



*City of Arts & Innovation*

# Board of Library Trustees

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**TO: BOARD OF LIBRARY TRUSTEES** **DATE: JANUARY 10, 2022**  
**FROM: RIVERSIDE PUBLIC LIBRARY** **WARDS: ALL**  
**SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS**

## **ISSUE:**

Receive a summary of security/incident reports from November and December 2021.

## **RECOMMENDATION:**

That the Board of Library Trustees receive and file the summary of security/incident reports from November and December 2021.

## **BACKGROUND:**

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct.

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations in November and December 2021.

### **Arlanza, Arlington, Spc. Jesus S. Duran Eastside, and La Sierra**

There were no incidents reported.

### **Marcy**

12/10/21 Incident of individual who was previously excluded for laptop theft was asked to leave the library.

### **SSgt Salvador J. Lara Casa Blanca**

12/3/21 Exclusion notice issued for 90 days for violating Library Rules of Conduct 1 and 20.

## **Main**

11/20/21	Incident reported of bike theft from bike rack. * Exclusion notice issued for 365 days for violating Library Rules of Conduct 1 (attached).
11/23/21	Incident reported of customer vehicle being towed away.
11/24/21	Incident reported of child crying as the family was exiting to the elevator.
11/30/21	Incident of individual on the terrace with shopping cart and smoking a substance. Exclusion issued for 365 days for violating Library Rules of Conduct 1, 6 and 20 (attached).
12/9/21	Incident of individual pushing past security guard to enter the library.

## **Orange Terrace**

12/1/21	Incident of 3 individuals causing disruption. Exclusion notice issued for 60 days for violating Library Rules of Conduct 24; Exclusion notice issued for 90 days for violating Library Rules of Conduct 14, 24 and 25 (attached).
12/7/21	Incident of toddler who was tried to walk and fell. No medical assistance was requested by parent.
12/8/21	Incident reported of a group of adolescents causing a disruption. Exclusion issued for 90 days to individuals for violating Library Rules of Conduct 14, 24, and 25 (attached).
12/10/21	Incident of minor running in the library and causing a disruption. Individual was previously excluded on 12/8/21 for 90 days.

*\*Indicates police interaction.*

## **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.

4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
5. **Sustainability & Resiliency** – The Library, City Attorney's Office and the Board of Library Trustees regularly review of the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state and federal laws.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director  
Approved by: Rafael Guzman, Assistant City Manager  
Attachment: Rules of Library Conduct