

RFP NO. 2083: PARKING MANAGEMENT SERVICES AGREEMENT WITH PARKING CONCEPTS INC.

Public Works Department

City Council
December 7, 2021

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BACKGROUND

1. Management and maintenance of City-owned parking facilities is contracted to a parking management operator. The Scope of Work includes more than 3,800 spaces in 5 parking garages, 14 surface lots, and metered parking areas.
2. Current agreement was extended 6 months and expires December 31, 2021.



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DISCUSSION

March 4, 2021
RFP No. 2083
Published

May 3, 2021
Selection
Committee
Conducts
Interviews

Purchasing
Division
Calculates
Cumulative
Scores

Parking
Concepts Inc.
Ranked the
Most Qualified



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DISCUSSION – SCOPE OF WORK

Daily Operations Management Reports Customer Service

Website & Maps Best Practices for Event Parking Market & Industry Trends



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FISCAL IMPACT

Professional services are funded with revenue from parking garages, surface lots and metered parking areas.

3-Year Agreement	Agreement Costs
FY 2021/2022	\$1,236,714
FY 2022/2023	\$1,278,818
FY 2023/2024	\$1,323,620
Sub-Total	\$3,839,152
10% Contingency	\$383,915
Total	\$4,223,067



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STRATEGIC PLAN ALIGNMENT

Envision Riverside 2025 Strategic Plan Priorities

#6 Infrastructure, Mobility & Connectivity



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RECOMMENDATIONS

That the City Council:

1. Approve a Services Agreement from RFP No. 2083 for Parking Management Services with Parking Concepts Inc., in the amount of \$3,839,152 for a three-year period with two optional one-year extensions;
2. Authorize change order authority up to 10% or \$383,915 of the total contract for additional maintenance and services due to unforeseen conditions; and



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RECOMMENDATIONS

3. Authorize the City Manager, or his designee, to execute the Service Agreement with Parking Concepts Inc., including making any minor non-substantive changes in alignment with all purchasing policies and to execute the two optional one-year extensions.



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