



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 21, 2022

FROM: GENERAL SERVICES DEPARTMENT WARD: 3

SUBJECT: DESIGN SERVICES FOR THE REHABILITATION OF AIRCRAFT RAMP ASPHALT IN THE AMOUNT OF \$100,000 – SUPPLEMENTAL APPROPRIATION

## **ISSUE:**

Approve a supplemental appropriation from the Riverside Municipal Airport (Airport) Enterprise Fund in the amount of \$100,000 for expenditures associated with design services for the rehabilitation of aircraft ramp asphalt.

## **RECOMMENDATION:**

That the City Council with at least five affirmative votes, approve a supplemental appropriation in the amount of \$100,000 from the Airport Fund to Terminal/GA Ramp Project.

## **BACKGROUND:**

On January 4, 2022, the City Council approved a Master Professional Consultant Services Agreement with Mead & Hunt, Inc. Mead & Hunt is the on-call consultant for design and construction management services for projects that improve the Riverside Municipal Airport.

## **DISCUSSION:**

Staff has identified a need to improve two large areas of aircraft ramp asphalt that have surpassed their material service lifespan. The areas include approximately 300,000 square feet of aircraft ramp asphalt. Mead & Hunt, Inc. will evaluate the asphalt to determine repairs versus replacement and provide construction ready plans to be published under a competitive bid process in the summer/fall of calendar year 2022. The estimated cost for the design services is approximately \$100,000.

## **STRATEGIC PLAN ALIGNMENT:**

The Riverside Airport contributes to the City's Strategic Priority No. 3 *Economic Opportunity* and Goal No. 3.3 – cultivate a business climate that welcomes innovation, entrepreneurship, and

investment.

The Aircraft Ramp Asphalt Rehabilitation Project aligns with the Cross-Cutting Threads as follows:

1. **Community Trust** – The Airport provides access to the entire community to experience aviation and flight training. Additionally, the facility provides a business and recreational transport center and emergency services support facility for the City of Riverside and surrounding communities.
2. **Equity** – The Riverside Municipal Airport serves the entire community of the City of Riverside. The Airport's multiple businesses provide equal access and opportunities for the City's diverse community.
3. **Fiscal Responsibility** - Funds for all Airport improvements are generated from the Airport's operations and will not impact the City of Riverside's general fund.
4. **Innovation** - The Airport provides a unique opportunity for education and participating in aviation activities.
5. **Sustainability and Resiliency** – Maintaining and improving the airport facility will continue to provide the operational sustainability and resiliency of this valuable community asset.

#### **FISCAL IMPACT:**

The total fiscal impact of this action is \$100,000 to be appropriated from Riverside Municipal Airport (Airport) Enterprise Fund reserves. Upon Council approval, an appropriation in the Airport Fund, Terminal/GA Ramp Project expenditure account number 9923700-42100 will be recorded. There are sufficient reserves to accommodate this appropriation.

Prepared by:	Carl Carey, General Services Director
Certified as to	
Availability of funds:	Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Phaedra Norton, City Attorney