



City of Riverside

Board of Public Utilities

Public Utilities
Administrative Office
3750 University Ave. 3 Fl.
Riverside, CA 92501
951-826-2135

City of Arts & Innovation

Agenda

Meeting Date: Monday, April 23, 2018
Publication Date: Wednesday, April 11, 2018

6:30 PM

Art Pick Council Chamber
3900 Main Street
Riverside, CA 92522

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.

Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the lobby/meeting room while the Board of Public Utilities is in session.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

CITIZENS PARTICIPATION

- 1 Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary.

CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

Minutes

- 2 Approval of the minutes from the Board of Public Utilities special meeting held on March 29, 2018.

Attachments: [Draft minutes of 03-29-2018](#)

- 3 Approval of the minutes from the Board of Public Utilities regular meeting held on April 9, 2018.

Attachments: [Draft minutes of 04-09-2018](#)

Board Attendance

- 4 EXCUSE BOARD MEMBER ELIZABETH SANCHEZ-MONVILLE ABSENCE FROM THE SPECIAL MEETING OF THE BOARD OF PUBLIC UTILITIES ON MARCH 29, 2018

That the Board of Public Utilities excuse Board Member Elizabeth Sanchez-Monville absence from the Board of Public Utilities special meeting of March 29, 2018 because she was on vacation.

Attachments: [Report](#)

- 5 EXCUSE BOARD MEMBER JENNIFER O'FARRELL ABSENCE FROM THE SPECIAL MEETING OF THE BOARD OF PUBLIC UTILITIES ON MARCH 29, 2018

That the Board of Public Utilities excuse Board Member Jennifer O'Farrell absence from the Board of Public Utilities special meeting on March 29, 2018 because of illness.

Attachments: [Report](#)

Electric Items

- 6 ELECTRIC POWER POLE REPLACEMENT FOR THE PUBLIC WORKS SELKIRK AVENUE STREET IMPROVEMENT PROJECT – APPROVE WORK ORDER NO. 1823375 FOR \$104,000

That the Board of Public Utilities approve the estimated capital expenditure of \$104,000 for Work Order No. 1823375 for electric utility pole replacement for the Public Works Selkirk Avenue Street Improvement Project.

Attachments: [Report](#)

- 7 ADOPT A RESOLUTION WAIVING FORMAL COMPETITIVE BIDDING REQUIREMENTS; APPROVE A MASTER AGREEMENT FOR ELECTRIC UTILITY CONSTRUCTION WORK FOR VARIOUS CITY LOCATIONS ON AN AS-NEEDED BASIS; AND AWARD RFP NO 1784 FOR ELECTRIC UTILITY WORK PROVIDING CONSTRUCTION, MAINTENANCE, AND REPAIR OF ELECTRICAL UTILITY DISTRIBUTION, TRANSMISSION, AND SUBSTATION FACILITIES INCLUDING COMMUNICATIONS AND CONTROL SYSTEMS FOR VARIOUS LOCATIONS ON AN AS-NEEDED BASIS

That the Board of Public Utilities recommend that the City Council:

1. Adopt a resolution, by at least five affirmative votes, waiving the formal competitive procurement requirements of Section 1109 of the City Charter for the bidding and award of utility construction projects under \$500,000 under the Master Agreements for Electrical Utility Construction Work for Various City Locations on an As-needed Basis and authorizing the City Manager, or his designee, to award such construction projects;
2. Approve a Master Agreement for Electrical Utility Construction Work for Various City Locations on an As-Needed Basis, for an initial term of five years and three optional one-year extensions;
3. Award Request for Proposals No. 1784 for Electric Utility Work Providing Construction, Maintenance and Repair of Electrical Utility Distribution, Transmission and Substation Facilities Including Communications and the Control of Systems for Various City Locations on an As-Needed Basis to the responsive and responsible contractors as noted in the staff report; and
4. Authorize the City Manager, or his designee, to execute the Master Agreement for Electrical Utility Construction Work for Various City Locations on an As-Needed Basis with responsive and responsible contractors as noted in the staff report, including making minor and non-substantive changes, and the three optional one-year extensions to the Master Agreement for Electrical Utility Construction Work for Various City Locations on an As-Needed Basis.

Attachments: [Report](#)
 [Sample Master Agreement for Construcion Panel](#)
 [Bid Award Recommendation](#)
 [Resolution](#)

- 8 AWARD BID NO. 7534 TO RACEWAY FORD, INC. OF RIVERSIDE, CALIFORNIA FOR THE PURCHASE OF FIVE NEW MODEL YEAR, FORD F350 E85 FLEX FUEL POWERED SUPER CAB TRUCKS FOR THE PUBLIC UTILITIES ELECTRIC PRODUCTION AND OPERATIONS DIVISION IN THE TOTAL AMOUNT OF \$218,446.38

That the Board of Public Utilities award Bid No. 7534 to Raceway Ford, Inc., Riverside, California, for the purchase of five new model year, Ford F350 E85 flex fuel powered super cab trucks for the Public Utilities Electric Production and Operations Division in the total amount of \$218,446.38.

Attachments: [Report](#)
 [Raceway Ford, Inc. - Quote](#)
 [Raceway Ford, Inc. - Letter Extending Quote](#)
 [Bid Award Recommendation](#)

Water Items

- 9 RFP NO. 1720 SERVICES AGREEMENT FOR BOOSTER STATION PUMP AND MOTOR REPAIRS WITH LEGEND PUMP & WELL SERVICE, INC., OF RIVERSIDE, CALIFORNIA FOR A TERM OF THREE YEARS, FOR AN AMOUNT NOT-TO-EXCEED \$500,000

That the Board of Public Utilities:

1. Approve a Services Agreement with Legend Pump & Well Service, Inc., of Riverside, California, from Request for Proposals No. 1720, for a three-year term, for an amount not-to-exceed \$500,000; and
2. Authorize the City Manager, or his designee, to execute the Services Agreement with Legend Pump & Well Service, Inc., including making minor and non-substantive changes and to sign all documents and instruments necessary to complete the transactions.

Attachments: [Report](#)
 [Bid Award Recommendation](#)
 [Agreement](#)
 [Presentation](#)

- 10 RFP NO. 1721 – SERVICES AGREEMENT FOR WELL PUMP AND MOTOR REPAIRS WITH TRI COUNTY PUMP COMPANY, OF SAN BERNARDINO, CALIFORNIA, FOR WELL PUMP AND MOTOR REPAIRS FOR A TERM OF THREE YEARS, FOR AN AMOUNT NOT-TO-EXCEED \$600,000

That the Board of Public Utilities:

1. Approve a Services Agreement with Tri County Pump Company, of San Bernardino, California, from Request for Proposals No. 1721, for a three-year term, for an amount not-to-exceed \$600,000; and
2. Authorize the City Manager, or his designee, to execute the Services Agreement with Tri County Pump Company, including making minor and non-substantive changes and to sign all documents and instruments necessary to complete the transactions.

Attachments: [Report](#)
 [Bid Award Recommendation](#)
 [Agreement](#)
 [Presentation](#)

- 11 CANAL PARCEL LICENSE AGREEMENT WITH MASJED OF RIVERSIDE, ISLAMIC CENTER, FOR USE OF 1045 LINDEN AVENUE AND A PORTION OF THE GAGE CANAL FOR A FIVE-YEAR TERM WITH ONE FIVE-YEAR OPTION TO EXTEND – IN THE MINIMUM AMOUNT OF \$96,367.38

That the Board of Public Utilities recommend that the City Council:

1. Approve the Canal Parcel License Agreement with Masjed of Riverside, Islamic Center, for use of 1045 Linden Avenue and a portion of the Gage Canal for a five-year term with one five-year option to extend – in the minimum amount of \$96,367.38; and
2. Authorize the City Manager, or his designee, to execute the Canal Parcel License Agreement with Masjed of Riverside, including making minor non-substantive changes, to sign all documents necessary to complete the transaction, and the optional one five-year option to extend the agreement.

Attachments: [Report](#)
 [Agreement](#)

DISCUSSION CALENDAR

This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.

12 CITY OF RIVERSIDE PUBLIC UTILITIES DEPARTMENT OVERTIME PERFORMANCE AUDIT REPORT BY INDEPENDENT CONSULTING FIRM MACIAS GINI & O'CONNELL LLP (MGO) BUSINESS ADVISORY DIVISION

That the Board of Public Utilities receive a performance audit report from Macias Gini O'Connell LLP (MGO) Business Advisory Division on the management of overtime within the Electric Division's Energy Delivery Section.

(presentation by Cheryl Johannes – 15 min)

Attachments: [Report](#)

[MGO Executive Summary letter dated April 5, 2018](#)

[Presentation](#)

13 CITY OF RIVERSIDE PUBLIC UTILITIES DEPARTMENT OPERATIONAL IMPROVEMENTS AND EFFICIENCIES

That the Board of Public Utilities recommend that the City Council receive this report on the operational improvements and efficiencies the City of Riverside Public Utilities Department has implemented in the last twelve months.

(presentation Todd Jorgenson – 10 min)

Attachments: [Report](#)

[RPU Attachment 1](#)

[RPU Attachment 2](#)

[RPU Attachment 3](#)

[Presentation](#)

14 RIVERSIDE PUBLIC UTILITIES PROPOSED BUDGET FOR FISCAL YEARS 2018/19 AND 2019/20

That the Board of Public Utilities recommend that City Council:

1. Approve the Electric Funds (including Public Benefits Fund) proposed FY 2018/19 budget totaling \$385.1 million in revenues, \$396.6 million in operating expenditures and \$32.7 million in capital improvements and proposed FY 2019/20 budget totaling \$399.8 million in revenues, \$416.8 million in operating expenditures and \$34.7 million in capital improvements. The difference between revenues and expenditures including capital improvements will be covered by bond proceeds and reserves;
2. Authorize the use of the Designated Electric Fund Capital Repair/Replacement Reserve for technology replacements in the amount of \$200,000 per year for FY 2018/19 and FY 2019/20;
3. Authorize the use of the Designated Electric Fund Dark Fiber Reserve for dark fiber leasing operating expenses in the amount of \$600,000 per year for FY 2018/19 and FY 2019/20;
4. Authorize the use of the Designated Electric Fund Mission Square Improvement Reserve for Mission Square facility improvements in the amount of \$600,000 and \$225,000 for FY 2018/19 and FY 2019/20, respectively; and
5. Approve the Water Funds (including Water Conservation Fund) proposed FY 2018/19 budget totaling \$76.6 million in revenues, \$70.7 million in operating expenditures and \$22.8 million in capital improvements and proposed FY 2019/20 budget totaling \$81.7 million in revenues, \$75.3 million in operating expenditures and \$18.9 million in capital improvements. The difference between revenues and expenditures including capital improvements will be covered by bond proceeds and reserves.

(presentation by Laura Nomura – 15 min)

Attachments: [Report](#)
 [BEC Staff Report](#)
 [Electric Fund 2018-23 Five-Year Financial Plan](#)
 [Water Fund 2018-23 Five-Year Financial Plan](#)
 [Presentation](#)

BOARD MEMBER/STAFF COMMUNICATIONS

- 15 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF
- 16 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

GENERAL MANAGER'S REPORT

- 17 Safety Update
- 18 Monthly Legislative Summary

Attachments: [Report](#)

- 19 Riverside Public Utilities Financial Results – February 28, 2018

Attachments: [Report](#)

- 20 City Council / Committee Agendas – April 10, 2018 and April 17, 2018

Attachments: [CC Agenda 04-10-18](#)
 [CC Agenda 04-17-18](#)

- 21 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for March 2018

Attachments: [Report](#)

- 22 Upcoming Meetings

Attachments: [Report](#)

- 23 Electric / Water Utility Acronyms

Attachments: [Report](#)

- 24 Contracts Executed Without Board Approval / \$25,000 and \$50,000 Update – PU Department Approves - March 2018

Attachments: [Report](#)

25 Electric / Water / Consultant Contract Panel Update as of April 1, 2018

Attachments: [Electric Contractor Panel](#)
 [Water \(Civil\) Contractor Panel](#)
 [Water \(Paving\) Contractor Panel](#)
 [Consultant Panel](#)

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.