



City of Arts & Innovation

BOARD OF PUBLIC UTILITIES DRAFT MINUTES

MONDAY, APRIL 25, 2022, 6:30 P.M.
PUBLIC COMMENT IN-PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Chair David Crohn, Vice Chair Rebecca Goldware, and Board Members Deborah Cherney, Nipunjeet Gujral, Rosemary Heru, Nancy Melendez, Gary Montgomery, Gil Oceguela, and Peter Wohlgemuth

ABSENT: None

Chair Crohn called the meeting to order at 6:30 p.m.

Member Melendez led the pledge of Allegiance to the Flag.

ORAL COMMUNICATIONS FROM THE AUDIENCE

James Holland spoke regarding a drainage project located east of North Orange Street, north of Burl Drive and South of Placentia Lane. Jason Hunter spoke regarding the procurement process.

COMMUNICATIONS

Power Resources Manager Tracy Sato provided the Riverside Public Utilities sustainability efforts update.

CONSENT CALENDAR

It was moved by Member Oceguela and seconded by Member Melendez to approve the Consent Calendar as presented below affirming the actions appropriate to each item with the item regarding the increase of the Sharing Households Assist Riverside's Energy Program's Electric and Water Monthly Credits pulled for separate discussion. The motion carried unanimously.

MINUTES

The minutes of the meeting of April 11, 2022, were approved as presented.

ELECTRIC AND WATER RULES 6 METER INVESTIGATIONS AND ADJUSTMENTS OF BILLS - WATER RULE 17 DISPUTED BILL APPEAL PROCESS - ELECTRIC RULE 21 DISPUTED BILL APPEAL PROCESS - RESOLUTION

The Board of Public Utilities adopted a Board Resolution for Water Rule 17 and Electric Rule 21 for the Disputed Bill Appeal Processes and Water Rule 6 and Electric Rule 6 for Meter Investigations and Adjustments of Bills; whereupon, the title having been read and further reading waived, Resolution No. 2022-2 of the Board of Public Utilities of the City of Riverside, California (1) Adopting Revised Electric and Water Rules 6, "Meter Investigations and Adjustments of Bills," Water Rule 17, "Disputed Bill Appeal Process", and Electric Rule 21,



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"Disputed Bill Appeal Process"; (2) making finding of fact; and (3) recommending City Council approval thereof, was presented and adopted.

FIRST AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT - UNDERGROUND LOCATING SUBSURFACE FACILITIES

The Board of Public Utilities (1) approved the First Amendment to Professional Consultant Services Agreement with Kana Subsurface Engineering, Inc., for underground locating subsurface facilities in the amount of \$25,156.34, for a not to exceed contract amount of \$75,156.34 for services provided from October 31, 2021 through December 14, 2021; and (2) authorized the City Manager, or designee, to execute the First Amendment for Professional Consultant Services Agreement with Kana Subsurface Engineering, Inc., including making minor and non-substantive changes.

DISCUSSION CALENDAR

RECOMMEND CITY COUNCIL APPROVE INCREASES OF SHARING HOUSEHOLDS ASSIST RIVERSIDE'S ENERGY PROGRAM'S ELECTRIC MONTHLY AND WATER MONTHLY CREDITS - UPDATE INCOME GUIDELINES OF PROGRAM

Following discussion, it was moved by Member Melendez and seconded by Member Ocegüera recommending that the City Council approve (1) an increase of the Sharing Households Assist Riverside's Energy Program's Electric Monthly Credit from \$15.50 per month to \$16.00 and Water Monthly Credit from \$3.00 to \$3.25 to align with electric and water rate increases for Fiscal Year 2022-23; and (2) update to the Sharing Households Assist Riverside's Energy Program guidelines from 200 percent of the federal poverty guidelines to 250 percent. The motion carried with Chair Crohn, Vice Chair Goldware, and Members Cherney, Heru, Melendez, Wohlgemuth, and Ocegüera voting aye and Members Gujral and Montgomery voting no.

RECOMMEND CITY COUNCIL APPROVE COMMERCIAL LEASE AGREEMENT FOR MISSION SQUARE OFFICE BUILDING - 3750 UNIVERSITY AVENUE SUITE 100

Following discussion, it was moved by Member Ocegüera and seconded by Vice Chair Goldware recommending that the City Council (1) approve a Commercial Lease Agreement with Everytable, PBC, for the Mission Square Office Building at 3750 University Avenue, Suite 100, for a five-year term, with two options for five-year extensions, for approximately \$224,808 in revenue; and (2) authorize the City Manager, or designee, to execute the Commercial Lease Agreement, and the two optional five-year extensions, with Everytable, PBC, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction. The motion carried unanimously.



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PROCUREMENT METHODS AND PROCESSES

Following discussion and without formal motion, the Board of Public Utilities unanimously received and ordered filed the report from the City's Finance Department, Purchasing Division on Procurement Methods and Processes.

ELECTRIC AND WATER CREDIT RATINGS UPDATE

Following discussion and without formal motion, the Board of Public Utilities unanimously received and ordered filed an update on the Electric and Water credit ratings.

GENERAL MANAGER'S REPORT

Following discussion and without formal motion, the Board of Public Utilities received and ordered filed the General Manager's reports including an update on an upcoming presentation to the City Council regarding Riverside Transmission Reliability Project: (1) impact of the COVID-19 Pandemic and Emergency Orders update; (2) Electric and Water Contractor/Consultants Panel Updates through February 2022; (3) Riverside Public Utilities Electric and Water Financial Results and Accounts Receivable and Delinquencies as of February 2022; (4) Southern California Public Power Authority agendas and minutes; (5) list of upcoming Board of Public Utilities and City Council meetings; and (6) Electric and Water utility acronyms.

BOARD MEMBER/STAFF COMMUNICATIONS

SYSTEMATIC REPORTING ON MEETINGS, CONFERENCES, AND SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Member Gujral reported on a recent Riverside Community College hosted CE-CERT event by the Bourns College of Engineering, Center for Environmental Research & Technology. Vice Chair Goldware and Chair Crohn reported on the Riverside County Water Task Force meeting held on April 22, 2022.

ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION

There were no future items requested at this time.

The Board of Public Utilities adjourned at 9:44 p.m.

Respectfully submitted,

LORENA VERDUSCO
Deputy City Clerk