



# City of Riverside

## Board of Public Utilities

Public Utilities  
Administrative Office  
3750 University Ave. 3 Fl.  
Riverside, CA 92501  
951-826-2135

*City of Arts & Innovation*

## Agenda

---

Meeting Date: Monday, March 25, 2019  
Publication Date: Wednesday, March 13, 2019

6:30 PM

City Hall - Art Pick Council Chamber  
3900 Main Street, Riverside

---

### MISSION STATEMENT

**The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community.**

**The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community**

*PLEASE NOTE -- The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Members of the Board of Public Utilities.*

*LISTENING ASSISTIVE DEVICES are available for the hearing impaired--please see the Board Secretary. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person who requires a modification or accommodation in order to participate in a meeting, should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.*

*SPEAKER CARDS—If you wish to address the Board of Public Utilities, please complete and submit a speaker card to the Secretary. Speaker cards can be found next to the Secretary. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.*

*Agenda related writings or documents provided to the Board of Public Utilities are available for public inspection in a binder located in the meeting room while the Board of Public Utilities is in session.*

## CHAIR CALLS MEETING TO ORDER

## PLEDGE OF ALLEGIANCE TO THE FLAG

## PRESENTATIONS

- 1 Recognition of the following team responsible for the successful system development, testing, and implementation of the first year of the Water Utility Rate Plan effective July 1, 2018 and Electric Utility Rate Plan effective January 1, 2019:
  - Nicholas Marrelli, Utilities Senior Analyst
  - Gregg Tobler, Utilities Senior Analyst
  - Ian Gearhart, Utilities Analyst
  - Jonathan Cody, Utilities Analyst
  - Rita Nicks, Billing Supervisor
  - Cheryl Wilson, Administrative Analyst
  - Corina Bernal, Customer Service Representative II
  - Chasity Brownlow, Customer Service Representative II
  - Nicky Johnson, Customer Service Representative II
  - Judi Gonzalez, Customer Service Representative II
  - Charles Morales, Customer Service Representative II
  - Jimsy Nix, Customer Service Representative II
  - Robert Rangel, Customer Service Representative II
  - Kim Riddle, Customer Service Representative II
  - Sandy Roberts, Customer Service Representative II
  - Victoria Solorzano, Customer Service Representative II
  - Adrienne Trujillo, Customer Service Representative II
  - Donna Aguilera, Customer Service Representative II (Retired)
  - Musa Rayyan, Senior Business Systems Support Analyst
  - Sara Alger, Principal Management Analyst
  - Tamera Marshall, Business Systems Support Technician
  - Joel Mojica, Business Systems Support Technician
  - Janice Tucker, Business Systems Support Technician(presentation by Todd Corbin)

Attachments: [Report](#)

## PUBLIC COMMENT

- 2 Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar items and any matters within the jurisdiction of the Riverside Public Utilities Board - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the Board Secretary

## CONSENT CALENDAR

*All matters listed under the CONSENT CALENDAR are considered routine by the Board of Public Utilities and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Public Utilities votes on the motion to adopt, Members of the Board of Public Utilities or the Public Utilities General Manager, or his designee, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.*

### Minutes

- 3 Approval of the minutes from the Board of Public Utilities regular meeting held on March 11, 2019

**Attachments:** [Unapproved minutes 03-11-2019](#)

### Electric Items

- 4 Approve a reduction in the total amount of previously approved Work Order No. 1810532 for the Freeman Switchgear and Transformer Upgrade Project from \$5,463,000 to \$3,638,268 to fund other immediate and critical needs in Fiscal Year 2018/19

**Attachments:** [Report](#)

- 5 Award Bid No. RPU-7602 to Southern Contracting Company of San Marcos, California, for the Canyon Crest Area 2 Cable Rejuvenation Project, in the amount of \$496,666.65; and approve Work Order No. 1724058 in the amount of \$746,000

**Attachments:** [Report](#)

[Project Site Map](#)

[Bid Award Recommendation](#)

[Presentation](#)

Water Items

- 6 Recommend that the City Council approve two Agreements for Acquisition of Temporary Construction Easements with Riverside County Transportation Commission for City-owned parcels in a duration of 24 months located near the intersection of Panorama Road and the Union Pacific Railroad tracks, for construction of the Pachappa Underpass Project, for a total revenue of \$113,300

**Attachments:** [Report](#)  
[Agreement 1](#)  
[Agreement 2](#)  
[Appraisal Map Attachment 3](#)  
[Appraisal Map Attachment 4](#)

- 7 Recommend that the City Council approve Work Order No. 1904589 in the total amount of \$340,000 for all design, construction, paving and construction contingency costs for the Potable Water Emergency Interconnection with the City of Norco and authorize a supplemental appropriation for the project in the amount of \$340,000

**Attachments:** [Report](#)  
[Map](#)  
[Presentation](#)

Other Items

- 8 Recommend that the City Council approve the First Amended and Restated Agreement for Use of Low-Income Utility Bill and Deposit Assistance Funds with the County of Riverside, a political subdivision of the State of California, on behalf of Community Action Partnership of Riverside County for the Sharing Households Assist Riverside's Energy Program to include options to extend the program from July 1, 2018 through June 30, 2024 for an annual program amount of \$2,800,000 and change the Grantee name as stated herein

**Attachments:** [Report](#)  
[Amended and restated SHARE Agreement 7-30-18.docx](#)  
[First Amended and Restated SHARE Agreement -Redline](#)  
[First Amended and Restated SHARE Agreement - clean](#)  
[Presentation](#)

- 9 Purchase Order with Insight Sector Inc., of Irvine, California, for the supply of equipment and software for \$179,772 and approve Work Order No. 1914017 in the amount of \$220,024 for the Cyber Security Upgrade Project at the Riverside Energy Resource Center and Springs Generating Station

**Attachments:** [Report](#)  
[Insight Acceptance Agreement 05.01.16](#)  
[IPS Contract Amendments 09-17-18](#)  
[Presentation](#)

### DISCUSSION CALENDAR

*This portion of the Board of Public Utilities Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.*

- 10 Parks, Recreation, and Community Services Department Update on Operations of AB Brown Soccer Complex per Lease Agreement with American Youth Soccer Organization - Region 47 – (presentation by Adolfo Cruz and Todd Jorgenson)

**Attachments:** [Report](#)  
[AYSO Lease Agreement](#)  
[AYSO Water Agreement](#)  
[AYSO request letter to extend lease](#)  
[AYSO Bi-Annual Finance Report](#)  
[Presentation](#)

- 11 Update on Service Level Agreement between Public Utilities Department and Human Resources Department - (presentation by Stephanie Holloman)

**Attachments:** [Report](#)  
[RPU-HR SLA](#)  
[Presentation](#)

- 12 Approve and recommend that the City Council approve a Professional Services Agreement for audit services of Riverside Public Utilities Electric and Water Fund with Eadie and Payne, LLP, of Riverside, California, for a term ending June 30, 2020, in an amount not to exceed \$60,000 in response to Request for Proposal No. 1880

**Attachments:** [Report](#)  
[RFP 1880 Notice of Intent to Award](#)  
[RFP 1880 Specifications Final 12-05-18](#)  
[Agreement](#)

- 13 Recommend that the City Council approve a supplemental appropriation of \$1,967,000 for the purchase of software, hardware, and professional services associated with the Riverside Public Utilities Customer Information System Disaster Recovery Project – (presentation by Aileen Ma)

**Attachments:** [Report](#)  
[Presentation](#)

#### **BOARD MEMBER/STAFF COMMUNICATIONS**

- 14 Announcement of Riverside Public Utilities Board Chair's Assignment of Board Members to standing committees.
- 15 Systematic reporting on meetings, conferences, and seminars by Board members and/or staff
- 16 Items for future Board of Public Utilities consideration as requested by a member of the Board of Public Utilities

#### **GENERAL MANAGER'S REPORT**

- 17 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for February 2019

**Attachments:** [Report](#)

- 18 Monthly Water Report - January 2019

**Attachments:** [Report](#)

- 19 Electric / Water / Consultant Contract Panel Update as of March 1, 2019

**Attachments:** [Energy Delivery Contractors Panel](#)  
[Water Paving Contractor Panel](#)  
[Consultant Contractor Panel](#)

- 20 Riverside Public Utilities Financial Results – January 31, 2019

**Attachments:** [Report](#)

- 21 Contracts Executed Not Requiring Board Approval - February 2019

**Attachments:** [Report](#)

22 City Council / Committee Agendas – March 12, 2019 and March 19, 2019

Attachments: [CC Agenda 03-12-19](#)  
[CC Agenda 03-19-19](#)

23 Upcoming Meetings

Attachments: [Report](#)

24 Electric / Water Utility Acronyms

Attachments: [Report](#)

25 Informational Items

Attachments: [Report](#)

\* \* \* \* \*

*The next regular Board of Public Utilities meeting is scheduled for  
Monday, April 8, 2019*

*For live webcast of the Board of Public Utilities meeting:  
<http://riversideca.legistar.com/Calendar.aspx>  
or visit our website at  
[www.engageriverside.com](http://www.engageriverside.com)*

\* \* \* \* \*

*Sign up to receive critical information such as unexpected road closures, utility outages,  
missing persons, and evacuations of buildings or neighborhoods.*

*[www.RiversideAlert.com](http://www.RiversideAlert.com)*