



# City of Riverside

## Board of Ethics

3900 Main Street  
Riverside, CA 92522  
(951) 826-5557

*City of Arts & Innovation*

## Agenda

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Meeting Date: Thursday, December 2, 2021  
Publication Date: Friday, November 19, 2021

5:00 PM

City Hall - Art Pick Council Chamber  
3900 Main Street, Riverside  
View Live Webcast at  
[www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)

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### MISSION STATEMENT

**The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community**

**The Board of Ethics will conduct an in-person and virtual meeting**

**Face coverings are required regardless of vaccination status.**

**For telephone public comment or to listen to the meeting live via Zoom, call:  
(669) 900-6833  
Meeting ID: 926 9699 1265**

**Press \*9 to be placed in the queue to speak when the agenda item is called.  
Individuals in the queue will be prompted to unmute by pressing \*6 to speak.  
Time is limited to 3 minutes.**

**Public comments regarding items on this agenda or any matters within the jurisdiction of the Board can be submitted by eComment at  
[www.riversideca.gov/meeting](http://www.riversideca.gov/meeting) until two hours before the meeting.  
Email comments to [City\\_Clerk@riversideca.gov](mailto:City_Clerk@riversideca.gov)**

*Pursuant to the City Council Meeting Rules adopted by Resolution No. 23618, the Members of the Board and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the Board and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the Board or the presiding officer constitutes a violation of these rules.*

*The City of Riverside is committed to fostering a respectful workplace that requires all employees and external stakeholders to embrace a culture of transparency and inclusivity. This includes acceptable behavior from everyone; a workplace that provides dignity, respect, and civility to our employees, customers, and the public they serve. City*

*meetings should be a place where all members of our community feel safe and comfortable to participate. While there could be a high level of emotion associated with topics on this agenda, the City would like to set the expectation that all members of the public use language appropriate to a collaborative, professional, and respectful public environment.*

*The City is resolute in its commitment to eliminate any form of harassment, discrimination, or retaliation in the workplace. The City maintains a zero-tolerance policy for harassment, discrimination, and retaliation in compliance with new harassment and discrimination laws.*

*LISTENING ASSISTIVE DEVICES are available for the hearing impaired--please see City Clerk. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at 951-826-5427 at least 72 hours before the meeting, if possible. TTY users call 7-1-1 for telecommunications relay services (TRS).*

*Agenda related writings or documents provided to the Board are available for public inspection in the Office of the City Clerk, at [www.riversideca.gov/meeting](http://www.riversideca.gov/meeting), and in the binder located near the entrance of the Art Pick Council Chamber while the meeting is in session.*

CHAIR CALLS MEETING TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

#### PUBLIC COMMENT

- 1 Oral communications from the public--You are invited to participate in person or by phone at (669) 900-6833 and enter Meeting ID: 926 9699 1265 to comment on any matters within the jurisdiction of the Board. Press \*9 to be placed in the queue to speak when the agenda item is called. Individuals in the queue will be prompted to unmute by pressing \*6 to speak - Individual audience participation is limited to 3 minutes.

#### PRESENTATION

- 2 Code of Ethics and Conduct Complaint Hearing Panel Pre-Hearing Conference training on role of the Chair

Susan Wilson, Assistant City Attorney

Attachments:    [Presentation](#)

### CONSENT CALENDAR

*All matters listed under the CONSENT CALENDAR are considered routine by the Board of Ethics and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Board of Ethics votes on the motion to adopt, Members of the Board of Ethics or staff, request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.*

3            Minutes of November 4, 2021

Attachments:    [Minutes](#)

### DISCUSSION CALENDAR

*This portion of the agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.*

4            Excuse absences of Members Foley and Keen from November 4, 2021, meeting

5            Riverside Municipal Code Chapter 2.78 Code of Ethics and Conduct and Chapter 2.80 Board of Ethics review and recommendations

Attachments:    [RMC 2.78 Code of Ethics](#)

[RMC 2.80 Board of Ethics](#)

6            Board of Ethics Standing Rules review

                  Keith Nelson, Chair

Attachments:    [Standing Rules](#)

7            Staff's role in Board of Ethics meeting and complaint processes

                  Dave Stahovich, Vice Chair

8            Review appeal filed by complainant Selma Kelly to City Council regarding Board of Ethics decision not finding a violation of prohibited conduct regarding Code of Ethics and Conduct Complaint filed against Councilmembers Cervantes and Fierro, Mayor Pro Tem Plascencia and Mayor Lock

Attachments:    [Appeal](#)

9            City issued identification badges and email addresses

10          Authority and conditions for use of outside legal counsel in lieu of the City Attorney to advise the Board of Ethics

Susan Wilson, Assistant City Attorney

Attachments: [Report](#)

### COMMUNICATIONS

- 11 Report on Inclusiveness, Community Engagement, and Governmental Processes Committee and City Council actions

Keith Nelson, Chair

- 12 Report of meetings and activities by Board Members

Keith Nelson, Chair

- 13 Items for future Board consideration as requested by Board of Ethics Members

Attachments: [Master Calendar](#)

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*The next Board of Ethics meeting is scheduled for January 2, 2022 at 5 p.m.,  
in the Art Pick Council Chamber*

*View live Webcast of the Board Meetings at:  
[www.RiversideCA.gov/Meeting](http://www.RiversideCA.gov/Meeting) or  
[www.WatchRiverside.com](http://www.WatchRiverside.com)*

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missing persons, and evacuations of buildings or neighborhoods.*

*[www.RiversideAlert.com](http://www.RiversideAlert.com)*