

EXHIBIT A



CITY OF RIVERSIDE CITY COUNCIL

COUNCILMEMBERS

May 6, 2003

WARDS		1	2	3	4	5	6	7
		BEATY	MOORE	DEFENBAUGH	SCHIAVONE	ADKISON	HART	PEARSON
<p>the Mayor's Commission on Aging From Eleven to Nine;</p> <p>An Ordinance of the City of Riverside, California, Amending Section 2.64.020 of the Riverside Municipal Code to Provide That Members of the Mayor's Commission on Aging Shall Be at Least Fifty-Five Years of Age; and</p> <p>An Ordinance of the City of Riverside, California, Amending Section 2.36.030 of the Riverside Municipal Code Regarding the Personnel Board;</p> <p>were presented and introduced.</p> <p>USE OF FORCE PANEL ACTIVITY REPORT Following discussion, the City Council received and ordered filed the Mayor's Use of Force Panel activity report.</p> <p>CALIFORNIA ATTORNEY GENERAL'S STIPULATED JUDGMENT - STATUS REPORT Following discussion, the City Council received and ordered filed the California Attorney General's Stipulated Judgment status report.</p> <p>CHARTER REVIEW COMMITTEE Following discussion, motion was made and seconded that the City Council concur with the recommendations of the Governmental Affairs Committee that (1) a 17-member Charter Review Committee shall be formed with each Councilmember appointing two members with at least one representative from their respective Ward and the other from within the Ward or from the City at-large, and with the Mayor appointing three members; (2) the Charter Review Committee Chair shall be selected by a majority of its members; (3) Charter Review Committee members shall be qualified electors of the City; (4) the Committee shall conduct a full review of the Charter; (5) all proposed changes in the current Charter shall be approved by a two-thirds vote of the Charter Review Committee; (6) five affirmative votes of the City Council shall be required to amend the recommendations of the Charter Review Committee; (7) by simple majority of the City Council, the Charter amendments proposed shall be placed on the ballot; and (8) approve the attached charge and scope of work consistent with the City Charter and Governmental Affairs Committee discussion.</p> <p>Following further discussion, a substitute motion was made and seconded to table this item until December 2003 when the new City Council is seated.</p>	Motion Second All Ayes		X					X
	Motion Second All Ayes	X						X
	Motion Second All Ayes	X	X					
	Motion Second	X		X				
	Motion Second				X			



CITY OF RIVERSIDE CITY COUNCIL

COUNCILMEMBERS

May 6, 2003

WARDS

		1	2	3	4	5	6	7
		B E A T Y	M O O R E	D E F E N B A U G H	S C H I A V O N E	A D K I S O N	H A R T	P E A R S O N
Following further discussion, a second substitute motion was made and seconded that the Mayor appoint the Charter Review Committee Chair.	Motion Second		X					X
Following further discussion, the second substitute motion failed for lack of a majority vote.	Ayes Noes	X	X	X	X	X	X	X
Following further discussion, the first substitute motion failed for lack of a majority vote.	Ayes Noes	X	X	X	X	X	X	X
Following further discussion, the original motion carried by a majority vote.	Ayes Noes	X	X	X	X	X	X	X
LEGISLATIVE REPORT								
The City Manager had nothing further to report on the League of California Cities.								
STATUS REPORT ON REGIONAL ORGANIZATIONS								
Councilman Moore reported on recent activities of the Riverside County Community Action Commission and Riverside Transit Agency. Mayor Loveridge reported on recent activities of the Western Riverside Council of Governments (WRCOG).								
SALE OF .24-ACRE PARCEL – CENTRAL AND STREETER - REFERRED TO COMMITTEE IN PART								
Following discussion regarding the request of Councilmember Adkison to schedule a public hearing to consider granting Bill Allen, the former property owner, the opportunity at first right-of-refusal to purchase the .24-acre parcel located along Central Avenue between Streeter Avenue and Capistrano Way from the City of Riverside at fair market value, the City Council (1) denied the request to schedule a public hearing; (2) requested the City Manager to direct the Real Property Services Division of the Administrative Services Department to continue negotiations with the development team for the parcel; (3) directed the City Attorney's Office return to the City Council within two weeks with the appropriate resolution waiving Administrative Manual provisions; and (4) referred discussion and policy development related to the City's purchase of land, including those that could involve eminent domain, to the City Council Finance Committee.	Motion Second All Ayes			X		X		
HOMELESS AND COLD WEATHER SHELTERS - 3315 PARK/ 2530 THIRD/2501 FAIRMOUNT								
Following discussion, the City Council (1) approved the 2002-2003 agreements for the use of Emergency Shelter Grant funding with the Riverside County Department of Public Social Services for operation and maintenance of homeless and cold weather shelters located at 3315 Park Avenue, 2530 Third Street, and 2501 Fairmount Boulevard; and								



CITY OF RIVERSIDE

MEMORANDUM



HONORABLE MAYOR AND CITY COUNCIL

DATE: May 6, 2003

ITEM NO: 55

SUBJECT: CHARTER REVIEW

BACKGROUND:

On November 5, 2002, the City Council referred formation of a Charter Review Committee to the Governmental Affairs Committee. The Governmental Affairs Committee considered this matter at their meeting of January 16, 2003, and again on April 3, 2003, at the request of Mayor Loveridge. The reports and minutes of those meetings are attached. The Governmental Affairs Committee deliberated the committee membership composition and method of appointment, appointment of the Committee Chair, and scope of work.

At the meeting of January 16, 2003, the Governmental Affairs Committee unanimously recommended that the City Council approve (1) formation of a sixteen-member Charter Review Committee with each Councilmember appointing two members with at least one representative from their respective Ward and the other at-large, and with the Mayor appointing two members, one of which shall serve as the non-voting Chair; (2) that Charter Review Committee members shall be qualified electors of the City; and (3) that the Committee conduct a full review of the Charter.

Mayor Loveridge presented four additional recommendations on April 3, 2003:

1. City Council will place on the March 2004 ballot the recommendations of the Charter Review Committee as presented.
2. All proposed changes in the current Charter must be approved by a two-thirds vote of the Charter Review Committee.
3. The Mayor will appoint four members of the Charter Review Committee plus the Chair. Each Councilmember would appoint two members. The combined total membership would be nineteen.
4. The Chair of the Charter Review Committee will vote.

Following deliberation, the Governmental Affairs Committee approved the following recommendation for full City Council consideration:

1. Formation of a seventeen-member Charter Review Committee with each Councilmember appointing two members with at least one representative from their respective Ward and the other at-large, and with the Mayor appointing three members, one of which shall serve as the voting Chair;
2. Charter Review Committee members shall be qualified electors of the City;
3. The Committee shall conduct a full review of the Charter;
4. All proposed changes in the current Charter must be approved by a two-thirds vote of the Charter Review Committee;

5. Five affirmative votes of the City Council shall be required to amend the recommendations of the Charter Review Committee; and
6. By simple majority, the City Council shall place the Charter amendment proposals on the March 2004 ballot.

FISCAL IMPACT:

Start-up printing costs are expected to be minimal and can be absorbed within the current budget. Outside consultant services are not proposed. Costs to add Charter amendment measures to the March 2004 ballot would be approximately \$25,000. If a special stand-alone election is called, charges would be approximately \$111,000 for a polling place election and \$122,000 for a mail-in ballot election. Reimbursement of absentee ballot costs through an SB 90 claim is unlikely.

ALTERNATIVES:

1. Concur with the April 3, 2003, Governmental Affairs Committee recommendations.
2. Consider an alternative Charter Review Committee composition and/or charge.

COMMITTEE RECOMMENDATION:

With Chair Pearson and Members Defenbaugh and Moore present, the committee unanimously concurred with the recommendations outlined above, with Member Defenbaugh dissenting with respect to the Mayor's appointment of the Charter Review Committee Chair.

RECOMMENDATIONS:


That the City Council concur with the recommendations of the Governmental Affairs Committee that:

1. A seventeen-member Charter Review Committee shall be formed with each Councilmember appointing two members with at least one representative from their respective Ward and the other at-large, and with the Mayor appointing three members, one of which shall serve as the voting Chair;
2. Charter Review Committee members shall be qualified electors of the City;
3. The Committee shall conduct a full review of the Charter;
4. All proposed changes in the current Charter shall be approved by a two-thirds vote of the Charter Review Committee;
5. Five affirmative votes of the City Council shall be required to amend the recommendations of the Charter Review Committee;
6. By simple majority of the City Council, the Charter amendments proposed shall be placed on the March 2004 ballot; and
7. Approve the attached charge and scope of work consistent with the City Charter and Governmental Affairs Committee discussion.

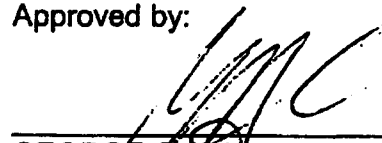
Prepared by:


COLLEEN J. NICOL
City Clerk

Approved as to form:


GREGORY P. PRIAMOS
City Attorney

Approved by:


GEORGE CARVALHO
City Manager

Concurs with:


LAURA PEARSON, Chair
Governmental Affairs Committee

Attachments: Governmental Affairs Committee Report and Minutes of January 16, 2003
Governmental Affairs Committee Report and Minutes of April 3, 2003

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CHARGE AND SCOPE OF WORK FOR THE 2003/2004

RIVERSIDE CITY CHARTER REVIEW COMMITTEE

The Charter of the City of Riverside was ratified by the qualified electors of the City at an election held on November 7, 1995 and filed in the Office of the Secretary of State on December 27, 1995. The Charter was last amended at an election held on November 5, 2002 and the amendments were effective on January 6, 2003. Those amendments were narrow in scope and not reflective of a comprehensive review of the Charter.

What is a Charter? A city charter is a unique document that, in many ways, acts like a constitution for the city adopting it. It can only be adopted, amended or repealed by a majority vote of a city's voters. One advantage of a charter is that it allows a city to tailor its organization and elective offices, taking into account the unique local conditions and needs of the community.

Another advantage to a charter is that it transfers the power to adopt legislation affecting municipal affairs from the state legislature to the city adopting it. A city operating under a charter can acquire full control over its municipal affairs. These affairs are unaffected by the general laws passed by the state legislature on the same subject matters. This, in effect, gives the local voters more control over their local government and the affairs of the city. However, a city operating under a charter is still subject to the general laws as passed by the state legislature, on affairs that are not municipal in nature, and are of statewide concern.

Section 1403 of the Riverside City Charter authorizes the City Council to appoint a Charter review committee. The Charter review committee shall have the power and duty to:

- (a) Recommend to the City Council, which, if any, charter amendments should be placed on the ballot.
- (b) Hold public meetings to receive input on proposed charter amendments.
- (c) Present a final report of its recommendations to the City Council. The commission may, in its discretion, make interim reports to the City Council.

Section 1404 of the Riverside City Charter provides that the Charter may be amended in accordance with the Constitution and the laws of the State of California.

Consequently, the "charge" of the Charter review committee is to consider whether the Charter meets the needs of the City of Riverside today and whether it will meet the needs of the City into the future, whether the structure and form of the government should be revised to address those needs, and generally, to recommend a Charter which has the potential to endure for many years to come.

The Riverside City Charter should be reviewed by the committee in its entirety. However, the following issues have been identified for possible consideration by the committee:

- Method of setting salary for Mayor and council members.
- Identification of Mayor and Council Members as full- time/part-time.
- Powers and duties of the Park and Recreation Commission (trees).
- Run-off elections v. instant run-off voting.
- Election of Mayor in even-numbered years.
- Primary election of council members by ward with run-off election at large.
- Responsibilities of Mayor, City Council and City Manager.
- Governmental Affairs Committee recommendations following completion of Board and Commission reviews.

All recommendations and proposed changes to the Charter must be approved by a 2/3 vote of the Charter Review Committee. In attempting to reach a 2/3 vote and finalizing recommendations to the City Council, there may be strong differences of opinion. Such strong differences should be brought to the attention of the City Council along with those recommendations for which a 2/3 vote has been reached. In order that the City Council may stay abreast of your work, interim reports should be presented at a regularly scheduled city council meeting.

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MINUTES

GOVERNMENTAL AFFAIRS COMMITTEE

City of Riverside

April 3, 2003, 3 p.m.

Seventh Floor Conference Room

PRESENT: Chairperson Pearson, Vice Chairperson Moore, and Member Defenbaugh

ABSENT: None

STAFF PRESENT: Gregory Priamos, Colleen Nicol, Wendy Villa, Penny Culbreth-Graft, Kristin Tillquist, Susan Wilson, Tricia Ruiz, and Deen Teer

ALSO PRESENT Marjorie von Pohle, Dan Lee, and Carl P. Villegas

BOARD AND COMMISSION REVIEW

Following discussion and a report from City Clerk Nicol summarizing the review of City boards and commissions, the Governmental Affairs Committee unanimously, and without formal motion, approved the recommendations for consideration by the full City Council as outlined in the written report and adding (1) attendance of Alternates be noted and included as information in reports to the City Council when appointment as a full member is considered; (2) the Human Resources Board to further clarify their request for appointment of a college student as an ex-officio member; and (3) attendance reports submitted to the City Clerk's Office indicate if a board/commission member was present for less than the full meeting.

CHARTER REVIEW COMMITTEE FORMATION

Following discussion and a report from City Clerk Nicol, the Committee unanimously, and without formal motion, and with Member Defenbaugh dissenting with respect to the Mayor's appointment of Committee Chair, approved for full City Council consideration (1) formation of a seventeen-member Charter Review Committee with each Councilmember appointing two members with at least one representative from their respective Ward and the other at-large, and with the Mayor appointing three members, one of which shall serve as the voting Chair; (2) Charter Review Committee members shall be qualified electors of the City; (3) the Committee shall conduct a full review of the Charter; (4) all proposed changes in the current Charter must be approved by a two-thirds vote of the Charter Review Committee; (5) five affirmative votes of the City Council shall be required to amend the recommendations of the Charter Review Committee; and (6) by simple majority, the City Council shall place the Charter amendment proposals on the March 2004 ballot.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no oral communications presented at this time.

The Governmental Affairs Committee adjourned at 4:15 p.m.



People Serving
People

CITY OF RIVERSIDE

COMMITTEE MEMORANDUM



GOVERNMENTAL AFFAIRS COMMITTEE MEMBERS

DATE: April 3, 2003

ITEM NO: 1

SUBJECT: CHARTER REVIEW

BACKGROUND:

At the meeting of January 16, 2003, the Governmental Affairs Committee approved the motion as attached recommending to the City Council (1) formation of a sixteen-member Charter Review Committee with each Councilmember appointing two members with at least one representative from their respective Ward and the other at-large, and with the Mayor appointing two members, one of which shall serve as the non-voting Chair; (2) that Charter Review Committee members shall be qualified electors of the City; and (3) that the Committee conduct a full review of the Charter.

At the request of Mayor Loveridge, this matter has been reagendized before the Governmental Affairs Committee prior to forwarding a recommendation to the full City Council.

FISCAL IMPACT:

Start-up printing costs are expected to be minimal and can be absorbed within the current budget. Outside consultant services are not proposed. Charter amendment measures added to the November 4, 2003, regular municipal election ballot would result in \$24,000 additional charges. If a special stand-alone election is called, charges would be approximately \$111,000 for a polling place election and \$122,000 for a mail-in ballot election. Reimbursement of absentee ballot costs through an SB 90 claim is unlikely.

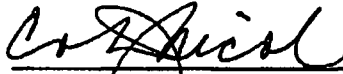
ALTERNATIVES:

1. Concur with the January 16, 2003, Governmental Affairs Committee recommendations.
2. Consider an alternative Charter Review Committee composition and/or charge.

RECOMMENDATION:

That the Governmental Affairs Committee consider comments from Mayor Loveridge and determine a final recommendation for consideration by the full City Council.

Prepared by:



COLLEEN J. NICOL
City Clerk

Concurs with:



GREGORY P. PRIAMOS
City Attorney

Attachments: Governmental Affairs Committee Minutes of January 16, 2003
Governmental Affairs Committee Report of January 16, 2003

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MINUTES

GOVERNMENTAL AFFAIRS COMMITTEE

City of Riverside

January 16, 2003, 1:30 p.m.

Seventh Floor Conference Room

Present: Chairperson Pearson, Vice Chairperson Moore, and Member Defenbaugh

Absent: None

Staff Present: Merci McGregor, Judith Griffith, Deen Teer, and Colleen Nicol

Also Present Ron Huber, Marjorie von Pohle, Tom Powell, and others

ROLE OF CITY BOARDS AND COMMISSIONS - MAYOR'S COMMISSION ON AGING, MAYOR AND COUNCIL MEMBERS SALARY COMMISSION, AND HUMAN RESOURCES BOARD

Following discussion relative to the Mayor's Commission on Aging, the Committee unanimously and without formal motion (1) recommended that the City Council amend Section 2.64.020 to read, "Members shall be at least fifty-five years of age..."; and (2) requested the City Clerk to research the number of members and method of appointment as the Municipal Code and current practice are inconsistent.

Following further discussion relative to the Mayor and Council Members Salary Commission, the Committee unanimously and without formal motion, recommended the Charter Review Committee review the process of establishing salaries for elected officials.

Following a report from Human Resources Board Chair Ron Huber and Human Resources Director Judith Griffith, and without formal motion, the Committee confirmed the appropriateness of the current number of members and scope of work for the Human Resources Board.

CHARTER REVIEW COMMITTEE FORMATION

Following discussion and a report from City Clerk Colleen Nicol, the Committee unanimously, and without formal motion, recommended that the City Council (1) appoint a sixteen-member Charter Review Committee with each Councilmember appointing two members with at least one representative from their respective Ward and the other at-large, and with the Mayor appointing two members, one of which shall serve as the non-voting Chair; (2) determine that Charter Review Committee members shall be qualified electors of the City of Riverside; and (3) direct the Charter Review Committee full review of the Charter.



CITY OF RIVERSIDE

COMMITTEE MEMORANDUM



GOVERNMENTAL AFFAIRS COMMITTEE MEMBERS

DATE: January 16, 2002

ITEM NO: 2

SUBJECT: CHARTER REVIEW

BACKGROUND:

On November 5, 2002, the City Council referred formation of a Charter Review Committee to the Governmental Affairs Committee. The Charter was last comprehensively reviewed in 1994/95. The Committee met twice a month in 2-hour meetings over a nine-month period. A timeline of the process is summarized below.

- April 26, 1994 - Charter Review Committee formed and criteria for proceedings adopted
- May 24, 1994 - Mayor and City Council (except Ward 1) appointed Committee members
- June 28, 1994 - Ward 1 appointments to Committee
- City Attorney directed to instruct the Committee on duties under the Charter
- Aug. 18, 1994 - Committee convenes
- Sept. 7, 1994 - Committee receives overview from City Attorney and interviews Department Heads
- Sept. 28, 1994 - Committee interviews Department Heads, reviews budget, and elects Vice-Chair
- Oct. 5, 1994 - Committee interviews Department Heads and reviews budget
- Oct. 18, 1994 - City Council approves Committee budget
- Oct. 19, 1994 - Committee interviews Department Heads
- Nov. 2, 1994 - Committee discusses plan for review of Charter
- Nov. 16, 1994 - Committee interviews Mayor and Division Head
- Dec. 7, 1994 - Committee accepts public input
- Dec. 14, 1994 - Committee interviews Councilmembers
- Jan. 4, 1995 - Committee working groups created
- Jan. 17, 1995 - City Council appoints to fill vacancy on Committee
- Jan. 18, 1995 - Committee working groups report
- Feb. 1, 1995 - Committee considers proposals from City Departments
- Feb. 7, 1995 - City Council approves agreement with outside legal counsel
- Feb. 15, 1995 - Committee continues deliberation
- Feb. 21, 1995 - Committee presents status report to City Council
- Mar. 1, 1995 - Committee continues deliberation
- Mar. 15, 1995 - Committee continues deliberation
- May 3, 1995 - Committee continues deliberation
- May 17, 1995 - Committee approves final recommendations to City Council
- July 10, 1995 - City Council workshop to review Committee report presented by Chair and outside legal counsel

July 25, 1995 - City Council approves measures and calls Special Election
Nov. 7, 1995 - Voters approve Charter amendments
Dec. 27, 1995 - Charter amendments become effective

Issues for the Governmental Affairs Committee to consider for the upcoming Charter review include:

- Composition and method of appointment of Charter Review Committee members and Chair;
- Identification of Charter revisions to include, but not be limited to, in committee deliberations;
- Committee staffing;
- Committee budget;
- Description of committee's charge and scope of work; and
- Timeline for report back to City Council and/or calling of election.

Committee Composition/Appointment

The 1994/95 Charter Review Committee consisted of sixteen members with each Councilmember appointing two members with at least one representative from the Ward and the other at-large, and with the Mayor appointing two members, one of which served as the non-voting Chair.

On November 19, 2002, the City Council's referral of this matter included instruction that the Charter Review Committee appointment process retain the ability of each Councilmember to appoint at least one member from each Ward. Councilmember Schiavone in his report to the City Council recommends a nine-member Charter Review Committee with seven members appointed by each member of the City Council and two individuals appointed by the Mayor. Staff would recommend that members serving be qualified electors of Riverside.

Exhibit A summarizes information from other California cities that have recently reviewed their City Charter.

Charter Review Issues

The following issues have been identified for possible consideration by the Charter Review Committee:

- Method of setting salary for Mayor and Councilmembers
- Identification of Mayor and Councilmembers as full-time/part-time
- Powers and duties of the Park and Recreation Commission (trees)
- Run-off elections vs Instant Runoff Voting
- Election of Mayor in even-numbered years
- Primary election of Councilmembers by Ward with run-off election at large
- Responsibilities of Mayor, City Council, and City Manager
- Governmental Affairs Committee recommendations following completion of Board and Commission reviews

Committee Staffing

The City Clerk and City Attorney are available to staff the Charter Review Committee. Outside legal services are not proposed. During the 1994/95 review the City Council approved an agreement with the Law Offices of Victor J. Kaleta to provide legal support services to the committee resulting in expenditures for Fiscal Years 1994/95 and 1995/96 of \$5,735.78. During the 1994/95 review, the Committee requested significant research all of which was done by City staff. It is anticipated that research can again be absorbed by existing City staff.

Budget

Start-up costs to commence the work of the Committee are anticipated to include minor costs for duplication of materials. As the work of the Committee proceeds, additional appropriations will be requested only if required and can be considered in the upcoming budget process.

Committee's Charge and Scope of Work

Based on the discussion before the Governmental Affairs Committee, the City Attorney can outline the Charter Review Committee's charge under the Charter and draft a scope of work to be considered by the Governmental Affairs Committee and full City Council.

Timeline

In anticipation of a Governmental Affairs Committee recommendation to the City Council at this meeting, final appointments to the Charter Review Committee would be scheduled for the January 28, 2003, City Council meeting. Judging from the 1994/95 Charter review, the work of the committee may take up to one year or more. If the City Council wishes to place Charter amendments before the voters on the November 4, 2003, ballot, the resolution calling the election must be adopted on or before July 22, 2003, to meet the County of Riverside Registrar of Voters August 8, 2003, deadline for submittal of measures. There are no County-wide issues for June 3, 2003. An election on that day would be stand-alone. The next opportunity for consolidation with a county-wide election is March 2, 2004, followed by November 2, 2004. However, a special stand-alone election could be called on any Tuesday.

FISCAL IMPACT:

Start-up printing costs are expected to be minimal and can be absorbed within the current budget. Outside consultant services are not proposed. Charter amendment measures added to the November 4, 2003, regular municipal election ballot would add only direct costs which would be minimal. If a special stand-alone election is called, charges would be approximately \$92,000 for a polling place election and \$2,100 for a mail-in ballot election.

ALTERNATIVES:

1. Convene the City Council as a whole to review the Charter or alter the composition or method of appointment of the Charter Review Committee; or
2. Delay appointment of a Charter Review Committee until February 2004. Section 1403 of the Charter requires that the Council appoint and appropriate adequate funds for a Charter Review Committee in February 2004. The Council is required to act upon the committee's recommendations prior to the last day to place measures on the ballot for the 2005 Mayoral election.

PROPOSED CITY COUNCIL RECOMMENDATIONS:


That the City Council:

1. Appoint a nine-member Charter Review Committee with one member each appointed by individual Councilmembers from their respective Wards and the Mayor appointing two at-large members, one of which will be designated as the voting Chair. All Committee members shall be qualified electors of the City of Riverside;
2. Request the City Clerk and City Attorney to staff the Charter Review Committee;
3. Request the City Attorney to draft the charge and scope of work consistent with the direction provided by the Governmental Affairs Committee; and
4. Request a report back from the Charter Review Committee on or before July 8, 2003.

COMMITTEE RECOMMENDATION:

That the Governmental Affairs Committee support the suggested recommendations and forward this matter to the City Council for consideration on January 28, 2003.

Prepared by:


COLLEEN J. NICOL
City Clerk

Concurs with:


GREGORY P. PRIAMOS
City Attorney

Attachment

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CHARTER REVIEW SURVEY
January 3, 2003

ANAHEIM

Committee Composition and Selection- 7-member Commission; five Councilmembers each appointed one member; two additional selected by the full City Council.

Process – Recommendations submitted by Departments; full review of Charter; final recommendations taken to three community workshops.

Use of Consultants – None.

CHULA VISTA

Committee Composition and Selection – 7-member standing Commission of qualified electors appointed by the full City Council.

Process – Prior to each election, review amendment recommendations primarily from staff; have not undertaken a full Charter review.

Use of Consultants – None.

FOLSOM

Committee Composition and Selection – 11-member Commission, Two former Mayors appointed as Chair and Vice-Chair; one member each appointed by five Councilmembers; two Councilmembers-elect appointed one member each; two at-large appointments by full City Council.

Process – Full review of Charter.

Use of Consultants – None.

FRESNO

Committee Composition and Selection – Committee formed by independent members of the public; led by Chamber of Commerce and other outside businesses.

Process – Independent from the City; limited interview with department heads.

Use of Consultants - None.

ROSEVILLE

Committee Composition and Selection – 9-member Commission; one each appointed by five Councilmembers and four appointed at-large by full City Council.

Process – Full Charter review over one year; individual public hearings on each issue.

Use of Consultants – None.

SAN BERNARDINO

Committee Composition and Selection – 16-member Commission appointed by the Mayor.

Process – Interviewed department heads, elected officials and community groups; full Charter review.

Use of Consultants – None.

VALLEJO

Committee Composition and Selection – 11-member Commission appointed by the City Council.

Process – Subcommittee assignments; full Charter review.

Use of Consultants – None.

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