



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 21, 2022

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: APPROVAL OF MASTER AGREEMENT ADMINISTERING AGENCY-STATE AGREEMENTS FOR STATE FUNDED PROJECTS, LOCAL ROADWAY SAFETY PLAN SUPPLEMENT AGREEMENT, AND ADOPTION OF A RESOLUTION TO DESIGNATE OFFICIAL TO EXECUTE AGENCY-STATE AGREEMENT FOR STATE FUNDED PROJECTS

ISSUES:

Approval of a Master Agreement administering Agency-State Agreements for State funded projects, approval of a Local Roadway Safety Plan (LRSP) supplemental agreement, and adoption of a resolution designating the City Manager as the official to execute the Master Agreement and subsequent supplements for Federal-Aid projects.

RECOMMENDATIONS:

That the City Council:

1. Approve the Master Agreement Administering Agency-State Agreement No. 08-5058S21 for state funded projects with the State of California, Department of Transportation (Caltrans);
2. Approve the Local Roadway Safety Plan Program Supplement Agreement, No. 00000A023, with Caltrans; and
3. Adopt the resolution designating the City Manager, or his/her designee as the official to execute the Master Agreement, Program Supplement Agreements, and/or any amendments thereto with Caltrans.

BACKGROUND:

On January 20, 2009, the City Council approved a Master Administering Agency-State Agreement No. 00221-S with Caltrans for state-funded projects and adopted Resolution Number 21775 designating the City Manager or his/her designee, as the official to execute the Master Agreement and all subsequent supplements.

DISCUSSION:

Presently, the City and State administer State funded transportation projects under an Agreement executed in 2009. To continue receiving state funds for these projects, the State is requiring execution of a new Master agreement to address changes in regulations and policies. As with past agreements, the new document contains provisions for project administration, rights of way,

management and maintenance of property, fiscal management, audits, third party contracting, records retention, and reports for City transportation projects receiving federal aid.

The attached resolution supersedes Resolution Number 21775 and designates the City Manager, or his/her designee, as the official authorized to execute the new Master Agreement, Program Supplement Agreements, and/or any amendment thereto with Caltrans.

The project requiring the request to execute a new Master Agreement is the grant-funded Local Roadway Safety Plan (LRSP). To secure grant funding, the State is requesting the execution of the Program Supplement Agreement, herein attached. This project will evaluate roadways Citywide and recommend traffic safety countermeasures to improve safety and reduce incidents. Future rounds of funding through the Highway Safety Improvement Program will likely require that agencies have an adopted LRSP to be eligible to submit applications and secure grant funds to construct safety-related projects. The LRSP will build on the foundation established by the Riverside PACT to identify pedestrian and bicycle safety measures/project to encourage active transportation (www.riversideca.gov/pact).

STRATEGIC PLAN ALIGNMENT:

Execution of the Master Agreement to administer Agency-State projects and the Local Roadway Safety Plan (LRSP) Supplemental Agreement align with **Strategic Priority 6 – Infrastructure, Mobility, and Connectivity** and **Goal No. 6.2** – Maintain, protect, and improve assets and infrastructure within the City’s built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This action aligns with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – The Master Agreement and LRSP Supplemental Agreement benefit the community as it establishes the agreement for the City to receive transportation funds from the State. The LRSP Project would provide a comprehensive review of collision histories, patterns, trends and prioritize proven safety countermeasures to address keen concerns and address community needs. Further, the LSRP would allow the Public Works Department to apply for and secure grant funding to improve the transportation network.
2. **Equity** – Multiple transportation funding projects will be eligible to receive grant funds based on the Master Agreement execution. The LRSP Supplemental Agreement and project will provide a higher degree of traffic and transportation safety for all roadway users including motorists, pedestrians, bicyclists, and public transit users.
3. **Fiscal Responsibility** – The Master and Supplemental Agreements exemplify the strong partnership between the City and Caltrans to deliver a grant-funded Local Road Safety Plan (LRSP) that prioritizes improvements and fulfills the City’s eligibility requirements to apply for future Highway Safety Improvement Program (HSIP) grant applications.
4. **Innovation** – The LRSP Project will include engagement with stakeholders to obtain feedback regarding roadway safety concerns, identify mitigation options, and consider new and/or proven countermeasures to reduce incidents.
5. **Sustainability & Resiliency** – The LRSP project will lead to improvements that enhance safety for transportation modes. Safer streets encourage active transportation, reduce greenhouse gas emissions, and can lead to reduced stress levels and healthier

communities.

FISCAL IMPACT:

The total fiscal impact of this action is \$100,000. \$72,000 is grant award and \$28,000 is the local match, from the Measure A Fund, Local Safety Plan Program account number 9908833-440313.

Execution of the attached Master Agreement, Program Supplemental Agreement and resolution are necessary to allow the City to continue to receive state funds for transportation projects. The estimated total cost for the Local Road Safety Plan (LRSP) Project is \$100,000 as shown in Table 1.

Table 1—Project Funds

Account	Amount
Local Road Safety Plan (Acct. 9908800-440313) – Grant	\$72,000
Local Road Safety Plan (Acct. 9908833-440313) – Local Match (Measure A Fund 432)	\$28,000
Total	\$100,000

Prepared by:	Gilbert Hernandez, Public Works Director
Certified as to availability of funds:	Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Phaedra A. Norton, City Attorney

Attachments:

1. Master Agreement No. 08-5058S21
2. Program Supplement Agreement No. 00000A023
3. Resolution