of Tlatilco" in Partnership with Riverside Art Museum (RAM)

Attachments: [Report Tlatilco 11-30-17](#)
[Exhibit Budget](#)

- 12 Loan of Harada Family Objects from the Riverside Metropolitan Museum (RMM) Collection to the Riverside Art Museum (RAM) to Complement RAM's February 2018 Wendy Maruyama Exhibits "E.O. 9066" and "The Tag Project"

Attachments: [Report- Harada Loan](#)
[RMM Harada loan argus report with condition](#)

- 13 Reaccreditation Effort Regarding Moving Collections out of the Museum Basement

Attachments: [Report Collections Storage](#)

- 14 Harada House Documentation Plan

Attachments: [Report](#)
[Harada House Documentation and Removals Plan](#)
[Sample Label](#)
[Williams Proposal](#)

- 15 Annual Designation of Nominating Committee and Election of Officers for Chairperson and Vice-Chair for 2018

Attachments: [Report](#)

- 16 Extension of Loan to La Plaza de Cultura y Artes

Attachments: [Report LA Plaza](#)
[Outgoing Loan Extension LA Plaza de Cultura y Artes](#)

- 17 Loan of Tlatilco Objects from the Riverside Metropolitan Museum (RMM) Collection to the Riverside Art Museum (RAM) for the RMM 2018 Exhibition "UNCOVERING ANCIENT MEXICO: THE MYSTERY OF TLATILCO" at RAM

Attachments: [Report Tlatilco loan](#)
[RMM Tlatilco argus report](#)

- 18 Approve Loan of Tlatilco Objects from the Los Angeles County Museum of Art, for the Riverside Metropolitan Museum 2018 Exhibition "UNCOVERING ANCIENT MEXICO: THE MYSTERY OF TLATILCO" at the Riverside Art Museum

Attachments: [Report LACMA Loan](#)
[LACMA Object Loan List](#)

- 19 Approve Loan of Tlatilco Objects from the National Museum of the American Indian, Smithsonian Institution for the Riverside Metropolitan Museum 2018 Exhibition "UNCOVERING ANCIENT MEXICO: THE MYSTERY OF TLATILCO" at the Riverside Art Museum

Attachments: [Report NMAI Loan](#)
[NMAI Object Loan List](#)

- 20 Accession of Winnowing Machine

Attachments: [Report Winnowing Accession](#)

- 21 Deaccession of Winnowing Machine

Attachments: [Report Winnowing Deaccession](#)

COMMITTEE REPORTS

- 22 Harada House Project Committee

Attachments: [Minutes Sept & Oct 2017](#)

- 23 FY2017/18 Monthly Budget Update

Attachments: [Report](#)
[Budget Table](#)

- 24 Exhibitions Committee

- 25 Collections Committee

Attachments: [Minutes CC Sept&Oct 2017](#)

BOARD MEMBER COMMUNICATIONS

- 26 Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members
- 27 Items for future Riverside Metropolitan Museum Board consideration as requested by Board Members

28 Adjournment