



Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: MAY 12, 2022**

FROM: CITY CLERK'S OFFICE **WARDS: ALL**

SUBJECT: CONSIDER WHETHER ABSENCES OF COMMISSIONERS DEMSHKI, FINE, GONZALEZ-KESTER, AND GARCIA FROM THE MARCH 31, 2022, MEETING SHOULD BE RECORDED AS EXCUSED OR UNEXCUSED ABSENCES

ISSUE:

Determine whether the absences of Commissioners Demshki, Fine, Gonzalez-Kester, and Garcia on the March 31, 2022, meeting should be recorded as excused or unexcused absences.

RECOMMENDATION:

That the Budget Engagement Commission:

1. Determine the absence of Commissioner Demshki from the Budget Engagement Commission meeting on March 31, 2022, be excused;
2. Determine the absence of Commissioner Fine from the Budget Engagement Commission meeting on March 31, 2022, be excused;
3. Determine the absence of Commissioner Gonzalez-Kester from the Budget Engagement Commission meeting on March 31, 2022, be excused; and
4. Determine the absence of Commissioner Garcia from the Budget Engagement Commission on March 31, 2022, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioners Demshki, Fine, Gonzalez-Kester, and Garcia were not present at the Commission meeting on March 31, 2022. Staff received advance notification from Commissioners Demshki and Fine reporting their absence as work related. Staff did not receive advanced notice from Commissioners Gonzalez-Kester and Garcia related to their absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Diana Alegria, Deputy City Clerk
Approved as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. Attendance Report