



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: JUNE 7, 2022**

**FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT** **WARD: 3**

**SUBJECT: AGREEMENT WITH THE JANET GOESKE FOUNDATION FOR THE MANAGEMENT AND OPERATION OF THE JANET GOESKE SENIOR CENTER IN THE AMOUNT OF \$378,590 FOR THE TERM OF JULY 1, 2022, THROUGH JUNE 30, 2023, WITH THE OPTION TO EXTEND FOR TWO ADDITIONAL TWO-YEAR TERMS FOR A TOTAL CONTRACT AMOUNT OF \$1,938,698**

## **ISSUE:**

Approve an Agreement with the Janet Goeske Foundation for the management and operation of the Janet Goeske Senior Center in the amount of \$378,590 for the term of July 1, 2022, through June 30, 2023, with the option to extend for two additional two-year terms.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the Agreement with the Janet Goeske Foundation for the management and operations of the Janet Goeske Senior Center, from July 1, 2022, through June 30, 2023, in the amount of \$378,590 with the option to extend for two additional two-year periods for an annual amount of \$390,027 per year; and
2. Authorize the City Manager, or his designee, to execute the Agreement with the Janet Goeske Foundation, including making minor and non-substantive changes, all contract extensions, and contract increases per terms of the original agreement.

## **BACKGROUND:**

The City of Riverside has contracted with the Janet Goeske Foundation to provide the operation and maintenance of the Janet Goeske Senior Center since August 1996.

1. On August 9, 2016, the City and the Foundation entered into a re-stated Agreement for the management and operation of the Janet Goeske Senior Center.
2. On September 15, 2020, the City executed the second extension for a one-year term that expires on June 30, 2021.

As a result of the Novel Coronavirus (COVID-19) many community services were reduced to adhere to social distancing guidelines. The Parks, Recreation and Community Services Department (PRCSD) renegotiated the Agreement with the Foundation, as the senior center offered reduced services to adhere to state and local guidelines on social distancing to reduce the spread of COVID-19. A reduction of \$11,963.25 was negotiated based on a reduction of services.

1. On July 6, 2021, the City and the Foundation entered into the final extension to the agreement for an additional one-year term which expires on June 30, 2022.
2. On April 7, 2020, the County of Riverside entered into the orange tier allowing facilities to re-open with modifications. The final extension to the Agreement restored the \$11,963.25 of funding for the increase in services the Foundation provided.

### **DISCUSSION:**

This agreement will allow the City to continue the partnership with the Foundation through June 30, 2023, and provide options to extend for two additional two-year periods. The Agreement will allow the City to continue providing resources that will benefit and serve the City's senior population. Resources include classes, lunches, activities, and access to other senior resources. The total annual cost of \$378,590 will be paid to the Janet Goeske Foundation on a quarterly schedule for operation and maintenance of the Janet Goeske Senior Center. Upon execution of the first option to extend, the annual cost will increase to \$390,027 per year to assist with increased costs. On various occasions the Janet Goeske Foundation has communicated to the PRCSD the struggle of increased costs and has requested an increase in the agreement. Due to a flat budget, this agreement has not had a cost increase in over six years. According to the Bureau of Labor Statistics CPI (consumer price index) has had an increase of 7.5% within the last 12 months. The Janet Goeske Foundation has had to adjust to rising costs over the previous six years through fundraising efforts. The increase of \$11,437 will assist the foundation with rising operational and maintenance costs.

The new agreement is accordance with Purchasing Resolution 23812 Section 702 (d) which states; Exceptions. Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances: "When the Procurement can only be obtained timely from a single source and the Manager is satisfied that the best price, terms and conditions for the Procurement thereof have been negotiated."

The Purchasing Manager concurs that the recommendation is in accordance with Purchasing Resolution 23812 section 702 (d)

### **STRATEGIC PLAN ALIGNMENT:**

This agreement contributes to **Strategic Priority 1 – Arts, Culture and Recreation**, with a focus on **goal 1.1**, "*Strengthen Riverside's portfolio of arts, culture, recreation, senior and lifelong learning programs...through expanded community partnerships.*" The Janet Goeske Foundation has been a long-term partner with the PRCSD in providing services to the senior community.

1. **Community Trust** – The activities and actions of this agreement serve the public interest, benefit the City's diverse populations, and result in greater public good by providing

services to Seniors, as one of the larger centers ran by the PRCSD through this partnership.

2. **Equity** – Seniors are an underserved group within the city and this agreement contributes to the equitable distribution of services ensuring the senior community has equal access to share the benefits of community progress.
3. **Fiscal Responsibility** – The partnership between Janet Goeske Foundation and the PRCSD promotes fiscal responsibility, as the Janet Goeske Foundation fundraises to enhance its services provided to the senior community.
4. **Innovation** – This PRCSD strives to find innovative ways of meeting the community's needs. Partnerships assist the PRCSD in expanding services offered.
5. **Sustainability & Resiliency** – This agreement continues to meet the needs of the senior community and the fundraising efforts of the Janet Goeske Foundation assists with ensuring future needs are met.

### **FISCAL IMPACT:**

The total fiscal impact of the action to the General Fund is \$1,938,698 for the agreement and extensions as listed in the table below. Sufficient funds are budgeted in the General Fund, Janet Goeske Center expenditure account number 5210000-450129. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

<b>Term</b>	<b>Account</b>	<b>Account Name</b>	<b>Amount</b>
July 1, 2022 - June 30, 2023	5210000 – 450129	Janet Goeske Center	378,590
July 1, 2023 – June 30, 2025	5210000 – 450129	Janet Goeske Center	780,054
July 1, 2025 – June 30, 2027	5210000 – 450129	Janet Goeske Center	780,054
<b>Total Amount</b>			<b>1,938,698</b>

Prepared by: Pamela Galera, Parks, Recreation and Community Services Director

Certified as to availability  
of funds:

Edward Enriquez, Interim Assistant City Manager/Chief Financial  
Officer/Treasurer

Approved by: Kris Martinez, Assistant City Manager

Approved as to form: Phaedra A. Norton, City Attorney

Attachments: Agreement