



# City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: DECEMBER 7, 2021

FROM: POLICE DEPARTMENT      WARDS: ALL

SUBJECT: MEASURE Z – AWARD BID 7863 FOR POLICE DEPARTMENT ELECTRIC BICYCLES TO CYCLERY USA, OF RIVERSIDE, CALIFORNIA, IN THE AMOUNT OF \$129,194.76 FOR TWENTY-TWO (22) VERVE ELECTRIC BICYCLES WITH A FIVE-YEAR SERVICE PLAN FOR THE PARKS AND NEIGHBORHOOD SPECIALIST TEAM

**ISSUE:**

Award BID 7863 for Police Department Electric Bicycles to Cyclery USA, of Riverside, California, in the amount of \$129,194.76 for Twenty-two (22) Verve electric bicycles with a five-year service plan for the Parks and Neighborhood Specialist Team.

**RECOMMENDATION:**

That the City Council award BID 7863 for Police Department Electric Bicycles to Cyclery USA, of Riverside, California, in the amount of \$129,194.76 for Twenty-two (22) Verve electric bicycles with a five-year service plan for the Parks and Neighborhood Specialist Team.

**BACKGROUND:**

On June 22, 2021, the City Council adopted the Fiscal Year 2021/22 City of Riverside Budget which included the allocation of \$2.4 million in Measure Z funding for the Park and Neighborhood Specialist Team (PANS). The PANS Team includes 20 additional Park and Neighborhood Specialist Positions and five new vehicles in the Police Department Measure Z Budget for the new program.

On October 19, 2021, the City Council approved the purchase of 20 Motorola APX 6000 700/800 model 3.5 portable radios, five Motorola Enhanced APX 6500 7/800 MHZ Mobile in car radios, radio accessories and three-year service warranty from Motorola Solutions, of San Diego, California, in the amount of \$161,509.03 for the Parks and Neighborhood Specialist Team.

**DISCUSSION:**

The Park and Neighborhood Specialist Team (PANS Team) is a council approved team that will equip the City of Riverside with resources to make parks, public spaces and neighborhoods safer. The PANS Team serve as public stewards of parks, public spaces and buildings, and

neighborhoods, providing assistance and information, reinforcing the appropriate use and care of parks and public spaces, and when necessary, keeping peace by taking responsible actions ranging from warning and counseling individuals, to writing citations, or in some instances calling upon sworn personnel to resolve more serious situations.

The PANS Team has an important and unique function to improve the quality of life in parks, public spaces, and the adjacent neighborhoods. PANS Team members will monitor the parks seven (7) days a week, on foot and electric bicycles. The PANS Team is committed to environmental stewardship and will help reduce the City's carbon footprint by conducting most of their patrols on electric bicycles.

Request for Bid 7863 for Police Department Electric Bicycles was released on August 24, 2021. A total of five bids were received on September 15, 2021, of which, two bids were responsive. Cyclery USA was determined to be the lowest responsive bidder. The Police Department would like to purchase 22 Verve electric bicycles from Cyclery USA to be used by the PANS Team.

The Purchasing Manager concurs that this purchase is in compliance the Purchasing Resolution No. 23256.

### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.4 – Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The purchase of the electric bicycles allows assigned personal to more easily navigate the parks and other community areas in order to better serve the community and increase public trust.
2. **Equity** – The Riverside Police Department provides public safety services to all residents in the City of Riverside. The use of the electric bicycles will assist in the achievement of this goal by ensuring that department employees can serve the public more effectively in the City parks and surrounding areas.
3. **Fiscal Responsibility** – A bidding process was used for the procurement of the electric bicycles. The BID is being awarded to the lowest responsive bidder.
4. **Innovation** – In order to meet the community's changing needs, the PANS Team will be using electric bicycles to navigate the parks and surrounding community areas. Electric bicycles will make it easier for the PANS Team to navigate the parks more efficiently and effectively than on foot or in a motorized vehicle.
5. **Sustainability & Resiliency** – The proposed purchase of the 22 Verve electric bicycles helps to reduce the City's carbon food print and has the capacity to meet the present and future needs of the Riverside PANS Team.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$129,194.76. Funds are budgeted and available in Measure Z Fund, Police Special Operations, Machine and Equipment account number 8004601-462200.

Prepared by: Larry Gonzalez, Chief of Police  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Lea Deesing, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Attachment: BID 7863 Award