



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JANUARY 31, 2022

FROM: CITY CLERK'S OFFICE WARDS: ALL

SUBJECT: BOARD AND COMMISSION INTERVIEWS AND REAPPOINTMENTS

ISSUE:

Interview applicants for the Board of Ethics, Board of Public Utilities, Planning Commission and approve reappointments for the March 1, 2022, annual board and commission recruitment.

RECOMMENDATION:

That the Mayor and City Council:

1. Conduct interviews and appoint applicants to the Wards 1, 3, and 6 seats on the Board of Ethics for the terms ending March 1, 2026;
2. Conduct an interview and appoint an applicant to the Ward 3 seat on the Board of Public Utilities for the term ending March 1, 2026;
3. Conduct interviews and appoint an applicant to the Citywide seat on the Planning Commission for the term ending March 1, 2026;
4. Conduct an interview and appoint an applicant to the Ward 6 seat on the Planning Commission for the term ending March 1, 2023;
5. Consider the following reappointments for a second term through March 1, 2026; and
6. Fill remaining vacancies for Citywide and Ward-specific seats on various boards and commissions as deemed appropriate.

BACKGROUND/LEGISLATIVE HISTORY:

On March 1, 2022, numerous Commissioners on the various Boards and Commissions terms will expire. The City Council Rules of Procedure and Order of Business (Resolution No. 23618) Section XIV(A) provides that the Mayor's Nominating and Screening Committee (MNSC) review applications submitted and identify applicants for an interview with the Mayor and City Council for vacancies on the Community Police Review Commission, Board of Ethics, Planning Commission, and Board of Public Utilities.

The City Clerk's Office conducted citywide recruitment and received applications of individuals wishing to serve on the various Board and Commissions. In addition, some commissioners concluding their first term expressed a desire to be reappointed.

On December 14, 2021, the MNSC consisting of Chair Lock Dawson and Members Cervantes, Conder, and Perry considered the applications submitted and referred the following for interviews by the Mayor and City Council:

BOARD OF ETHICS		
WARD 1	WARD 3	WARD 6
Beth M. Hill- Skinner	Julian Turner	Robert Gaertner
Morgan R. De Herrera	Kimberly Forman	Madai Randal
	James L. Buysee	Annette Demont
	Kelechi E. Azubuike	
	Nipunjeet S. Guiral	

BOARD OF PUBLIC UTILITIES – WARD 3
Robert Righter

PLANNING COMMISSION – WARD 6
Johnny Wilder

PLANNING COMMISSION – CITYWIDE
Launa K. Wilson
Adam J. Reynaud
*Rico Alderette
**Judy Teunissen

The Mayor nominated Rico Alderette for an interview after the MNSC met and conferred on their recommendations. The MNSC referred Commissioner Judy Teunissen for an interview. However, her second term concludes on Planning Commission, therefore ineligible for reappointment. As a result, she will not participate in the interview process.

Commissioners eligible to serve a second term and expressed a desire to continue to serve another term but do not require an interview were presented to the MNSC for a recommendation to the Mayor and City Council for reappointment are as follows:

Name	Boards and Commission
Deborah A. Kelley	Commission on Aging; Ward 4
Michael H. Fine	Budget Engagement Commission, Citywide (Resident)
Shakisha L. Mounse	Budget Engagement Commission; Ward 1 (Business)
Don E. Coon	Commission on Disabilities; Ward 7
Rochelle P. Motley-Kanatzar	Human Relations Commission, Citywide
Ronald Shirley	Human Relations Commission, Ward 7
Linda Manzo	Board of Library Trustees, Ward 2
Aaron T. Peters	Board of Library Trustees, Ward 7
Marguerite “Peggy” Barnhart	Museum of Riverside Board, Ward 5
Patrick Taber	Park and Recreation Commission, Citywide

Furthermore, the Rules of Procedure and Order of Business allow the Mayor and City Council to select applicants for Citywide or Ward-specific vacancies on any of the remaining boards and commissions for appointment by five affirmative votes with a full quorum and four affirmative votes with less than a full quorum. Below is the list of current vacancies:

Citywide	<u>Airport Commission</u>
Ward 1	<u>Budget Engagement Commission (Resident)</u> <u>Human Relations Commission</u>

Ward 2	<u>Commission on Aging</u> <u>Budget Engagement Commission (Resident)</u> <u>Human Relations Commission</u> <u>Board of Library Trustees</u> <u>Human Resources Board</u>
Ward 3	<u>Commission on Aging</u> <u>Human Resources Board</u> <u>Board of Library Trustees</u> <u>Human Relations Commission</u>
Ward 4	<u>Airport Commission</u> <u>Budget Engagement Commission (Business)</u>
Ward 6	<u>Budget Engagement Commission (Business)</u> <u>Human Resources Board</u>

STRATEGIC PLAN ALIGNMENT:

The Mayor and City Council conducting interviews and reappointment for the board and commission annual recruitment contributes to the City Council's Envision 2025 Strategic Plan Priority and Goal:

High Performing Government - Provide world-class public service that is efficient, accessible, and responsible to all, and the following goal:

Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

The appointment to a board and commission aligns with the Envision 2025 Cross-Cutting Threads as follows:

1. **Community Trust** – Riverside is transparent makes decisions through sound policy, inclusive community engagement, involvement of City Boards and Commissions, and timely and reliable information. The City's involvement with the interview process is transparent and serves the public interest, as these interviews are conducted in a public meeting.
2. **Equity** – Riverside residents are encouraged to apply to all City Boards and Commissions. The City supports racial, ethnic, religious, sexual orientation, identity, geographic, and other diversity attributes and is committed to advancing equity through fair treatment and recognition of rights. The demographics section is removed on the application when selecting applicants for interviews, allowing for an unbiased selection process.
3. **Fiscal Responsibility** – Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources while providing quality public services to all. Boards and commissions ensure quality services are provided to all with fiscal responsibility as a priority. The City Clerk's Office annual budget includes funding to support and maintain Boards and Commissions processes.

4. **Innovation** – Through collaborative partnerships and adaptive processes, board and commission interviews allow new members to bring innovative ideas to meet the community's changing needs and prepare for the future.
5. **Sustainability & Resiliency** – Riverside is committed to meeting the present needs without compromising the needs of the future and ensuring the City's capacity to persevere, adapt and grow during fluctuating times alike. It is essential to keep boards and commissions active and engaged in maintaining sustainable and resilient programs and services and monitoring and promoting innovation for a more sustainable future.

FISCAL IMPACT:

Recruitment and appointment costs are funded in the City Clerk's Office budget.

Prepared by: Donesia Gause, City Clerk
Approved as to form: Phaedra A. Norton, City Attorney

Concurs with:

A handwritten signature in cursive script that reads "Patricia Lock Dawson".

Mayor Patricia Lock Dawson, Chair
Mayor's Nominating and Screening Committee

Attachments: Interview Schedule
Board of Ethics Roster
Board of Ethics Applications
Board of Public Utilities Roster
Board of Public Utilities Applications
Planning Commission Roster
Planning Commission Applications
Reappointments Summary List