



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: JUNE 13, 2022**
FROM: CITY CLERK'S OFFICE **WARDS: ALL**
SUBJECT: ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT

ISSUE:

Conduct the annual review of the Code of Ethics and Conduct.

RECOMMENDATION:

That the Board of Library Trustees conduct the annual review of the Code of Ethics and Conduct and provide any recommendations to the Board of Ethics.

BACKGROUND:

Riverside Municipal Code (RMC) Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The annual review is identified in RMC 2.78.110 – Monitoring and oversight as follows:

- A. Prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting this Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.
- B. Prior to the end of August of each year, the Board of Ethics shall agendaize and discuss at a regular meeting the effectiveness of this Code of Ethics and Conduct, recommendations of the other boards and commissions, and submit to the Inclusiveness, Community Engagement, and Governmental Processes Committee its recommendations.

STRATEGIC PLAN ALIGNMENT:

The item contributes to **Strategic Priority No. 1 Arts, Culture & Recreation** and **Goal 1.1 - Strengthen Riverside's portfolio of arts, culture, recreation, senior and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.**

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** - This item aligns with Community Trust by involving the Board of Library Trustees per City Charter Section 808 (f).
2. **Equity** – The annual review of the Code of Ethics and Conduct aligns with equity by ensuring equitable and accountable local government for members of the community.
3. **Fiscal Responsibility** – There is no fiscal impact associated with this report.
4. **Innovation** - This item aligns with Innovation through the implementation of Municipal Code 2.78.
5. **Sustainability & Resiliency** – The review and discussion allow the Board of Library Trustees the responsibility to provide appropriate guidance to the organization and communicate concerns to the Board of Ethics.

DISCUSSION:

Municipal Code 2.78 regarding the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees is attached for review. Any recommendations should be submitted to the Board of Ethics no later than July 31, 2022.

Prepared by:	Erin Christmas, Library Director
Approved by:	Rafael Guzman, Assistant City Manager
Attachment:	RMC 2.78