



# Commission on Disabilities

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: DECEMBER 16, 2021**

**FROM: GENERAL SERVICES DEPARTMENT** **WARD: ALL**

**SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER COON ABSENCE FOR THE OCTOBER 21, 2021 REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE.**

## **ISSUE:**

Determine whether the absence of Commissioner Don Coon on October 21, 2021, should be recorded as an excused or unexcused absence.

## **RECOMMENDATION:**

That the Commission on Disabilities determine if the absence of Commissioner Don Coon on October 21, 2021, should be recorded as an excused or unexcused absence.

## **BACKGROUND:**

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

## **DISCUSSION:**

Staff did receive notice prior to the October 21, 2021 meeting that Commissioner Coon would not be in attendance at the meeting.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, ADA Coordinator  
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Approved by: Kris Martinez, Interim Assistant City Manager