



City of Arts & Innovation

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: MARCH 1, 2022**

**FROM: GENERAL SERVICES DEPARTMENT                      WARD: 5**

**SUBJECT: MEASURE Z - AWARD BID NO. 7888 TO DALKE AND SONS CONSTRUCTION, INC. FOR MODIFICATIONS TO THE APPARATUS BAY OPENING AT ARLINGTON HEIGHTS FIRE STATION NO. 10 IN THE AMOUNT OF \$128,890 AND AUTHORIZE 20% CHANGE ORDER AUTHORITY UP TO \$25,778 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$154,668**

**ISSUES:**

Award Bid No. 7888 to Dalke and Sons Construction, Inc, of Riverside, California for Modifications to the Apparatus Bay Opening at the Arlington Heights Fire Station No. 10, located at 2590 Jefferson Street, in the amount of \$128,890; and authorize 20% change order authority up to \$25,778 for a total not to exceed amount of \$154,668.

**RECOMMENDATIONS:**

That the City Council:

1. Award Bid No. 7888 to Dalke and Sons Construction, Inc. of Riverside, California in the amount of \$128,890 for modifications to the apparatus bay opening at the Arlington Heights Fire Station No. 10, located at 2590 Jefferson Street;
2. Authorize 20% change order authority in an amount up to \$25,778 for project changes including, but not limited to, unforeseen conditions, or necessary design changes for a total not to exceed amount of \$154,668; and
3. Authorize the City Manager, or designee, to execute a Construction Agreement with Dalke and Sons Construction, Inc. of Riverside, California including making minor and non-substantive changes.

**BACKGROUND:**

Measure Z, approved by Riverside voters on November 8, 2016, authorized a one-cent increase in the City's sales tax rate, which began on April 1, 2017.

On January 14, 2021, the Budget Engagement Commission recommended that the City Council approve the Fire Department's request to amend the Measure Z Fire Vehicle Replacement Plan and reallocate funding to support capital improvements to increase the height of the apparatus bay door at Arlington Heights Fire Station No. 10, and to complete needed repairs on apparatus bay doors at fire stations throughout the city, not to exceed the amount of \$400,000.

On March 23, 2021, the City Council approved the Fire Department's request to amend the Measure Z Fire Vehicle Replacement Plan and reallocate funding to support capital improvements to increase the height of the apparatus bay door at Fire Station 10 and to complete needed repairs on apparatus bay doors at fire stations throughout the city, not to exceed the amount of \$400,000.

## **DISCUSSION:**

The General Services Department (General Services) is responsible for oversight of the facilities maintenance and Capital Improvement Programs for City core departments and facilities, including Police, Fire, Library, Museum, City Hall and the City Corporation Yard.

### **Arlington Heights Fire Station No. 10 Apparatus Bay Opening Project:**

Arlington Heights Fire Station No. 10, located at 2590 Jefferson Street, was constructed in 1975 and has been in service the past 47 years. The station was constructed to resemble a residential structure to fit with the existing neighborhood, which resulted in the apparatus bay and door opening being sized to meet then minimum standards. Measure Z has allowed the Fire Department to upgrade and modernize their fleet of fire vehicles. However, modern fire engines have increased in height and size, and the new fire engine that has been purchased for Arlington Heights Fire Station No.10 is too tall to fit in the existing apparatus bay opening. This project will increase the apparatus bay opening height and install a new low profile overhead door, which will allow the new engine to be housed in the apparatus bay.

Working with Purchasing staff, General Services developed Bid No. 7888 to make modifications to the apparatus bay opening at the Arlington Heights Fire Station No 10. Bid No. 7888 was posted on the City's bid portal on December 22, 2021. Bids were due on January 20, 2022, and one response was received. After review, the bid from Dalke and Sons Construction, Inc. for an amount of \$128,890 was deemed responsive.

Staff is also requesting a 20% contingency in the amount of \$25,778 for a total not to exceed amount of \$154,668 for unanticipated changes due to the age and condition of the roof deck, and/or design changes if additional minor repair needs are discovered.

The Purchasing Manager concurs that the recommended action to award is in compliance with Purchasing Resolution No. 23812.

The Fire Chief concurs with the recommended action.

## **STRATEGIC PLAN ALIGNMENT:**

Modifications to the Apparatus Bay Opening at Arlington Heights Fire Station No. 10 will contribute to Strategic Priority No. 6 *Infrastructure, Mobility and Connectivity* and Goal No. 6.2. to maintain, protect and improve assets and infrastructure within the City's built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This project aligns with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – This project provides assurance to Riverside’s residents that significant investments are being made to improve public safety facilities, in accordance with the priorities outlined in the Measure Z Spending Plan.
2. **Equity** – The Fire Department endeavors to provide fire and life safety services to all Riverside residents. This project will help ensure that the Arlington Heights Fire Station No. 10 can respond to emergencies when needed.
3. **Fiscal Responsibility** – This project was competitively bid in accordance with Purchasing Resolution 23812, ensuring that the best pricing was obtained.
4. **Innovation** – Enlarging the fire apparatus bay at Arlington Heights Fire Station No. 10 provides an innovative solution to housing the new fire engine.
5. **Sustainability & Resiliency** – The Modifications to the Apparatus Bay Opening at the Arlington Heights Fire Station No. 10 will prolong the useful life of the facility and protect the new fire engine from the elements.

**FISCAL IMPACT:**

The total fiscal impact of this action, including 20% change order authority is \$154,668. Funds are budgeted and available in the Measure Z Fund, Fire Operations, Vehicle Replacement account number 8001401-450058.

Prepared by: Carl Carey, General Services Director  
Certified as to  
Availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Attachment: Bid Recommendation