



Commission on Disabilities

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: DECEMBER 16, 2021**

FROM: GENERAL SERVICES DEPARTMENT **WARD: ALL**

SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER LEWIS FOR THE OCTOBER 21, 2021 REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE.

ISSUE:

Determine whether the absence of Commissioner Sharron Lewis on October 21, 2021, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Commission on Disabilities determine if the absence of Commissioner Sharron Lewis on October 21, 2021, should be recorded as an excused or unexcused absence.

BACKGROUND:

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

DISCUSSION:

Staff did receive notice prior to the October 21, 2021 meeting that Commissioner Lewis would not be in attendance at the meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, ADA Coordinator

Approved by: Carl Carey, General Services Director

Approved by: Kris Martinez, Interim Assistant City Manager