



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
951-826-2135

City of Arts & Innovation

Agenda

Meeting Date: Monday, February 12, 2018
Publication Date: Wednesday, January 31, 2018

6:30 PM

Art Pick Council Chamber
3900 Main Street
Riverside, CA 92522

MISSION STATEMENT

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.

Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the lobby/meeting room while the Board of Public Utilities is in session.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

OATH OF OFFICE

City Clerk to administer Oath of Office to newly appointed Board Member Jeanette Hernandez

PRESENTATIONS

- 1 EMPLOYEE RECOGNITION AWARD TO JENNINE HINKLE, UTILITIES PRINCIPAL RESOURCE ANALYST

That the Board of Public Utilities recognize Jennine Hinkle, Utilities Principal Resource Analyst, for her hard work and dedication to Riverside Public Utilities and the City of Riverside.

(presentation by Todd Jorgenson – 5 min)

Attachments: [Report](#)

CITIZENS PARTICIPATION

- 2 Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary.

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

Minutes

- 3 Approval of the minutes from the Board of Public Utilities regular meeting held on January 22, 2018.

Attachments: [Draft 01-22-2018 Minutes](#)

Board Attendance

- 4 EXCUSE BOARD VICE-CHAIR JENNIFER O'FARRELL ABSENCE FROM THE REGULAR MEETING OF THE BOARD OF PUBLIC UTILITIES ON JANUARY 8, 2018

That the Board of Public Utilities excuse Board Vice-Chair Jennifer O'Farrell absence from the Board of Public Utilities meeting of January 8, 2018 because of illness.

Attachments: [Report](#)

Electric Items

- 5 STREETLIGHT INSTALLATION FOR THE PUBLIC WORKS NORTE VISTA SIDEWALK IMPROVEMENTS PROJECT – APPROVE WORK ORDER NO. 1722321 FOR \$888,000

That the Board of Public Utilities approve the estimated capital expenditure of \$888,000 for Work Order No. 1722321 for the Electric Utility's share of the City of Riverside Public Works Norte Vista Sidewalk Improvements Project for streetlight installation.

Attachments: [Report](#)
[Presentation](#)

- 6 AWARD BID NO. Y181198 FOR FURNISHING AND DELIVERING ONE AUTOMATIC TRANSFER SWITCH TO G&W ELECTRIC COMPANY OF BOLINGBROOK, ILLINOIS, IN THE AMOUNT OF \$61,563.38 – APPROVE WORK ORDER NO. 1814796 FOR THE AUTO TRANSFER SWITCH REPLACEMENT PROJECT FOR \$112,000

That the Board of Public Utilities:

1. Award Bid No. Y181198 for furnishing and delivering one automatic transfer switch to the lowest responsive and responsible bidder G&W Electric Company of Bolingbrook, Illinois, in the amount of \$61,563.38; and
2. Approve Work Order No. 1814796 for the Automatic Transfer Switch Replacement Project in the amount of \$112,000.

Attachments: [Report](#)
[Bid Award Recommendation](#)

- 7 AWARD RFP SUB-800 FOR FURNISHING AND DELIVERING NINE SUBSTATION BATTERY CHARGERS TO ONESOURCE DISTRIBUTORS, LLC OF OCEANSIDE CALIFORNIA, IN THE AMOUNT OF \$136,289.85 FOR THE SUBSTATION BATTERY CHARGERS UPGRADE PROJECT - APPROVE WORK ORDER NO. 1812830 FOR \$384,000

That the Board of Public Utilities:

1. Award RFP SUB-800 for furnishing and delivering nine substation battery chargers to the lowest responsive and responsible bidder OneSource Distributors, LLC of Oceanside, California, in the amount of \$136,289.85; and
2. Approve Work Order No. 1812830 in the amount of \$384,000 for the Substation Battery Chargers Upgrade Project.

Attachments: [Report](#)
 [Bid Award](#)

Water Items

- 8 REQUEST FOR PROPOSAL NO. 1745 - SERVICES AGREEMENT FOR PUMP EFFICIENCY AND METER TESTING WITH JON R. LEE AND MARTHA L. LEE DBA PUMP CHECK, OF RIVERSIDE, CALIFORNIA FOR A TERM TO FEBRUARY 1, 2020 WITH AN ADDITIONAL ONE YEAR EXTENSION, FOR AN AMOUNT NOT-TO-EXCEED \$265,000

That the Board of Public Utilities:

1. Approve a Services Agreement for Pump Efficiency and Meter Testing with Jon R. Lee and Martha L. Lee DBA Pump Check, of Riverside, California, for a term to February 1, 2020, with an optional one year extension, for an amount not-to-exceed \$265,000; and
2. Authorize the City Manager, or his designee, to execute the Services Agreement with Jon R. Lee and Martha L. Lee DBA Pump Check, including making minor and non-substantive changes including the optional one year contract extension.

Attachments: [Report](#)
 [Presentation](#)
 [Bid Award Recommendation](#)
 [Agreement](#)

- 9 CONSTRUCTION OF THE EMERGENCY REPAIR WORK TO REPLACE AN INOPERABLE 12-INCH VALVE AT LINDEN BOOSTER STATION – RESOLUTION DECLARING THE REPAIR WORK AN URGENT NECESSITY FOR PRESERVATION OF LIFE, HEALTH OR PROPERTY – IN THE AMOUNT OF \$53,695, TO WEKA, INC. OF HIGHLAND, CALIFORNIA – WORK ORDER NO. 1819037 FOR \$105,000

That the Board of Public Utilities:

1. Recommend that the City Council:

a. Adopt, by at least five affirmative votes, the attached Resolution declaring the Emergency Repair Work to Replace an Inoperable 12-inch Valve at Linden Booster Station an urgent necessity for the preservation of life, health or property waiving the formal public bidding requirements in accordance with section 1109 of the City Charter;

b. Approve a construction contract, in the amount of \$53,695 to Weka, Inc. for the emergency construction repairs;

c. Authorize an 18.86% (\$10,000) change order authority for the construction contract with Weka, Inc. for the emergency repairs; and

2. Approve the expenditure of \$105,000 for Work Order No. 1819037 which includes all design, construction, construction management and inspection costs for the Emergency Repair Work to Replace an Inoperable 12-inch Valve at Linden Booster Station.

Attachments: [Report](#)
[Presentation](#)
[Resolution](#)

Other Items

- 10 2018 ANNUAL INTEREST RATE OF 0.02% TO BE PAID ON CUSTOMER DEPOSITS

That the Board of Public Utilities approve the annual interest rate of 0.02% for customer deposits.

Attachments: [Report](#)

DISCUSSION CALENDAR

This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.

- 11 PURCHASE AND SALE AGREEMENT WITH RIYOKO WYLIE, TRUSTEE OF THE RIKA-RIYOKO TRUST, FOR THE ACQUISITION OF 1.38 ACRES OF LAND LOCATED AT 1395 CHICAGO AVENUE, ASSESSOR PARCEL NUMBER 210-060-033, FOR A TOTAL COST OF \$630,000 FOR THE HUNTER SUBSTATION REBUILD PROJECT AND FUTURE WATER FACILITY – APPROVE WORK ORDER NO. 1816795 FOR \$587,000 FOR ELECTRIC DIVISION AND WORK ORDER NO. 1817967 FOR \$43,000 FOR THE WATER DIVISION

That the Board of Public Utilities:

1. Recommend that the City Council approve a Purchase and Sale Agreement with Riyoko Wylie, Trustee of the Rika-Riyoko Trust, for the acquisition of 1.38 acres of land located at 1395 Chicago Avenue, APN 210-060-033, for the sale price of \$615,000 for the Hunter Substation Rebuild Project and future water facility, and estimated costs for Phase I Environmental Site Assessment Report. title, escrow, and miscellaneous closing costs not to exceed \$15,000, for a total of \$630,000;
2. Recommend that the City Council authorize the City Manager, or his designee, to execute the Purchase and Sale Agreement with Riyoko Wylie, Trustee of the Rika-Riyoko Trust, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction; and
3. Approve Work Order No. 1816795 in the amount of \$587,000 for the Electric Division share of the land and Work Order No. 1817967 in the amount of \$43,000 for the Water Division portion of the property for a well site consisting of 4,000 square feet

(presentation by George Hanson – 5 min)

Attachments: [Report](#)
 [Agreement](#)
 [Well Site Plat](#)
 [Well Site Description](#)
 [Presentation](#)

- 12 PARTICIPATION IN THE CALIFORNIA AIR RESOURCES BOARD'S ONGOING LOW CARBON FUEL STANDARD PROGRAM, INCLUDING THE SALE OF CREDITS TO GENERATE APPROXIMATELY \$120,000 ANNUALLY TO SUPPORT THE DEVELOPMENT OF PROGRAMS SUPPORTING ELECTRIC VEHICLE ADOPTION

That the Board of Public Utilities recommend that the City Council:

1. Approve Riverside Public Utilities to participate in the California Air Resources Board's Low Carbon Fuel Standard Program, including secondary market transactions for the sale of Low Carbon Fuel Standard credits;
2. Authorize the City Manager, or designee, to execute the appropriate paperwork to enable Riverside's participation in the Low Carbon Fuel Standard Program, including secondary market transactions for the sale of Low Carbon Fuel Standard credits and retention of third-party verification services when required;
3. Authorize the City Manager, or his designee, to designate Riverside's primary and secondary account representatives and delegate the authority to these Riverside representatives to designate additional employees to conduct transfers of Low Carbon Fuel Standard credits, sell Low Carbon Fuel Standard credits on behalf of Riverside, and effect associated compliance activities; and
4. Establish a Regulatory Requirement – Low Carbon Fuel Standard legally restricted reserve account within the Electric Fund, as determined by the Finance Department to deposit and segregate monies received from this program.

(presentation by Daniel E. Garcia – 10 min)

Attachments: [Report](#)
 [Presentation](#)

BOARD MEMBER/STAFF COMMUNICATIONS

- 13 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF
- 14 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

GENERAL MANAGER'S REPORT

- 15 RPU Drought and Conservation Efforts / Groundwater Level Update as of December 2017

Attachments: [Report](#)

- 16 Water Highlights – December 2017

Attachments: [Report](#)

- 17 Monthly Power Supply Report – December 2017

Attachments: [Report](#)

- 18 SCPPA Monthly Agenda I Minutes – December 21, 2017

Attachments: [Report](#)

- 19 Electric / Water Utility Acronyms

Attachments: [Report](#)

- 20 City Council / Committee Agendas – January 23, 2018 and February 6, 2018

Attachments: [CC Agenda 1/23/2018](#)

[CC Agenda 02-06-18](#)

- 21 Upcoming Meetings

Attachments: [Report](#)

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.