



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 14, 2022

FROM: FIRE DEPARTMENT WARDS: ALL

SUBJECT: AWARD BID NO. 7910 TO DIVERSIFIED LEASING SERVICES FOR THE PURCHASE OF A FIRE/US&R VAN IN THE AMOUNT OF \$104,501.19

ISSUES:

Award Bid No.7910 to Diversified Leasing Services, Alhambra Ca, for the purchase of a fire/US&R van in the amount of \$104,501.19.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7910 to Diversified Leasing Services, Alhambra CA, for the purchase of a fire/US&R van in the amount of \$104,501.19; and
2. Authorize the City Manager, or designee, to execute all documents necessary to complete the financing, including making minor and non-substantive changes.

BACKGROUND:

Urban Search and Rescue (US&R) is a “multi-hazard” discipline trained to respond to a variety of natural, technological, and man-made emergencies or disasters. The City of Riverside Fire Department’s US&R team is the sponsoring agency for California Task Force 6 (CA-TF6) which is one of twenty-eight National, and one of eight California US&R Task Force teams. These teams respond as either a Federal Emergency Management Agency (FEMA) or California Mutual Aid resource during emergencies requiring highly skilled search and rescue personnel. They have previously been deployed to the 1994 Northridge Earthquake, 9/11 terrorist attacks on the World Trade Center, Hurricane Katrina, Super Storm Sandy, Hurricane Harvey, Irma and Maria, and most recently Hurricane Lane in Hawaii.

The Department of Homeland Security (DHS) and FEMA are accountable to provide support and funding for the maintenance and readiness of the US&R program which is fulfilled through the National Urban Search & Rescue Response System Readiness Cooperative Agreement Grant—of which Riverside is a recipient.

DISCUSSION:

For Fiscal Year 2020, RFD was awarded \$1,336,049.00 by FEMA/DHS through the National Urban Search & Rescue Response System Readiness Cooperative Agreement Grant. This funding can be utilized for training, administration, equipment acquisition and maintenance of existing rescue equipment. Riverside Fire Department's US&R Division is requesting approval from the City Council to award Bid No. 7910 to Diversified Leasing Services for the purchase of a fire/US&R van in the amount of \$104,501.19. The van will assist with transporting personnel and towing equipment during National, State and Local emergencies.

After the bid was accepted, Diversified Leasing Services was contacted regarding a trade-in for the van being replaced. Diversified Leasing Services agreed to pay \$14,000.00 trade-in credit on the van that was to be replaced, which is a 2010 Ford E350 Econoline Van with 35,220 miles on the vehicle.

In accordance with Purchasing Resolution No. 23812, a bidding process was vetted for the Van with Diversified Leasing Services coming in at the lowest bid of \$104,501.19. The Purchasing Service Manager concurs that the recommended actions are in compliance with Purchasing Resolution No. 23812.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 2 Community Well- Being and Goal No. 2.6 – Strengthen community preparedness for emergencies to ensure effective response and recovery.

This item aligns with Each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The DHS/FEMA National US&R Program is an established gold standard for emergency preparedness which has helped produce over two decades worth of highly qualified technical rescue fire fighters within the City of Riverside Fire Department. Whether it be water rescue technicians saving residents from flooding at the river bottom or confined space technicians saving residents from partial freeway collapses, the community puts their trust in the highly qualified men and women who manage and perform the duties of the program.
2. **Equity** – California Task Force 6 current members include emergency room physicians, structural engineers, canine handlers, geospatial engineers, accounting techs, inventory control specialists and fire fighters whose physical/belief identifications range across a multitude of combinations within race, gender, ethnicity, and orientation preferences. The connections to the community not only come from City of Riverside employees, but also professional civilians and participating agency fire departments who work, live, and represent the program in the surrounding areas.
3. **Fiscal Responsibility** – The City of Riverside Fire Department Urban Search & Rescue Division's dedication will continue with the administrative management of the readiness cooperative agreement fiscal responsibilities, such as, but not limited to, monthly drawdowns, timely reporting, limited extension requests and adherence to the 2 CFR, the

US&R Statement of Work, and the City's Finance Policies.

4. **Innovation** – The City's US&R Division Chief is the Western Division Representative for the US&R National Program. This unique position allows for enhanced leadership capability where the Division Chief puts a primary focus on the benefit of the city and its residents by engaging directly with DHS/FEMA US&R branch leadership early and often on local, state, and national program matters.
5. **Sustainability & Resiliency** – Equipment recapitalization, fully electronic administrative management/reporting capabilities, new/renewed or revised Memorandums of Understanding with participating agencies and telecommute/virtual trainings have enhanced the program with a wide range of capability, personnel, and equipment which in turn has lessened the overall impact of the Sponsoring Agency.

FISCAL IMPACT:

The fiscal impact for this action is \$104,501.19. Funds are budgeted and available in the Grants and Restricted Programs Fund, Fire Operations, USAR 2020-Automotive Equipment Account No. 9170700-462100.

Prepared by: Michael Moore, Fire Chief
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Edward Enriquez, Interim Assistant City Manager
Approved as to form: Phaedra Norton, City Attorney

Attachments:

- 1.) Bid Award Recommendation