



Commission on Disabilities

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: DECEMBER 16, 2021**
FROM: GENERAL SERVICES DEPARTMENT **WARD: ALL**
SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER HINIKER FOR THE OCTOBER 21, 2021 REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE.

ISSUE:

Determine whether the absence of Commissioner Kimberly Hiniker on October 21, 2021, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Commission on Disabilities determine if the absence of Commissioner Kimberly Hiniker on October 21, 2021, should be recorded as an excused or unexcused absence.

BACKGROUND:

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

DISCUSSION:

Staff did not receive notice prior to the October 21, 2021 meeting that Commissioner Hiniker (formerly Lopez) would not be in attendance. Hiniker did however notify staff during the meeting that she was having technical difficulties logging onto the meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, ADA Coordinator
Approved by: Carl Carey, General Services Director
Approved by: Kris Martinez, Interim Assistant City Manager