



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: MAY 24, 2022**

FROM: OFFICE OF THE CITY MANAGER **WARDS: ALL**

SUBJECT: ACCEPTANCE OF \$4,401,597 IN GRANT FUNDS AND AUTHORIZATION TO ENTER INTO A STANDARD AGREEMENT WITH THE STATE OF CALIFORNIA OFFICE OF PLANNING AND RESEARCH/CALIFORNIA VOLUNTEERS PROGRAM FOR THE CALIFORNIANSFORALL YOUTH WORKFORCE PROGRAM TO ENGAGE LOCAL COLLEGE-AGED RESIDENTS IN SERVICE, VOLUNTEERING, AND CIVIC ACTION – SUPPLEMENTAL APPROPRIATION

ISSUE:

Acceptance of \$4,401,597 in Grant funds and authorization to enter into a Standard Agreement with the State of California Office of Planning and Research/California Volunteers Program for the State of California's CaliforniansForAll Youth Workforce Program.

RECOMMENDATIONS:

That the City Council:

1. Accept a grant in the amount of \$4,401,597 from the State of California Governor's Office of Planning and Budget/California Volunteers Program;
2. Authorize a Standard Agreement between the City and the State of California Governor's Office of Planning and Budget/California Volunteers Program for the grant amount of \$4,401,597 or the actual award amount (Exhibit A);
3. Authorize the Chief Financial Officer, or his designee, to execute a Standard Agreement with the State of California Governor's Office of Planning and Budget/California Volunteers Program including making minor and non-substantive changes as needed; and
4. With at least five affirmative votes, and upon receipt of the award, authorize the Chief Financial Officer, or his designee, to record an increase in estimated revenues and a supplemental appropriation in the Grants and Restricted Programs Fund, Office of the City Manager, California Youth Grant Account in the amount of the grant award.

BACKGROUND:

On December 7, 2021, the City Council authorized a grant application to the California Volunteers Program ("Grant"). The goal of this Grant is to increase youth employment, develop career pathways and youth interest in and experience towards a career in public service, and strengthen

City capacity to address key areas of education, climate, and food insecurity. The City of Riverside would be responsible for selecting and/or developing job positions and recruiting, hiring, and managing program participants. The funding may be used to expand existing youth workforce programs or create new programming that may run continuously or be structured as intermittent summer programs. Employment opportunities for interns associated with Grant activities may be between 50% and 100% FTE.

DISCUSSION:

CaliforniaVolunteers will grant funds directly to cities on a monthly reimbursement basis. Cities can choose to subgrant all or parts of the funding to existing Community Based Organizations (CBOs) providing youth workforce development programming. Cities (or subgrantees under supervision of a city) are responsible for selecting or creating job opportunities and recruiting, hiring, and managing participants. Funding can be used to create new programming or expand existing youth workforce programs within the requirements of this grant. Programming can be run year-round or as an intermittent summer program. All funds must be encumbered and expended by the end of fiscal year 2024. It is the City's intent to host a percentage of program participants and also to subgrant with multiple CBO partners who will both host program participants and provide job coaching and other career enrichment activities. City staff will return to the City Council with Subrecipient Agreements related to this Grant in the near future.

Staffing: This Grant will be administered by the City's Grants Administrator and Resource Development Analyst. Coordination of the interns under this Grant will be accomplished by hiring a limited-term Administrative Analyst position that will be recruited by the City for the duration of the Grant performance period. It is estimated that approximately 100 interns would be placed under the Program over the life of the Program.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority 3 – Economic Opportunity** and **Goal No. 3.2**, Work with key partners in implementing workforce development programs and initiatives that connect local workers with high quality employment opportunities and provide access to education and training in Riverside.

The item aligns with each of the five Cross-Cutting Threads as follows

1. Community Trust – Applying for this grant and building a Youth Workforce Program will serve the public interest, benefit the City's diverse populations, and result in greater public good.
2. Equity – By program design, the funding will be used to benefit underserved populations of youth throughout the City, resulting in a more equitable distribution of opportunity.
3. Fiscal Responsibility – The City will ensure the use of grant funding in accordance with the guidelines provided by CaliforniaVolunteers and maximize outcomes.
4. Innovation – This grant provides the City with the ability to create an innovative program for building career pathways in our young workforce.
5. Sustainability & Resiliency – This grant will provide funding for a Youth Workforce to

address COVID 19 recovery efforts, climate impacts, and food insecurity.

FISCAL IMPACT:

The total fiscal impact of this action is up to \$4,401,597. No City matching funds are required. Upon Grant award and City Council approval, an increase in the amount equal to the grant award will be recorded in the revenue and appropriated in the expenditure accounts, in the Grants and Restricted Programs Fund, Office of the City Manager, California Youth Grant Program, revenue account 9345600-334100 and expenditure account number 9345600-440210.

Prepared by: Rafael Guzman, Assistant City Manager
Certified as to
availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/Treasurer
Approved by: Al Zelinka, City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachment: Standard Grant Agreement with the State of California