



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: APRIL 5, 2022**

**FROM: POLICE DEPARTMENT    WARDS: ALL**

**SUBJECT: MEASURE Z - PURCHASE OF 40 PANASONIC CF-33 TOUGHBOOKS, FIVE-YEAR WARRANTIES, AND ACCESSORIES FROM LEHR IN THE AMOUNT OF \$247,323.50**

**ISSUE:**

Authorize a purchase order for the purchase of 40 Panasonic CF-33 Toughbooks, five-year warranties, and accessories from Lehr, of Anaheim, CA, in the amount of \$247,323.50.

**RECOMMENDATIONS:**

That the City Council:

1. Authorize a purchase order for the purchase of 40 Panasonic CF-33 Toughbooks, five-year warranties, and accessories from Lehr, of Anaheim, CA, in the amount of \$247,323.50; and
2. Authorize the City Manager, or designee, to execute all documents necessary to issue the purchase order.

**BACKGROUND:**

On May 16, 2017 the City Council approved the Measure Z Spending Plan. As part of the Measure Z Spending Plan, the City Council approved funding for a Police Department Vehicle Replacement and Maintenance Plan. Measure Z funding for this Plan was continued through the current fiscal year as part of the approved budget.

On June 22, 2021, the City Council adopted the Fiscal Year 2021/22 City of Riverside Budget which included the allocation of \$2.4 million in Measure Z funding for the Park and Neighborhood Specialist Team (PANS). The PANS Team includes 20 additional Park and Neighborhood Specialist Positions and five (5) new vehicles in the Police Department Measure Z Budget for the new program.

## **DISCUSSION**

The General Services Department placed an order for 30 Ford Explorer Police Interceptor utility vehicles for the Riverside Police Department as approved in the Measure Z Spending Plan, Vehicle Replacement and Maintenance Plan. In addition to the standard emergency equipment for the vehicles, these vehicles will need to be equipped with Panasonic CF-33 Toughbooks. Thirty (30) of the devices proposed for purchase will be installed in the new vehicles which are expected to arrive this spring.

Five (5) of the Panasonic CF-33 Toughbooks are being purchased to support the new PANS Team and will be installed in the vehicles purchased for the program.

The last five (5) Panasonic CF-33 Toughbooks are to have on hand to replace damaged or older devices that are not working or nearing the end of their useful life.

The Police Department worked with the Innovation and Technology Department to obtain a quote from Lehr, of Anaheim, CA, for 40 Panasonic CF-33 Toughbooks in the amount of \$247,323.50. Lehr is providing better pricing than what can be obtained through the Omnia Cooperative Contract 171725-01 at the difference of \$1,304.56 per laptop for a total savings of \$52,182.40. Purchasing Resolution 23812, Section 602(h) Acquisition of Goods states that “Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in the following circumstances: ... (h) When Goods can be Procured from a Bidder who offers the same or better price, terms and conditions as the Bidder previously offered as the Lowest Responsive Bidder under Competitive Procurement conducted by the City or another public agency, provided that, in the opinion of the Manager, it is in the best interest of the City to do so.”

Therefore, the Police Department is proposing to purchase 40 Panasonic CF-33 Toughbooks from Lehr, of Anaheim, CA.

The Purchasing Services Manager concurs that this purchase is in accordance with Purchasing Resolution 23812.

## **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.4 – Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The Panasonic Toughbooks allow the officers to efficiently conduct work in the field to better serve the community. Each Police Department Vehicle is equipped with a Panasonic Toughbook.
2. **Equity** – The Police Department provides public safety services to all residents in the City of Riverside. The use of the Panasonic Toughbooks ensures equitable and efficient distribution of department resources.

3. **Fiscal Responsibility** – The RPD worked with the Innovation and Technology Department to obtain 3 quotes for this purchase and is satisfied that the best price, terms and conditions have been negotiated.
  
4. **Innovation** – The Riverside Police Department upgraded to the Panasonic Toughbooks in 2018 to ensure enough storage space and processing speed to conduct business in the field. These improvements were made in order to meet the community’s changing needs and prepare for the future.
  
5. **Sustainability & Resiliency** – The proposed Panasonic Toughbooks have the capacity to meet the present and future needs of the RPD and ensure the Departments capacity to preserve, adapt and grow with the needs of the community.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$247,323.50. Sufficient funds are budgeted in the accounts listed below:

<b>Fund</b>	<b>Account</b>	<b>Description</b>	<b>Amount</b>
Measure Z	8001201-450057	Field Operations - Vehicle Replacement Account	\$185,492.60
Measure Z	8004601-462100	Police Special Operations - Automotive Equipment	\$30,915.45
General Fund	3105000-426800	Police Admin Svcs - Special Department Supplies	\$30,915.45
<b>Total:</b>			<b>\$247,323.50</b>

Prepared by: Larry Gonzalez, Chief of Police  
 Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
 Approved by: Lea Deesing, Assistant City Manager  
 Approved as to form: Phaedra A. Norton, City Attorney

Attachment: Lehr Quote